

TGMI Steering Committee Meeting

September 21, 2016

Department of Intellectual and Developmental Disabilities
275 Stewarts Ferry Pike
One Cannon Way, Room 1152

Quorum: Yes

Opening

The regular meeting of the TGMI Steering Committee was called to order at 3:03 p.m.

Attendance

Michelle Smith, Chair – Present
Joe Waldrum, Vice Chair – Absent
Vicky Hutchings, Past Chair – Absent
Jason Seay, Present Class President – Absent
Shelley Walker, Present Class Steering Committee Member – Present (phone)
Lori Hedge, Past Class Steering Committee Member – Absent
Doug Willis, Past Class President – Present (phone)
Cynthia Stewart, Member at Large (Year 2) – Absent
Nneka Norman-Gordon, Member at Large (Year 2) – Present (phone)
Marcus Dodson, Member at Large (Year 1) – Present (phone)
Cyndi Taylor, Member at Large (Year 1) – Present (phone)
Trish Holliday, DOHR Ex-Officio– Absent
Antonio Meeks, DOHR representative – Absent
Julie Brindle- Absent
Tresa Jones- Present (phone)
Michelle Hamblen

Call to Order/Welcome: Michelle Smith

Meeting was called to order at 3:03 p.m. and all participants were identified. Michelle asked everyone to send in their committee reports prior to the meetings so that the information can be sent out with the agenda.

Secretary Report: Cyndi Taylor

The August Meeting minutes were approved on September 8, 2016 (Motion to approve- Nneka Norman-Gordon, Second– Lori Hedge).

Treasurer's Report- Cynthia Stewart

Previous Balance 8/09/2016: \$753.48

Deposits/Credits: \$0

Pending Withdrawals/Debits: \$0

Balance on 7/12/16: \$753.48

Sub-Committees Reports

Charter Committee Update (April Romero)

- April Romero was not present to provide a Charter Committee update.

Communications Update (Joe Waldrum)

- Joe Waldrum was not present to provide a Communications Committee update.

Community Service Update (Cynthia Stewart)

- Cynthia Stewart was not present to provide a Community Service Committee update.
- Nneka and her family attended the recent Second Harvest community service event. There were around 8 TGMI alumni who volunteered, along with a couple of family members. The group packed backpacks for the school program.

Business Events Update (Jason Seay)

- Jason was not present to provide a Business Events update.
- Michelle will contact Jason to request an update on the annual business meeting/breakfast planning.

Education Development Update (Marcus Dodson)

EventBrite is being used to send announcements of upcoming lunch-n-learns to TGMI alumni. Alumni can now use EventBrite to sign up to attend the lunch-n-learns and to access the lunch menu. Lunch-n-learns have been set up for the remainder of 2016 and speakers for 2017 are now being requested. TGMI is now partnering with both TGEI and the Leadership Black Belt program to host joint lunch-n-learns.

DOHR has approved a new email address (TGMI.steeringcommittee.gov) for TGMI. Marcus will meet with Michelle to update her on the progress for its implementation and to discuss who might need access to the email.

Social Events Update (Doug Willis)

The Sounds game on August 31st was fun (but hot) for those who attended. Doug will look into setting up another game in the spring. He will also look into a Saturday game in order to include alumni families.

EventBrite is being used to invite and “register” people for upcoming social events. Bar Louie Night is scheduled for tonight. As of today, 11 alumni have signed up in EventBrite to attend. Marcus will send Michelle the list of those signed up for Bar Louie Night. Doug will work with Marcus to set up monthly Bar Louie Nights in EventBrite.

Doug has already reached out to the Predators to check on possible dates for TGMI alumni to attend a game. On Saturday October 22nd, the Predators play the Penguins at 7 P.M. There is also a Saturday night game on November 5th versus the Hurricanes. Doug will move forward with the October 22nd game, with November 5th being a backup date.

Old Business

There was no Old Business to report on.

New Business

Effective September 19, 2016, Joe Waldrum resigned as Vice Chair due to work obligations. The election process for a new Vice Chair is already underway by the Charter Committee. April Romero sent out a call for nominations on September 20th. Nominations will be accepted until 5 P.M. Friday September 30th. Currently, one nomination has been accepted (Marcus Dodson), and one has been

declined. The new Vice Chair will assume the Chair position in January. Qualifications for the Vice Chair position were listed in the announcement, and include:

- Must be a TGMI alumni (cannot be a member of the 2016 class)
- Must currently be employed by the State of Tennessee
- Must be willing to serve and promote TGMI
- Must attend various sub-committee meetings, attend the monthly Steering Committee meetings and various TGMI networking functions, and Chair the Communications Committee
- Represent TGMI in the absence of the Chairperson
- Serve as Chair in 2017, and Past Chair in 2018

The annual TN Government Leadership Annual Conference is scheduled for November 2, 2016 at Trevecca University.

Adjournment

Meeting was adjourned at 3:33 p.m. by Michelle Smith. The next meeting will be October 11, 2016 at One Cannon Way.

Minutes submitted by: Cyndi Taylor