

TGMI Steering Committee

Meeting Minutes

February 12, 2008

Members Present: Greg Duncan, Melvin Jones, E. Ross White, Trish Pulley, Lauren Hill, Tracy White, Robyn Probus and Angie Duncan

Members Absent: John Bissell, Melisa Hucks, Linda Cone and, Derick Smith

Next meeting: March 11, 2008, 2:30 p.m., 4th Floor Maintenance Conference Room, JK Polk Bldg.

I. Call to Order

- Mr. Duncan called the meeting to order at 2:40 p.m. in the 4th Floor Maintenance Conference Room, JK Polk Bldg.
- January meeting minutes were approved by email prior to February meeting.

II. Old Business

- Treasurer's Report: Presented by E. Ross White.
 - Checking account information changed to Regions.
 - Balance: \$245.00
- Community Service: Presented by Greg Duncan and Melvin Jones.
 - Mr. Duncan discussed the Habitat for Humanity schedule to work April 5, 2008. Mr. Duncan will email information received by steering committee to TGMI Alumni Network requesting volunteers.
 - Mr. Jones discussed the High School speaker opportunities for TGMI. Hunters Lane wants about 4-5 speakers for about 10-15 minutes each. Mr. Jones has about 14 TGMI alumni volunteers.

III. New Business

- HR Report Presented by Ms. Trish Pulley.
 - Ms. Pulley discussed the completion of TGMI marketing video. Committee members present viewed completed video and received CD of video.

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- Ms. Pulley will send the committee members who were absent a CD.
 - Ms. Pulley discussed DoHR's effort to prepare and distribute a TGMI application package include marketing video to all Commissioners and HR office within State government. This distribution will be February 20, 2008.
 - Ms. Pulley stated that Commissioner Story may show the marketing video at the Governors upcoming cabinet meeting for all the Commissioners.
 - Ms. Pulley stated that 2008 orientation is scheduled for April 28 Session 1 in the morning, lunch with both Sessions and Session 2 in the afternoon.
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- Presentation of Committees: Presented by Ms. Lauren Hill.
 - Ms. Hill distributed the committee volunteer's sheet and assignments to date.
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- Discussion on Goals and Mission in 2008: Presented by Mr. Greg Duncan.
 - Mr. Duncan stated to move discussion to next meeting.
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- Other: Open discussion.
 - Mr. Jones stated that the Holiday Breakfast was scheduled for December 5, 2008 and the Ellington Agricultural Center Barn was reserved. Mr. Jones recommended that the President reserve it for 2009 immediately after the breakfast to ensure availability.
 - Mr. Duncan stated that the yearend newsletter is still forthcoming.
 - Ms. Pulley discussed the possibility of Professional Leadership Development for Alumni. The Steering Committee discussed if a new leadership committee was needed or could a currently formed committee add this to their charge. The Steering Committee discussed two options, no new committee was necessary and this

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could be a charge for the Steering Committee or the Membership (newsletter) committee. To be discussed further at the next meeting.

- Mr. Duncan stated that all Steering Committee meeting notices were sent out through 2008. One coincided with a state holiday (November 11, 2008). It was discussed and agreed to move the meeting to Wednesday, November 12, 2008. Mr. Duncan will send a new meeting notice for this date.

IV. Close

- With no further business, Ms. Hill made a motion to adjourn the meeting. Mr. Jones seconded and the motion carried.

Respectfully submitted,

Ms. Angie Duncan

Substitute for Secretary