

## Tennessee Department of Health

### **Position: Statistical Research Specialist**

### **Working Title: Health Policy Analyst**

#### **Summary**

The Tennessee Department of Health is seeking applicants for a health policy analyst (Analyst) that will support evidence-based policy development and evaluation. The successful candidate will perform research and analysis on topics such as health care delivery system transformation, population health, and politically sensitive and controversial topics requiring scientific clarification. Furthermore, the Analyst will be adept at communicating to a diverse range of audiences using written, visual, and oral communication. The Analyst will be housed in the Department's Office of Health Policy, an executive office supporting the Commissioner of Health with strategy development and policy coordination.

#### **Responsibilities:**

- Research and provide input into strategies and policies that promote population health improvement and align Department programs and stakeholders.
- Compile and synthesize available evidence into appropriate communications approaches, including issue and policy briefs, slide decks, infographics, talking points and speechwriting, etc.
- Support a systematic approach to policy and program development throughout the Department by facilitating the documentation and analysis of the Department's programs, strategies, policies, barriers, trend data, and budget.
- Provide support to major policy initiatives, including statewide population health improvement planning, health system delivery and payment reform, alignment of metrics and evaluation data across stakeholders and government agencies, and health care provider mergers and acquisitions.
- Facilitate the Department's overall curation of policy-related content and documents to ensure timely consideration of pertinent evidence by departmental leaders.

#### **Minimum Qualifications:**

- Bachelor's level education in public health, public policy, government, economics, or other relevant social sciences and two years of full-time professional work experience—master's level education preferred.
- Knowledge of analytical and evaluation methods to evaluate public health legislation, policies, programs, and issues.
- Ability to research, gather, organize, analyze, and interpret data.
- Outstanding written and verbal communications skills—including the ability to communicate effectively with both technical and lay audiences.
- Superior analytical and problem-solving skills with a high level of proficiency in computing skills.
- Ability to work collaboratively across programs and interact with all levels of departmental staff, the public, and other governmental and non-governmental entities.
- Ability to work occasional evening and/or weekend hours
- Excellent project management skills.
- Demonstrated time management skills and proven ability to manage multiple tasks simultaneously while completing work within allocated time frames.

The position will be based in Nashville, Tennessee.

To apply or request further information, please send a cover letter and CV to Eric Harkness at [eric.harkness@tn.gov](mailto:eric.harkness@tn.gov).

The State of Tennessee is an equal opportunity, equal access, affirmative action employer.