

**TGMI Steering Committee
Meeting Minutes
October 13, 2009**

Committee Members:

Present: Lauren Hill, Ed Mimms, Melisa Hucks, Vojin Janjic, Robyn Probus, John Zirkle, Greg Duncan, Linda Cone, Marilou Cook

Excused Absent: Carolyn Estep

Ms. Hill called meeting to order at 2:34 PM.

Treasurer Report:

Ms. Cook is still awaiting information for reimbursement for cake and drinks used at the Conference and TGMI "Class of 2009" Orientation Luncheon.

Ms. Cook will be receiving Ms. Hill's and Mr. Zirkle's signature for the online banking at Wachovia. The current account stands at \$750.00. Ms. Cook will close previous account when all processed transactions have cleared.

Old Business:

Approve August Minutes:

Mr. Zirkle made a motion to adopt the minutes, Ms. Cook second the motion and the motion carried.

Chairman's Report:

Ms. Hill reported that Department of Human Resources (DOHR) and UT Facilities are under a Memo of Understanding (MOU) regarding the facilitation of the TGI programs. The relationship with DOHR and UT will be maintained with the Alumni Association of the TGI programs. UT has requested input from the Alumni Association in coordination with the Steering Committee to assist with meeting the needs of the participants.

Monthly meetings with DOHR will resume. The first meeting is schedule for Tuesday, October 20th at 3 PM.

New Business:

Committees:

Ms. Lisa Pugh is reporting on the Luncheon Conference and Christmas Breakfast:

- *The Luncheon Conference* was a success. The 2nd Luncheon Conference is scheduled for Thursday, November 19th.
- *The Christmas Breakfast* is scheduled for Thursday, December 3rd at 8:30 AM. Ms. Pugh will send out notification to the Alumni the first of November.

Mr. Duncan made a motion to recognize the proposal of Chef Christopher's for catering the event. Ms. Cone second. Ms Pugh reviewed the menu and pricing. Mr. Zirkle made a motion to accept Chef Christopher's bid. Ms. Cook second and the motion carried.

Mr. Zirkle made a motion for the Association to charge \$20/per person for the event. Ms. Cook second. Mr. Vojin made a motion to amend motion, requesting that notification be included on the invitation that the price per person has not changed from last year. Mr. Zirkle second and the motion carried.

Ms. Pugh and Ms. Probus will collect monies for Breakfast. A final head count for attendees is due to Chef Christopher's 2 weeks before event date.

Ms. Pugh will invite Mr. Melvin Jones to speak at the Christmas Breakfast. The Alumni Committee will comp the attendance of 10 other DOHR and UT individuals.

Ms. Cone will provide decorations from last year. Ms. Hill will provide tablecloths. Ms. Pugh is coordinating doorprizes. Mr. Duncan reported that Mr. Don King will provide entertainment throughout the event.

Community Service:

- Habitat for Humanity – Timberwood – 7 Alumni attended including 1 TGEI alumni. The day consisted of installing siding and wood floors and planting flowers and shrub in the yard. Ms. Hill reported that the event was a success.
- Harpeth River Clean Up –Scheduled for October 19th. However, due to current weather, this community service event may be postponed to a later date.
- Ghouls for Grassmere – October 16th – 4:30 – 11:30 PM – Currently 8 people have registered for the event.

TGI Conference:

TGI Conference has been pushed back to February 2010. Mr. Duncan suggested that the conference be in coordination with DOHR's LEAD TN – Alliance 1. Ms. Cone commented that this would be a great time for LEAD TN to be introduced to the TGI Alumni. Ms. Hill will make the suggestion at the next TGI meeting October 20th.

Elections:

Mr. Travis is currently coordinating the election process. Election results will be announced at the Christmas Breakfast, December 3rd.

Website:

Mr. Zirkle stated that the website is updated and informational.

Next meeting will be on Tuesday, November 10th at 2:30 PM.

Close:

Mr. Zirkle made a motion for the meeting to be adjourned. Mr. Duncan seconded and the motioned carried.

With no further business, the meeting was adjourned.

Respectfully submitted,

Melisa R. Hucks, Secretary