

**TGMI Steering Committee
Meeting Minutes
April 08, 2008**

Committee Members:

Present: Greg Duncan, Jr., Tracy White, Robyn Probus, Lauren Hill, Melvin Jones, ,
Derrick Smith, Linda Cone, Angie Duncan, Melisa Hucks

Excused Absent: Trish Pulley, E. Ross White, John Bissell

Mr. Duncan called the meeting to order at 2:45 PM.

Treasurer Report:

Mr. Duncan reported that the TGMI account balance is currently \$152.52

Old Business:

Mr. Duncan reported that the Habitat For Humanity project, April 5th, was very successful and TGMI alumni were well represented.

Ms. Hill provided the committee with an updated Committee member listing.

Community Service:

Mr. Duncan and Mr. Jones briefly discussed the upcoming speaking engagement at Hunters Lane High School, next Friday. This speaking engagement will comprise of 4 TGMI alumni mentoring a class from a college and career perspective. The engagement will include a viewing of the TGMI video, along with presentations from each of the individuals in their perspective areas.

Ms. Probus reported that Mr. John Zirkle provided information on 2 upcoming service projects. These projects are in still in the early stages:

- Monroe Harding Homecoming – April 26th – 8 AM – 9 PM
 - Set-Up/Breakdown/Greetings
- Seeds for Hope – June 7th – 10AM – 5 PM
 - Greeting/Registration/Tour guide

The Community Service committee will work with Mr. Zirkle on details and provide more information in the coming days.

Human Resource Report:

In Ms. Pulley's absence, Mr. Duncan reported that the TGMI orientation will be April 28th. The Steering Committee is invited to attend. Mr. Duncan will contact the committee for a head count before Friday, April 11th.

The class schedules for 2008 are as follows:

TGMI I – Week 1 – May 11 – 16	UT Conference Center/Holiday Inn
TGMI I – Week 2 – July 13 – 18	Montgomery Bell State Park
TGMI II – Week 1 – June 22 – 27	UT Conference Center/ Hilton
TGMI II – Week 2 – August 17 – 22	Montgomery Bell State Park

Ms. Pulley will be meeting the 2007 class presidents (Ms. Duncan and Ms. Probus) on April 9th to prepare for the orientation, set for April 28th.

Mr. Duncan reported that the Steering Committee will play a part in the TGMI sessions. At this time, the Vice-Chair, Ms. Hill, will have discussion with the class on the role of the Committee and the alumni network; the Chairman, Mr. Duncan, will discuss the benefits and networking of TGMI. Mr. Duncan will be meeting with Ms. Pulley to finalize the agenda.

Mr. Smith mentioned that attending Thursday of the first session and Tuesday of the second session would be beneficial to the classes. The committee concurred. Mr. Duncan requested that all committee members attend at minimum 1 week during the sessions. An email will be sent to each member of the committee for confirmation on the dates they will be able to attend.

Mr. Duncan stated that the Committee would have a Strategic Planning meeting during TGMI II – Week 2 – beginning the afternoon of Tuesday, August 19th and ending midday Wednesday, August 20th. Committee members will stay overnight at Montgomery Bell state Park. Ms. Hill will work on the accommodations and report back to the committee at the next meeting.

Mr. Duncan will meet with Ms. Pulley to finalize details on this arrangement.

Website:

Ms. White reported that she had received a mock template for the new TGMI website. She would be working DOHR and the Website committee to begin the new updates. Additional information will be forthcoming at the May Committee Meeting.

Newsletter:

Mr. Duncan stated that the newsletter for December 2007 has been submitted to DOHR for approval.

Ms. Duncan and Ms. Hucks brought up discussion of a quarterly newsletter. Discussion was deferred to next meeting.

Mr. Jones made a motion for the meeting to be adjourned. Ms. Duncan seconded and the motioned carried.

With no further business, the meeting was adjourned.

Respectfully submitted,

Melisa R. Hucks



Tennessee Department of Human Resources, Employee Learning & Development,
Printing Authorization Number 319504, 15 copies. This Public Document was
promulgated at a cost of \$3.19 per copy, April, 2008.