

TGMI Steering Committee Meeting
October 13, 2015
2:30 p.m. – 4:00 p.m.
Department of Safety and Homeland Security
1150 Foster Ave. Nashville, TN
1144 Menzler Nix Bldg., Conference Room B

Quorum: Yes

Opening

The regular meeting of the TGMI Steering Committee was called to order at 2:05 PM on October 13, 2015, in Nashville, Tennessee by Vicky Hutchings.

Attendance

Vicky Hutchings, Chair – Present
Michelle M. Smith, Vice Chair – Present
April Romero, Past Chair – Present (phone)
Tresa Jones, Member at Large (Year 2) – Present
Julie Nichols, Secretary, Past Class Steering Committee Member – Absent
Bruce Balcom, Past Class President – Present (Phone)
Susan Burdette, Member at Large (Year 2) – Present (Phone)
Lorie Hedge, Present Class Steering Committee Member – Present (Phone)
Doug Willis, Present Class President – Absent
Cynthia Stewart, Member at Large (Year 1) – Present (Phone)
Nneka Norman-Gordon, Member at Large (Year 1) – Present (Phone)
Trish Holliday, DOHR Ex-Officio– Absent

Approval of Minutes

The September minutes were provided to the Steering Committee for review prior to the October meeting. The September minutes were approved (Motion to approve – Lori Hedge, Second – Tresa Jones).

Treasurer's Report

Deposits/Pending: \$0.00
Credits: \$0.00
Balance: \$916.69

Sub-Committees Reports

Education Development Update (Susan Burdette)

- October 3rd Lunch & Learn and Alumni Picnic had eleven RSVP's with only two that were not a current member of the Steering Committee. Due to the lack of responses to this event, it was cancelled. Susan requested a refund for the park reservation of \$54.63. Cynthia will get her a check for said reimbursement.
- The Speakers Bureau name change was presented for selection and vote. The three options presented were: Community Outreach Education (C.O.R.E.), Community Outreach and Education Program, Educational Outreach Coordination, and Community Education Outreach (C.E.O).. After discussion, it was determined that the majority favored Community Education Outreach (C.E.O) and the name has now been formally changed.

- The Williamson County Board of Education has requested that TGMI set up a table at the annual WCS & FSSD Career Day. The event will be held at the Williamson County Agriculture Center from 8:30 to 2:30 on November 19. Tresa Jones and Michelle Smith will attend. An email notifying Alumni of the event will be sent as April felt that five or six people is a good number for representation. The email should highlight the black belt points that are available – either as external or internal service. Susan will check with the Black Belt committee to make sure the event is eligible.

Social Events Update (Nneka Norman-Gordon)

- Predators game 2015/16 season - Nneka spoke with the representatives of the Predators regarding tickets in the family section. The game selected will be on November 10. In order to have the President of the Predators speak, TGMI will need to have at least 15 people buy tickets. An email will be sent to Alumni notifying them of the game and will include Nneka's contact information as at this time she is unsure of the price of the tickets.

Communications Update (Michelle Smith)

- The winter newsletter will go out shortly after the Annual Christmas breakfast. Michelle stated that there is not a lot of content at this point. She will have Julie send out an email to Alumni asking for articles. Susan suggested that the email request articles from members centered on a favorite TGMI moment. April suggested that each sub-committee chair submit a sub-committee report and the Treasurer must include an annual treasurer's report.

Community Service Update (Cynthia Stewart)

- Cynthia talked with Second Harvest and all events are fully booked through the end of the year. Two dates in January were proposed and January 14 was selected. Cynthia will book this date.
- The Make-A-Wish campaign has currently raised \$975. There has been an increase in donations seen with each email reminder sent to Alumni so it was agreed that additional emails would be sent. It was also agreed that each Steering Committee member would reach out to their classes in an effort to drive up contributions.

TGMI Annual Breakfast

- A new date has been established for the breakfast. It will now be held on December 2, 2015 from 8:00 AM to 10:00 AM. April mentioned that we needed to talk about inviting and paying for guests. April Romero made a motion to invite up to four guests (2 from DOHR; 2 from UT). The motion was seconded by Michelle Smith. All approved the motion.

Agenda for Next Meeting

Adjournment

Meeting was adjourned at 3:31 PM by Vicky Hutchings. The next general meeting will be at 2:30 PM on Tuesday, November 10, 2015, in Nashville, TN.

Minutes submitted by: Vicky Hutchings and Michelle Smith