



Request for Consultative Services

Please mail, fax, or email this request form:
Tennessee Dept. of Labor & Workforce Development - TOSHA Consultation
220 French Landing Drive
Nashville, TN 37243-1002
Email: Tosha.Consultation@tn.gov

Company Name: _____ NAICS*: _____

Contact Name: _____ Title: _____

Site Address: _____ Mailing Address: _____
(if different) _____

Telephone Number: _____ Ext: _____ Cell/ Optional Number: _____

Email Address: _____ TOSHA inspection in last 12 Months? Yes No

Number of Employees on-site _____ Number of Employees nationwide: _____

*Note: Your NAICS code can be found at: www.census.gov/eos/www/naics/

How can our team best serve you? Select one of three types of service we can provide:

- Full Service Both Health Safety
• Limited Service Health Safety (Please list your specific need for assistance below)
• Compliance/Abatement Assistance TOSHA Inspection Number: _____

Please describe the nature of the business, including a site description, # of buildings, specific machines or processes integral to operation, items of concern such as LO/TO, machine guarding, electrical, confined spaces, combustible dust, respiratory protection, hazardous chemicals, bloodborne pathogens, spray booths, flammables, noise, etc.

I am authorized to request that Tennessee OSHA conduct a consultative survey of my company. I understand that this service is offered at no direct cost and it does not increase the probability that my company will receive an inspection from Compliance. Following each survey, a written report of the consultant's findings will be provided. I understand that the company is obligated to correct any hazards observed by the consultant within the agreed upon time, report the status of the hazards when extensions are needed every 30 days, to post the "List of Hazards" found for three days or until corrected, and to allow the consultant to confer with employees. If you have not received confirmation of the receipt of this request via letter within two weeks, please feel free to contact the Program Manager. Requests are prioritized by site hazardousness, size and our existing backlog.

Signature of Authorized Company Official

Date

Print or Type Name

Job Title



Tennessee OSHA Onsite Consultation Services

Are you an employer who wants to protect your worker's safety and health, but who needs some expert assistance? TOSHA Consultation, a no-direct-cost source of information and technical assistance. You may be eligible for this consultation service which helps employers evaluate and prevent the hazardous workplace conditions and work practices that can cause injuries and illnesses.

TOSHA Consultation has no out-of-pocket costs for the service itself...

The price is right! TOSHA Consultation works at no charge to eligible employers.

TOSHA Consultation is a service for smaller businesses...

TOSHA Consultation is specifically designed for small and medium-sized businesses with 250 or less employees onsite and 500 or less employees total at all facilities in the US.

TOSHA Consultation never issues citations or penalties...

No citations are issued for hazards identified by the consultant, and no penalties are proposed. All we ask is that you correct hazards identified during the visit.

TOSHA Consultation is confidential...

Consultative Services is a confidential service that is completely separate from TOSHA enforcement operations. Only if an employer refuses to eliminate or control a serious hazard or imminent danger situation within the agreed upon time frames will a referral be made to TOSHA enforcement.

Our team of experienced consultants will do the following:

- Help you recognize hazards in your workplace.
- Suggest approaches or options for solving a safety or health technical problem.
- Identify sources of help available to you if you need further assistance.
- Provide you with a written report that summarizes these findings.
- Assist you in developing or maintaining an effective safety and health program.
- Offer informal training and education for you and your employees at your workplace

Our consultants will not:

- Issue citations or propose penalties for violations of TOSHA standards.
- Routinely report possible violations to TOSHA enforcement.
- Guarantee that any workplace will "pass" a TOSHA inspection.

The services our team provides to you while onsite include:

- An appraisal of current working conditions at your site and workplace safety and health hazards based upon the scope of your request. This includes industrial hygiene sampling.
- An appraisal of your safety and health program or assist in the establishment of one.
- A written report of findings and recommendations.
- Additional training and follow-up assistance by the consultant
- as needed.

To request the service complete this request form and return it to us. For more information about the program contact TOSHA Consultative Services, Nashville (800) 325-9901.