

TENNESSEE BOARD OF SOCIAL WORKER LICENSURE MINUTES

DATE: February 5, 2015
TIME: 9:00 a.m., CST
LOCATION: Iris Room, Ground Floor
665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS

PRESENT: Teresa Housteau, LCSW, Acting Chair
Adrienne Newman, LAPSW
Vicki Gardine Williams, LAPSW
Ann Marie Jones, LMSW
Tara Watson, LCSW
Julia Axley, LBSW
Amy Smith, LBSW
Karen A. Armstrong, Citizen Member

BOARD MEMBERS

ABSENT: Michelle Horton, LAPSW, Chair
Robert Zylstra
Kenya Anderson, LMSW

STAFF PRESENT: Christi Stacey, Board Administrator
Teddy Wilkins, Unit Director
Johanna Barde, Assistant General Counsel

Ms. Housteau called the meeting to order at 9:10 a.m. A roll call was conducted and a quorum was present.

Ms. Barde, Assistant General Counsel, reviewed the conflict of interest policy asking that any Board member who has a personal or financial interest in any matter that comes before the Board to please disclose that information so it can be determined if there is a conflict of interest.

Conduct Rulemaking Hearing

Before conducting the rulemaking hearing Ms. Barde asked the Board to review the regulatory flexibility analysis and statement of economic impact to small businesses pertaining to the rule amendments.

In review of the regulatory flexibility analysis, the Board determined that the proposed rule amendments do not impose new compliance or reporting requirements on any entity; establish

new schedules or deadlines for compliance and/or reporting requirements; however, the amendments could stimulate entrepreneurial activity with the decrease costs.

Ms. Armstrong made a motion, seconded by Ms. Axley, to accept the regulatory flexibility analysis. A roll call vote was conducted and all Board members voted in the affirmative. The motion carried.

In review of the statement of economic impact to small businesses, the Board determined that the proposed rule amendments reduce existing renewal fee requirements; do not affect any federal counterparts as social worker counselors are not regulated by the federal government; however, the amendments have a small positive impact on licensed individuals and small businesses by reducing fee requirements to remain licensed and have the license verified to a third party.

Ms. Armstrong made a motion, seconded by Ms. Williams, to accept the statement of economic impact to small business. A roll call vote was conducted and all Board members voted in the affirmative. The motion carried.

Ms. Barde conducted a rulemaking hearing reducing renewal fees and eliminating license verification fees. Rule 1365-01-.05(1)(c) eliminates the licensure endorsement/verification fee from \$20 to \$0 and (d) reduces the biennial renewal fee from \$70 to \$45; rule 1365-01-.05(2)(c) eliminates the licensure endorsement/verification fee from \$20 to \$0 and (d) reduced the biennial renewal fee from \$120 to \$95; and rule 13056-01-.05(3) eliminates the licensure endorsement/verification fee from \$20 to \$0 and (d) reduces the biennial renewal fee from \$120 to \$95.

Upon conclusion of the hearing and adoption of the proposed rules, the rules are forwarded to the Attorney General's office for review and legality. If approved, they are filed with the Secretary of State who is responsible for publication and the Government Operations Committee of the General Assembly. The rules must stay in the Secretary of State's Office for ninety (90) days, at the end of which time will be the effective date.

Upon review of the rule amendments, Ms. Smith made a motion, seconded by Ms. Watson, to adopt the proposed rules. The motion carried. A roll call vote was conducted and all Board members voted in the affirmative.

Approve Minutes

Upon review of the July 8-9, 2014 Board meeting minutes, Ms. Axley made a motion, seconded by Ms. Jones, to approve the minutes upon correcting the spelling of Ms. Newman's first name. The motion carried.

Office of General Counsel

Ms. Barde stated there have not been any bills filed that affect the Social Worker Board. Ms. Barde stated there are no consent orders to be heard; however, there are three (3) cases pending in OGC.

Office of Investigations

Ms. Dorroh reviewed the Office of Investigations report stating there are four (4) new complaints against LCSW's, two (2) in the field and two (2) pending further review; four (4) new complaints against LMSW's, and five (5) pending second review. There are no complaints against LAPSW's or LBSW's.

Administrative Report

Ms. Stacey stated there are currently 751 LBSW's; 2466 LMSW's; 307 LAPSW's and 2409 LCSW's.

Ms. Stacey stated the ASWB Board Member Training is being held June 26-28, 2015 in Washington, D.C. and August 21-23, 2015 in Arlington, VA. Ms. Anderson was approved in October 2014 to attend the training. Ms. Smith made a motion, seconded by Ms. Williams, to approve Ms. Jones to attend the Board member training. The motion carried.

Financial Report

Ms. Tittle reviewed the financial report for the Board stating the total expenditures for 2014 is \$270,635 and the total revenue is \$403,960. With a current year balance of \$133,324 added to the cumulative balance, the Board has total revenue of \$987,000.

Ms. Tittle said with the reduction in fees the Board should start decreasing their annual revenue by \$77,000.

Applicant Interviews

Michael Wentworth appeared before the Board to discuss his LCSW licensure by reciprocity. Ms. Barde said upon applying Mr. Wentworth's criminal background indicated several felonies; however, the charges were not his as they had difference dates of birth and different middle names. Ms. Barde said Mr. Wentworth does have two charges in 2011 and 2012 for driving under the influence.

