



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**CONSTRUCTION DIVISION**  
SUITE 700, JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1402  
(615) 741-2414

**JOHN C. SCHROER**  
COMMISSIONER

**BILL HASLAM**  
GOVERNOR

**June 1, 2016**

**Re:           ADDENDUM #1**  
**Contract No. CMGC02**  
**Project No. NH-I-240-1(294), 79006-1194-44**  
**Shelby County**

To Whom It May Concern:

This addendum revises the RFP (attached). The changes are in red.

You must acknowledge this addendum and all the receipts of any addenda to the RFP in the Introductory Letter and Statement of Interest as indicated in section 3.2 subsection A.1, and by acknowledging it in the form C on page 63 in the RFP.

It is the bidder's responsibility to notify all effected manufacturers, suppliers and subcontractors of this change.

Sincerely,

A handwritten signature in blue ink that reads "Lia Obaid".

Lia Obaid, P.E.  
Construction Division



**TENNESSEE DEPARTMENT OF TRANSPORTATION**  
**Request for Proposals**

**Construction Manager/General Contractor  
(CM/GC) Services**

**Interstate I-240**

**Overhead Bridges at Norfolk Southern R/R,  
SR 57 (Poplar Ave. EB & WB), and Park Ave.  
Shelby County, TENNESSEE**

~~**Project Identification Number (PIN): 118373.00**~~

**Federal Project Number: NH-I-240-1(294)**  
**State Project Number: 79006-1194-44.**  
**CM/GC Contract Number: CMGC02**

April 22, 2016

**2.3. KEY EVENTS SCHEDULE**

<b>Public Notice Phase</b>	<b>Date</b>
First Advertisement of RFP	April 22, 2016
Mandatory Pre-Proposal Meeting	May 12, 2016
Last Submission of Questions/Requested Clarifications	May 27, 2016
Final RFP Addendum Deadline	June 31, 2016

<b>Selection Phase</b>	<b>Date</b>
Submittal of Statement of Interest (SOI)/Proposal	June 17, 2016
Selection Panel Meetings (Interviews)	June 22- 23, 2016
Cost and Bid Proposals Opening	July 14, 2016
Contractor Notification of Selection	July 15, 2016
Contract Approval/Execution	July 25, 2016

**2.4. MANDATORY PRE-PROPOSAL MEETING**

The mandatory Pre-Proposal meeting will be held on May 12, 2016, at TDOT Region 4 TMC (5344 Boswell Avenue Memphis, TN 38120) at 1:00 pm (C.T.) This meeting will introduce all contractors to the CM/GC contract delivery method, give an overall introduction to the project as scoped, and enable TDOT to answer questions about the project and process. The TDOT Project Management team for the project will be present. This meeting will be approximately 2 hours long. Failure of a contractor to attend any such meetings will result in elimination of that contractor, and any Proposal submitted by the contractor will be rejected. The Department will respond, orally or in writing, to contractors' questions, if any, raised at the meetings. In the event the Department determines that formal answers or change of the RFP, specifications or Contract terms is warranted, the Department will issue formal written clarifications or Addenda in accordance with the terms of this RFP.

**2.5. QUESTIONS AND CHANGES TO THE RFP**

- A. TDOT reserves the right to make changes to the RFP. Changes to the RFP generally consist of Clarifications, Scope Changes, or Time and/or Date Changes. All changes to the RFP prior to the receipt of proposals shall be made by an addendum to the RFP, which shall be made available to all Proposers on the TDOT webpage. Following receipt of

proposals, any changes to the RFP will be conveyed in writing to those Proposers determined to have met the minimum qualifications.

- B. Proposers may submit questions, request clarification, or request a change to the RFP by submitting an e-mail or a written request on Form D (available on the project website) to the address set forth above. The request shall specify the provision and section of the RFP in question, and, if a change is requested, contain an explanation for the requested change. TDOT will not respond to questions or change requests received later than ~~April 8~~ May 27, 2016, as per Section 2.3.
- C. TDOT will evaluate any questions or requests submitted, but reserve the right to determine whether to respond or accept the requested change.
- D. Proposers shall not rely on oral or written instructions regarding this RFP, unless issued in writing as an addendum by TDOT.
- E. Proposers must acknowledge all issued addenda in their submittal and proposal.

