

# **TGMI Steering Committee Meeting**

**March 10, 2015**

**2:30 p.m. – 4:00 p.m.**

**Department of Safety and Homeland Security**

**1150 Foster Ave. Nashville, TN**

**1144 Menzies Bldg., Conference Room B**

Quorum: Yes

## **Opening**

The regular meeting of the TGMI Steering Committee was called to order at 2:32 PM on March 10, 2015, in Nashville, Tennessee by Vicky Hutchings.

## **Attendance**

Vicky Hutchings, Chair

Michelle M. Smith, Vice Chair – Phone

April Romero, Past Chair

Tresa Jones, Member at Large (Year 2)

Julie Nichols, Secretary, Past Class Steering Committee Member

Bruce Balcom, Past Class President – Phone

Susan Burdette, Member at Large (Year 2)

Lorie Hedge, Present Class Steering Committee Member

Doug Willis, Present Class President – Absent

Cynthia Stewart, Member at Large (Year 1)

Nneka Norman-Gordon, Member at Large (Year 1)

Trish Holliday, DOHR Ex-Officio – Represented by Antonio Meeks – Phone

## **Approval of Minutes**

Minutes reviewed for March Steering Committee Minutes-Motion to approve Michelle Smith, Second – Susan Burdette, Approved to post

## **Open Issues**

TGMI 2015 class scheduled?

- Per Antonio Meeks – Have meeting today with UT; will email dates once confirmed

## **New Business**

TGMI Annual Breakfast Meeting\* will be held December 10, 2015, possible start time 8:30

- Lorie Hedge will see if she can book the venue, including set-up time the afternoon before

*\* Please note: After the meeting was adjourned, the date for the Annual Meeting was changed to Friday, December 11, 2015.*

## **Education Development Update (Susan Burdette)**

1. Goal: 3 to 4 Lunch & Learns in 2015 (April, June, August, October)

- a. Participate in TGEI's Lunch & Learns in May and Sept
  - b. Ideas: Spotlight a State Agency (e.g., THP), Stress Mgmt., Life Planning, State Park guided hike/walk on a Saturday
2. Revive the Coffee Club idea

### Social Events Update (Bruce Balcom)

1. Predators Game on Tues. March 24<sup>th</sup>
  - a. Will have speaker(s) from Predators leadership team prior to game
2. Sounds Game-Picnic, Bruce will get in touch with his contact
3. Other Ideas: Pinewood Social

### Communications Update (Michelle Smith)

1. TGMI Website:
  - a. Michelle and Julie met w/Mi Jones to discuss website update.
  - b. To meet April 15<sup>th</sup> deadline to make changes to website, Michelle would like to have suggestions for changes by April 1<sup>st</sup> from steering committee members.
  - c. New TGMI logo will be rolled out April 15<sup>th</sup>
  - d. Posted: Class of 2014 TGMI Picture, Coming Soon 2015 Class Members
  - e. To be posted: Link to Toastmasters, Pictures from 2014 Annual Breakfast/Meeting
  - f. To be removed: Screen Savers? (contact Class of 2000-2006 Class Reporters to confirm)
2. Spring Newsletter:
  - a. Completion Goal: End of April
  - b. Michelle will send out emails to Class Reporters for information to include in newsletter

### Community Service Update (Cynthia Stewart)

1. Selected Make-A-Wish as a year-long 2015 TGMI Charity
2. April 25<sup>th</sup> (6:00 AM – 2:00 PM) – Country Music Marathon-water station
  - a. Need minimum of 20 volunteers
  - b. Recruiting: email, TGMI website, and TGMI LinkedIn page
3. Second Harvest Event
  - a. March – 9 participants from TGMI
  - b. May – Vicky will send exact date to Michelle to add to TGMI website
3. September 26<sup>th</sup> – National Public Lands Day
  - a. Cynthia will follow-up with Lauren Hill
4. Soles 4 Souls
  - a. Possibilities-
    - i. Class challenge vs. Agency Challenge
    - ii. Set up collection boxes at Lunch and Learn events

## **Agenda for Next Meeting**

## **Adjournment**

Meeting was adjourned at 4:01 PM by Vicky Hutchings. The next general meeting\* will be at 2:30 PM on Tuesday, April 14, 2015, in Nashville, TN. \* *Please note: After the meeting was adjourned, the date for the next general meeting was changed to Monday, April 13<sup>th</sup>.*

Minutes submitted by: Julie Nichols