

**Audit Committee (AFC)**  
**Douglas Henry State Museum Commission**  
Meeting Agenda  
Tennessee State Museum  
MER Room, Museum Level D  
October 10, 2016  
9:00 a.m. CDT

- I. Call to Order
  
- II. Approval of October 5, 2015 AFC Meeting Minutes
  
- III. Discussion of Audit Committee Responsibilities  
Mary Jane Crockett-Green
  - TSM Annual Risk Assessment
  - New Employee Orientation Package
  - Response to Audit Recommendations
  - Fraud, Waste and AbuseManagement's Written Communication to Staff
  
- IV. Policies and Procedures for Fraud Reporting
  
- V. Review of Signed DHSMC Code of Conduct Conflict of Interest Forms
  
- VI. Review of DHSMC Quorum Standards – 2015, 2016
  
- VII. Adjourn