

BRENT LAMBERT  
*Mayor*

LARRY SEWELL  
*Councilmember*

MICHAEL L. WILLIAMS  
*Interim City Manager*



MARC GRAVITT  
*Vice Mayor*

DENNY MANNING  
*Councilmember*

JACKY CAGLE  
*Councilmember*

## City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711

### REQUEST FOR QUALIFICATIONS

**TDOT PIN: 123299.00**  
**STATE PROJECT NUMBER: 33LPLM-S0-190**  
**ROUTE: SR-8 at I-75 Interchange Exit 1**  
**CITY: EAST RIDGE**  
**COUNTY: HAMILTON**  
**REGION: 2**

The City of East Ridge will be accepting letters of interest and statements of qualifications for engineering services to provide Preliminary Engineering & Design (PE-NEPA), (PE-DESIGN), and Right-of-Way (R.O.W.) phases – TDOT Project Pin: 123299.00 - I-75 at U.S. 41/State Route 8 (Ringgold Road) Exit 1. A full RFQ including a description of the project and other details may be obtained by contacting both J. Scott Miller, City Manager, Email: [jsmiller@eastridgetn.gov](mailto:jsmiller@eastridgetn.gov), phone number: 423-867-7711 and Diane Qualls, Assistant Interim City Manager at [dqualls@eastridgetn.gov](mailto:dqualls@eastridgetn.gov), phone number 423-867-7711. The RFQ is also available on the City's website [eastridgetn.org](http://eastridgetn.org).

Consultants must be pre-qualified with TDOT. A letter of interest and statement of qualifications will be received until 5:00 pm, June 6, 2016 at 1517 Tombras Avenue, East Ridge, TN 37412. Letters of Interest and Statement of Qualifications received by said time will be opened and reviewed for consideration, and if not received by said time, will not be evaluated. Several factors will be considered in the review, including the following: consultant's ability and relevant expertise related to project needs, past experience, qualification and availability of staff, demonstrated ability to meet schedules, evaluations on prior state funded projects, previous "road construction" experience, and other criteria as outlined in the full request for qualifications. Consulting fees/costs should not be included at this time.

Letters of Interest and Statement of Qualifications should be mailed to J. Scott Miller, City Manager at 1517 Tombras Avenue, East Ridge, TN 37412. The submitter shall be responsible for their early delivery. Envelopes must be labeled "Exit 1, I-75 Phase 2, June 6, 2016" on the outside of envelope, and if not labeled on outside of envelope, will not be accepted. Each submitter shall provide five (5) copies of their letter of interest and statement of qualifications.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex, creed or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms are encouraged to respond to all advertisements by the City of East Ridge. Details and instructions for DBE certification can be found at the following website: <http://www.tdot.state.tn.us/civil-rights/smallbusiness/>.

The City of East Ridge reserves the right to accept or decline any statements of qualifications made on any proposed purchase or contract.