

CIVIL RIGHTS POLICY

This company complies with Title VI of the Civil Rights Act of 1964 (45 CFR, Part 80) which states:

“No person in the United States shall, on the grounds of race, color, or national origin, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Any program participant or potential beneficiary of any program who suspects denial of any services, benefits or financial assistance, on the basis of race, creed, color, sex, age or national origin, or who suspects that such factors affect the quality, quantity, or range of services, benefits or financial assistance extended, shall have the right to file a complaint in accordance with Title VI of the Civil Rights Act and established procedures and to expect a proper investigation of the complaint.

Courtesy titles will be used in a non-discriminatory manner.

Complaints may be referred to the Title VI Coordinator at telephone number _____. Employees violating this policy are subject to discipline and/or dismissal. Vendors and foster parents are subject to sanctions and/or termination of the contract. Complaints must be submitted in writing to Title VI Coordinator, _____ and will be investigated and resolved by an internal committee.

This document is to be used for postings at all facilities and distributed to employees, clients and vendors.

Signature

Date