

Event Details

PeopleSoft Strategic Sourcing

| Event ID | Format | Type | Page |
|-------------------------|-------------------------|------|------|
| 32110-0000012904 | Sell | RFx | 1 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209_Vehicles | | | |
| Start Time | Finish Time | | |
| 08/11/2023 15:00:00 CDT | 08/18/2023 16:00:00 CDT | | |

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services - CPO
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Michael Neely
Phone: (615) 741-5971
Email: michael.t.neely@tn.gov

Event Description

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments for any possible changes. Also confirm pricing and availability of all models bid with the manufacturer.

NOTE: Internet Explorer and Firefox are the recommended browsers to access the Supplier Portal and bid on events. Google Chrome is not supported and should not be used. Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Agency Contact: Mike Neely (615) 741-5971
Michael.T.Neely@tn.gov

Supplier Portal link: <http://www.edison.tn.gov> (Maintain supplier information)

Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement>

If the Review and bid on this event link included in the e-mail notification does not work, please go to:

https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST

Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

General Questions

| Question | UOM | Best | Worst | Response |
|---|-----|------|-------|----------------------|
| Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption. | | | | <input type="text"/> |

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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| 32110-0000012904 | Sell | RFx | 2 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | Finish Time | | |
| 08/11/2023 15:00:00 CDT | 08/18/2023 16:00:00 CDT | | |

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Michael Neely
Phone: (615) 741-5971
Email: michael.t.neely@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

| Question | UOM | Best | Worst | Response |
|----------|-----|------|-------|----------|
|----------|-----|------|-------|----------|

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory Response:No

Event Details (cont.)

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| 32110-0000012904 | Sell | RFx | 3 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | | Finish Time | |
| 08/11/2023 15:00:00 CDT | | 08/18/2023 16:00:00 CDT | |

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Email: michael.t.neely@tn.gov

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Response Comments

| Question | UOM | Best | Worst | Response |
|----------|-----|------|-------|----------|
|----------|-----|------|-------|----------|

Please provide the brand and model names of the goods included in this bid:

Required: Yes Mandatory ResponseNo

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

0

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Bid Offer Expiration

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

How many days after receipt of purchase order will it take to deliver item(s)?

0

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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| 32110-0000012904 | Sell | RFx | 4 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | | Finish Time | |
| 08/11/2023 15:00:00 CDT | | 08/18/2023 16:00:00 CDT | |

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| Question | UOM | Best | Worst | Response |
|----------|-----|------|-------|----------|
|----------|-----|------|-------|----------|

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Response Comments

Do you have a minimum of 5 years of fleet experience?

Required: No Mandatory ResponseNo

Response Comments

The purpose of this Invitation to Bid is to establish a source or sources of supply for all Tennessee State Agencies and Authorized Users.

Tennessee State Agencies refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies.

Authorized Users are those entities that are authorized to purchase off of Statewide Contracts and include the following:

- a) all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b) Tennessee local governmental agencies;
- c) the board of trustees of the University of Tennessee system, the Tennessee board of regents system, or the State university boards;
- d) any private nonprofit institution of higher education chartered in Tennessee; and,
- e) any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse Services or the Department of Intellectual and Developmental Disabilities to provide services to the public (Tenn. Code Ann. § 33-2-1001).

Any contracts awarded from this Invitation to Bid shall be made available to Authorized Users in addition to

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| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | Finish Time | | |
| 08/11/2023 15:00:00 CDT | 08/18/2023 16:00:00 CDT | | |

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Tennessee State Agencies, unless a letter is attached to this Invitation to Bid, requesting that the contract is only available for use by Tennessee State Agencies.

NOTE: To request that any resulting contract be available only to Tennessee State Agencies, enter No and attach an exemption request letter addressed to the Central Procurement Office.

Required: Yes Mandatory ResponseNo

Response Comments

The respondent shall indicate the standard warranty period.

List the Standard Warranty Period:

Required: Yes Mandatory ResponseNo

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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| 32110-0000012904 | Sell | RFx | 6 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | Finish Time | | |
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| Question | UOM | Best | Worst | Response |
|----------|-----|------|-------|----------|
|----------|-----|------|-------|----------|

Have you confirmed manufacturer that the MSRP has been released? Please attach documentation from manufacturer.

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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| 32110-0000012904 | Sell | RFx | 7 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | | Finish Time | |
| 08/11/2023 15:00:00 CDT | | 08/18/2023 16:00:00 CDT | |

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Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

No Bid:

Line: 1 **Item ID:** **Line Qty:** 1.00 **UOM:** Each **Bid Qty:**

Required: No **Reserve Price:** No

Description: dummy line, please complete and attach SWC209 bid sheet to provide pricing

| Question | UOM | Best | Worst | Response |
|--------------------------------------|-----|------|-------|----------------------|
| What is the unit price of this item? | | | | <input type="text"/> |

Required: Yes **Mandatory Response:** No

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

0 0

Required: No **Mandatory Response:** No

Response Comments

Associated Terms:

Bid Offer Expiration

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| Event ID | Format | Type | Page |
| 32110-0000012904 | Sell | RFx | 8 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | Finish Time | | |
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Event Currency: US Dollar
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United States
Contact: Michael Neely
Phone: (615) 741-5971
Email: michael.t.neely@tn.gov

Bidder Information

| | | |
|--------------------------|-------------------|--------------|
| Firm Name: | | |
| Name: | Signature: | Date: |
| Phone #: | Fax #: | |
| Street Address: | | |
| City & State: | Zip Code: | |
| Email: | | |

Event Details (cont.)

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| 32110-0000012904 | Sell | RFx | 9 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | Finish Time | | |
| 08/11/2023 15:00:00 CDT | 08/18/2023 16:00:00 CDT | | |

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Appendix A - Line Specifications

Line: 1 Item ID: Line Qty: 1 UOM: Each

Description: dummy line, please complete and attach SWC209 bid sheet to provide pricing

Item Specifications

| | | | |
|---------------|---|----------------|---|
| Manufacturer: | | | |
| Mfg Item ID: | | | |
| Item Length: | 0 | Item Height: | 0 |
| Item Width: | 0 | Dimension UOM: | |
| Item Volume: | 0 | Volume UOM: | |
| Item Weight: | 0 | Weight UOM: | |
| Item Size: | | Item Color: | |

Shipping Information

| | | | |
|----------------|------------|----------|--|
| Schedule: | 1 | Ship To: | |
| Quantity: | 1 | | |
| Due Date: | 08/27/2023 | | |
| Freight Terms: | | | |
| Ship Via: | | | |

Event Details (cont.)

PeopleSoft Strategic Sourcing

| Event ID | Format | Type | Page |
|-------------------------|-------------------------|------|------|
| 32110-0000012904 | Sell | RFx | 10 |
| Event Round | Version | | |
| 1 | 1 | | |
| Event Name | | | |
| SWC209 Vehicles | | | |
| Start Time | Finish Time | | |
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Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016