



Department of Environment and Conservation
TDEC Environmental Fellow – Nashville, Central Office
Division of Solid Waste Management
Annual Salary Range: \$72,324 - \$130,728

About the Tennessee Department of Environment and Conservation (TDEC)

The Department exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air, and water.
- Conserving and promoting natural, cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from fees for services, state parks revenue, federal sources, and the state general fund. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has a central office in Nashville and eight (8) regional offices across the state serving as the primary point of contact for their respective regions.

About the Division of Solid Waste Management

The Division of Solid Waste Management (DSWM) is responsible for protecting the health and environmental quality for all Tennesseans through responsive and effective oversight of waste management activities. Division activities are land-based, regulating both solid waste and hazardous waste through specialized programs and functions. These include landfill permits, hazardous waste permits, state remediation program, used oil management, lead-based paint abatement, special waste, universal waste, and annual waste reporting.

Summary of Position

This Executive Service position is located in the Division of Solid Waste Management's Central Office in Nashville, TN. The selected candidate will work within the Division of Solid Waste Management, in the Solid Waste Program. This position will require overnight in state travel.

Principal Duties and Responsibilities

This position is responsible for coaching and mentoring Division staff to develop technical skills and knowledge and to assure consistency in the efficient and effective implementation of the Solid Waste, Hazardous Waste, Materials Management and Toxic Substances regulatory programs

statewide. The position also works with program managers, staff, the regulated community, citizens groups, other divisions, ASTSWMO, EPA and other state waste programs to identify best regulatory practices. The position leads Division teams working in complex and regulatory initiatives and projects as assigned by the Division director.

Knowledge, Skills and Abilities

The successful candidate will have a demonstrated ability to function independently to identify areas for technical and regulatory improvement for the Division with minimal guidance in a highly demanding work environment and possess the following attributes:

- Possess strong research and keen analytical skills which support tactical and strategic decision-making abilities.
- Have experience with financial tracking, workflow tracking and analysis.
- Have a thorough knowledge of solid and hazardous waste regulation in the State of Tennessee including federal regulations.
- Is a results oriented individual with a commitment to the mission of the Department.
- Have the functional and technical knowledge and skills to do the job at a high level of accomplishment. Understands the origin and reasoning behind key policies, practices, and procedures. Deals with concepts and complexity comfortably.
- Ability to write clearly and succinctly in a variety of communication settings and styles getting information across with the desired effect.
- Possess good oral skills and is experienced creating and making presentations to a variety of audiences in various settings.
- Is task oriented; able to break down work into the process steps; develops schedules and anticipates/adjusts for problems and roadblocks. Measures performance against goals and evaluates results.
- Is dedicated to meet the expectations and requirements of internal and external customers. Establishes and maintains effective relationships with customers and gains their trust and respect.
- Is future oriented; can create competitive and breakthrough strategies and plans anticipating future consequences and trends.
- Demonstrates high integrity and good judgment.

Education and Experience

Preferred education includes graduation from an accredited college or university with a bachelor's degree in engineering. Preferably possess an engineering degree in a field such as civil, environmental, or chemical engineering and be licensed as a Professional Engineer in the State of Tennessee. Other educational backgrounds in technically compatible environmental fields will be considered. Have at least 10 years of experience in the field of environmental engineering, environmental consulting or government regulations.

All interested candidates should submit via email (TDEC.Careers@tn.gov) resume, cover letter, and writing sample to Beth Smith. The position will remain posted until filled. Questions can be addressed to Beth Smith at (615) 253-5907 or TDEC.Careers@tn.gov.

Beth Smith, Director

Office of Talent Management

Tennessee Department of Environment and Conservation

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TDEC is an AA/EEO/ADA equal opportunity employer.