

The Tennessee Department of Health is seeking a public health logistics specialist to serve as an Health Regional Emergency Response Coordinator 2 (HR-ERC 2) within the Division of Communicable and Environmental Diseases and Emergency Preparedness. The duties for this position involve maintaining an inventory database and inventory management system, training others in using the inventory systems, evaluating receiving points and shipping routes, participating in response exercises, and integrating into incident command at the emergency operations center level. The SNS Logistics Coordinator will contribute to grant requirements, medical countermeasure operational readiness reviews, and other paperwork intensive activities. This position will create plans and training materials relating to inventory and shipping, and will also organize teams to assist in warehouse operations. In addition, this position will participate in public health communications ranging from video conferencing to multi band radios. We are seeking applicants with developed organizational skills, experience with tracking commodities on an electronic system, and is quick to adapt to changing situations and needs.

Salary will be based on education and experience with a minimum starting rate of \$3,924 per month. This is an executive service position requiring some travel, valid driver's license and the availability to respond to emergencies. Candidates must be eligible to work in the U.S. A complete resume, including all previous employment, salary history, and education must be submitted to the attention of: Sean Kice at Sean.J.Kice@tn.gov or to his attention at the TN Department of Health, Communicable & Environmental Diseases & Emergency Preparedness, 3rd Floor, Andrew Johnson Tower, 710 James Robertson Parkway, Nashville, TN 37243. Please reference HR-ERC 2 in your submission. Questions should be directed to the email address above.

The Tennessee Department of Health is an equal opportunity, equal access, affirmative action employer.