## 2.6. STATEMENTS OF INTEREST (SOI)/PROPOSAL SUBMITTAL – STEP 1

Respondent must comply with the following items, A through H. TDOT retains the right to waive any minor irregularity or requirement should it be judged to be in the best interest of TDOT. **(Note that the primary focus of the evaluation will be the Proposer's capabilities).**

- A. Deliver **eight (8)** hard copies along with **one (1)** electronic copy PDF file on a CD or flash drive of the SOI/Proposal to the Tennessee Department of Transportation Contract Office, Lia Obaid, Suite 700, James K. Polk Building, 505 Deaderick Street Nashville, TN 37243 Phone: (615) 532-7522 on June 17, 2016 before 12:00 PM (C.T.)
- B. **Statement of Interest (SOI)/Proposal Format:**
  - 1. Submittals shall be formatted and tabbed in the exact form and sequence of the Evaluation Form, Appendix D.
  - 2. All narratives shall use minimum font size of 11 point Times New Roman. Limited use of smaller font sizes for charts, diagrams, graphs, and tables are allowed.
  - 3. Cover or Introductory Letter (2-page limit - 8-1/2" x 11" paper)
  - 4. Proposal Section (20-page limit, 8-1/2" x 11" paper)
  - 5. An Optional Section (5-page limit – 8-1/2" x 11" paper, and up to 3 of the 5 pages may be on 11" x 17" paper)
  - 6. The Commendation Section for awards or letters of recommendations from past clients (5 page limit – 8-1/2" x 11" paper) (optional)
  - 7. Appendix Section (no page limit, but see H, I and J.)
- C. In support of TDOT's continued environmental efforts in "Going Green", Proposers are encouraged to submit their SOI/Proposal using a 2-sided format, rather than using only one side.
- D. Submittals shall be evaluated in accordance with criteria as indicated in Section 3.2, Evaluation Criteria for Proposals, and ranked on the corresponding evaluation form in

- d. Provide a separate graphic organizational structure chart, complete with working titles, for the project management team during both the pre-construction phase and construction phase of the Project.
  - e. Provide resumes and two references for the Key Personnel ~~and alternates~~ for key positions in an appendix to the Statement of Interest (SOI)/Proposal.
  - f. Provide narrative describing how the proposed Key Personnel of the team will meet the stated project goals, including building a professional and collaborative Project Team.
  - g. Provide narrative describing succession planning for team stability and planning for any member of the Project Team that leaves during design or construction.
  - h. Identify all current office locations and the resident expertise intended to be provided under this RFP. Provide a description of the location of the staff for the performance of this contract, their expertise, and generic equipment that will be located in Tennessee that will act in support of the anticipated contract.
  - i. Evidence of Risk and Safety Performance: Provide the following information for each entity involved, covering the period 2010 to present:
    - Experience Modification Rates (EMR);
    - List of any OSHA/TOSHA citations received and for what;
    - List of any incidents that resulted in significant injury, loss of life, or major property damage.
- ii. Project Team Capability
- a. Prior Experience/Performance/References

Provide a list and description of previous experience relevant to this project, with owner and, if desired, architect/engineer references for each. TDOT may at its discretion contact references and/or conduct independent performance analysis on projects on which the firm has worked.

All references submitted shall be current for projects listed. References will be considered current if the party's name and position/title held at the time of the project for which the recommendation is being made are provided; telephone numbers must be current as of the date of the submittal of the proposal.

## SECTION 4 – SCOPE OF WORK AND CM/GC SERVICES

### 4.1. CM/GC SERVICES SCOPE OF WORK

#### A. Project Goals

This project is intended to achieve the following goals:

1. **Advance the knowledge, experience and cost efficiency of TDOT and the local construction industry in Accelerated Bridge Construction and CM/GC project delivery.**
2. **Replace the existing poor bridge structures, and improve traffic operations and safety along I-240 within the project budget.**

Note: TDOT and its Design Consultant will be primarily responsible for the design of the project to meet the goal of improving traffic operations and safety of the completed project.

3. **Accelerate delivery of the construction schedule and obtain final project acceptance no later than October 30, 2018~~7~~.**
4. **Minimize inconvenience to the traveling public, and maximize safety of workers and the traveling public.**
5. **Facilitate a collaborative partnership with all of the members of the project team and the stakeholders.**
6. **Provide a high quality design and construction.**
7. **Provide a well-publicized, highly successful Accelerated Bridge Construction project.**

Note: TDOT will be primarily responsible for public involvement and public relations. The Contractor will provide support for the public involvement and public relations effort.

#### B. Work Duration

The time period for the work described in this scope is approximately 240 calendar days for design and 548 calendar days for construction.

#### C. Work Product and Work Product Completion

The Contractor shall provide the work product and deliverables as described in Section 4.1.E Scope of Work. All submittals, reports, and reviews must be accepted by the TDOT Contract Administrator or designee.