

About Department of Children's Services (DCS)

The Tennessee Department of Children's Services (DCS) is the state's public child welfare agency, overseeing child protective services, permanency and juvenile justice. DCS protects children who are victims of abuse or neglect and strengthens families through services that focus on family support and preservation. DCS staff responds to over 37,000 reports of child abuse and neglect a year. DCS employees 4000+ staff deployed across Tennessee.

Job Description

A member of the Network Development Division, the Program Coordinator will assume the role and responsibilities as the State Lead for Tennessee's Community Based Child Abuse Prevention Program (CBCAP) and assist with expanding the community engagement aspect of In Home Tennessee (IHT). The Program Coordinator provides leadership, strategic direction and external relationship development for CBCAP. This position oversees and directs the activities that support and strengthen relationships with community partners.

RESPONSIBILITIES

- Assume the State Lead role for Tennessee's CBCAP's program and ensure statewide child abuse prevention efforts have coordination and support, reflect evidence based practices, involve both public and private community partners;
- Provide technical assistance for contract agencies around invoicing, effective resource allocation, budget revisions;
- Promote the use of data to improve our current data gathering system;
- Partner with child abuse prevention leaders in maintaining an advisory board to assist with contract programming decisions;
- Develop, publish and maintain publically available CBCAP grants and provide ongoing technical support for contract agencies that receive them;
- Partner with program evaluation and auditing teams to ensure contract agencies meet grant expectations, policies and regulations;
- Submit annual and as-needed reports to the ACF;
- Travel across the state to support local agencies and regions and make public presentations;
- Centrally coordinate the implementation and sustainability of the service array work plan throughout Tennessee;
- Develop and retain the capacity to train, assist, and guide selected Regional Implementation Teams in implementing and sustaining the In Home Tennessee initiative;
- Analyze the community service array assessments for in-home service improvement/enhancement in each region and collaborate with the Regional Implementation Teams to develop a plan to improve the service array for in-home services;
- Pursue changes required at the state level, such as adjustments in financing strategies, contracting methodologies, policy, procedures, training, supervision, and quality improvement, based on the review of the service array assessments of in-home services conducted by the regions;
- Study existing needs assessments or other documents relevant to child and family welfare, specifically in-home services, to understand past and ongoing efforts so as not to duplicate these and build on existing planning processes; and
- Assist with recruiting and retaining a diversity of traditional and non-traditional stakeholders involved with In Home Tennessee.

Requirements

Education and Experience: Graduation from an accredited college or university with a bachelor's degree and experience equivalent to five years of professional work in one or a combination of the following: counseling or case management services, or program evaluation of counseling or case management services, two years of

which must include children's and/or juvenile services program evaluation.

PLEASE SEND RESUME TO:
Rachael.Holloway@tn.gov
Job Posting Expires on 5/31/16