



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**CONSTRUCTION DIVISION**  
SUITE 700, JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1402  
(615) 741-2414

**JOHN C. SCHROER**  
COMMISSIONER

**BILL HASLAM**  
GOVERNOR

**August 5, 2014**

**Re:           ADDENDUM #2**  
**Contract No. CM1401**  
**Project No. BH-I-40-4(86), 19005-1161-44**  
**Davidson County**

To Whom It May Concern:

This addendum revises the RFP (attached). The changes are in red.  
Deleted the word alphanumeric in section 2.6.B on page 22 in the RFP, and deleted the words and alphanumeric sequence on page 24 in the RFP. Corrected Form C1 to C, and corrected scoring Form C1-C2 to Form C.

You must acknowledge this addendum when you complete the form C on page 61 in the RFP.

It is the bidder's responsibility to notify all effected manufacturers, suppliers and subcontractors of this change.

Sincerely,

A handwritten signature in blue ink that reads "Lia Obaid".

Lia Obaid, P.E.  
Construction Division

RFP prior to the receipt of proposals shall be made by an addendum to the RFP, which shall be made available to all Proposers on the TDOT webpage. Following receipt of proposals, any changes to the RFP will be conveyed in writing to those Proposers determined to have met the minimum qualifications.

- B. Proposers may submit questions, request clarification, or request a change to the RFP by submitting an e-mail or a written request on Form D (available on the project website) to the address set forth above. The request shall specify the provision and section of the RFP in question, and, if a change is requested, contain an explanation for the requested change. TDOT will not respond to questions or change requests received later than August 15, 2014, as per Section 2.3.
- C. TDOT will evaluate any questions or requests submitted, but reserve the right to determine whether to respond or accept the requested change.
- D. Proposers shall not rely on oral or written instructions regarding this RFP, unless issued in writing as an addendum by TDOT.
- E. Proposers must acknowledge all issued addenda in their submittal and proposal.

## **2.6. STATEMENTS OF INTEREST (SOI)/PROPOSAL SUBMITTAL – STEP 1**

Respondent must comply with the following items, A through H. TDOT retains the right to waive any minor irregularity or requirement should it be judged to be in the best interest of TDOT. **(Note that the primary focus of the evaluation will be the Proposer's capabilities).**

- A. Deliver **eight (8)** hard copies along with **one (1)** electronic copy PDF file on a CD or flash drive of the SOI/Proposal to the Tennessee Department of Transportation Contract Office, Lia Obaid, Suite 700, James K. Polk Building, 505 Deaderick Street Nashville, TN 37243 Phone: (615) 532-7522
- B. **Statement of Interest (SOI)/Proposal Format:**
  - 1. Submittals shall be formatted and tabbed in the exact form and **alphanumeric** sequence of the Evaluation Form, Appendix D.
  - 2. All narratives shall use minimum font size of 11 point Times New Roman. Limited use of smaller font sizes for charts, diagrams, graphs, and tables are allowed.
  - 3. Cover or Introductory Letter (2-page limit - 8-1/2" x 11" paper)
  - 4. Proposal Section (20-page limit, 8-1/2" x 11" paper)
  - 5. An Optional Section (5-page limit – 8-1/2" x 11" paper, and up to 3 of the 5 pages may be on 11" x 17" paper)
  - 6. The Commendation Section for awards or letters of recommendations from past clients (5 page limit – 8-1/2" x 11" paper) (optional)
  - 7. Appendix Section (no page limit, but see H, I and J.)
- C. In support of TDOT's continued environmental efforts in "Going Green", Proposers are encouraged to submit their SOI/Proposal using a 2-sided format, rather than using only one side.

CM/GC Fee Proposal Format:

A. Submittals shall be formatted and tabbed in the exact form ~~and alphanumeric sequence~~ to include the following:

1. CM/GC Fee Percentage Proposal Form C ( **Appendix D**)
2. CM/GC Fee Percentage Summary Information (2 page limit – summary page)

Paper must be 8 1/2" X 11" paper, and all submittals shall use a minimum font size of 11 Times New Roman.

- A. In support of TDOT's continued environmental efforts in "Going Green," Contractors are encouraged to submit their CM/GC Fee Percentage Proposal using a two-sided format, rather than using only one side.
- B. CM/GC Fee Percentage Proposal Form C from **Appendix D** must be filled out in its entirety.
- C. All content, as required in **Section 3.4, Evaluation Criteria for CM/GC Fee Percentage Proposal**, must be integrated into a narrative and into sheets as instructed. These items can be found on the CM/GC Fee Percentage Proposal Form in **Appendix D**. The evaluation criteria for the CM/GC Fee Percentage Proposal can be found in **Section 3.4, Evaluation Criteria for CM/GC Fee Percentage Proposal**, of this RFP.
- D. The CM/GC Fee Percentage cannot be zero.
- E. The CM/GC Fee Percentage Proposal will be scored separately, as described in **Section 3.4, Evaluation Criteria for CM/GC Fee Percentage Proposal**, and will be scored according to the scoring forms in **Appendix D**.

**CM/GC MANAGEMENT PRICE PERCENTAGE PROPOSAL EVALUATION SCORING NOTES:**

1. Determine score for each Proposer's sealed CM/GC Management Price Proposal. The maximum point total for this section is 100 points maximum with an overall total weight of 20%.

A. CM/GC Fee 100 Points Maximum

Must include all supporting information required in Section 3.4 and on Form **C-1C**.  
 CM/GC Management Price Percentage Scoring information is described in Section 3.4 of this RFP.

**TOTAL SCORING EVALUATION SCORING NOTES:**

1. The maximum point total for each of four evaluation sections is 100 points weighted by the following factors:

Section:	Weight	Appendix D
SOI/Proposal	50%	(Scoring Form A)
Interview	30%	(Scoring Form B)
CM/GC Fee Proposal	20%	(Scoring Form- <b>C</b> )
Final Scoring Matrix	Total	(Scoring Form D)

2. The Proposer with the highest total score will be recommended for selection. The score from the qualitative evaluations from all Selection Panel Members, excluding Selection Panel Members giving the highest and lowest scores, respectively, for each Proposal, will be averaged to produce the total overall score for each Proposer.