Upon discussion, Ms. Axley made a motion, seconded by Ms. Watson, to approve Mr. Wentworth for licensure. The motion carried.

Charles Frith appeared before the Board to discuss his LCSW licensure by reciprocity. Ms. Barde said Mr. Frith was licensed in Louisiana who accepted the generalist examination for licensure. Ms. Barde said the Board waived the clinical exam requirement at the last meeting but wanted Mr. Frith to appear before the Board to discuss his area of practice.

Upon discussion, Ms. Axley made a motion, seconded by Ms. Newman, to approve Mr. Frith for licensure. The motion carried.

Keshia Watson appeared before the Board to discuss her application for an LCSW. Ms. Barde said Ms. Watson's supervision logs were in question as she indicated she obtained 102 supervised hours per week and did not submit details of her actual supervision.

Upon discussion, Ms. Smith made a motion, seconded by Ms. Williams, to give Ms. Watson an extension of time to submit detailed supervision logs to the Board for review. The motion carried.

Jana McCommon discussed her application with the Board for an LCSW via telephone interview. Ms. Barde said Ms. McCommon's application indicated a high number of hours in the time span she indicated.

Ms. Newman suggested she resubmit her supervision hours with the actual dates and time she met with clients.

Upon discussion, Ms. Jones made a motion, seconded by Ms. Williams, to give Ms. McCommon an extension of time to submit detailed supervision logs to the Board for review. The motion carried.

Shanna Ruppert appeared before the Board to discuss her application for an LCSW. Ms. Barde said Ms. Ruppert's supervision logs did not include her actual clinical hours.

Upon discussion, Ms. Smith made a motion, seconded by Ms. Jones, to give Ms. Ruppert until the July 2015 meeting to submit detailed supervision logs to the Board for review. The motion carried.

Tangela Allison discussed her application with the Board for an LCSW via telephone interview. Ms. Barde said Ms. Allison's supervision logs did not include her actual clinical hours and psychotherapy hours.

Upon review, Ms. Newman made a motion, seconded by Ms. Smith, to give Ms. Allison until the April 2015 meeting to submit detailed supervision logs showing 3000 hours of supervision. The motion carried.

Newly Licensed

Licensed Master Social Workers

Ms. Armstrong made a motion, seconded by Ms. Axley, to approve the following newly licensed LMSW applicants:

Toni Armstrong
Victoria Robin Baker
Margaret Bell

Amanda Hudson
Brittney Jordan
Cierra Jordan

**Megan Bergfeld
Jenna Bonnell
Jennifer Parker Booker
Aaron S. Brakhane
Samatha Brim
Amy Brown
Beth Ann Brown
Kelvin Brown
Allison H. Bryant
Lydia Buckley Burris
Sarah Butler
Sherry R. Campbell
Stefaine M. Carreiro
Lacie Carroll
Leslie Carter
Paula M. Charbonneau
Jeanine Claiborn
Cameron Clark
Bradley Clayton
Macy Collins
Legon Craighead
Stefanie Dalton
Anishia Davis
Philip Davis
Hilary Enz
Bethany E. Eurick
Alyssa Fernandez
Erika Fugere
Deanna Dowd/Marie Gnage
Douglas J. Gordon
Theresa Guthrey
Ashley Hall
Thomas Hart
Kelly Hasson
Jaema Michele Hayes
Peggy Hayes
Lesley Head
Marshall S. Hendrix
Jamison Earl Housewright**

**Jeri Lyn Kaylor
Kathleen Kirchner
Karen Latus
Kerry Manns Long
Kimberly M. Long
Courtney Renee Luna
Indira Maharaj
Christopher Maniscalco
Olivia McMillan
Molly Miller
Kimberly Nichol
Lynna Nicholas
Cassandra Norwood
Cassie Orr
Samantha G. Padawer
Leah Pastula
Jennifer Phillips
Jill Quashnock
Chelsea Rahbar
Wendy Rebentisch
Megyn Reynolds
Natalie Rothwell
Charles Shivley
Elizabeth Smith
Gale Smith
Crystal N. Stallings
Angela R. Stokes
Amanda Stuckey
Glen Tilghman
Ashley Townsend
Jeremy Tracy
Jennifer Elizabeth Trail
Ashley Truman
Vicky Valentine-Phillips
Debra Teitelbaum Vitale
Yvette White
Catharine Whiting
Sarah Wise
Kristi Wyckoff**

The motion carried.

Licensed Advanced Practice Social Worker

Ms. Jones made a motion, seconded by Ms. Newman, to approve the newly licensed LAPSW applicants:

**Lou Fogleman Fowler
Heidi Hillery**

The motion carried.

Licensed Baccalaureate Social Workers

Ms. Smith made a motion, seconded by Ms. Newman, to approve the newly licensed LBSW applicants:

**Sharon A. Cosby
Alyssa Marie Farris
Rebecca Gatlin
Jasmine Jones
Katie M. Mallinger
Dean V. Nicholson**

The motion carried.

Licensed Clinical Social Workers

Ms. Jones made a motion, seconded by Ms. Axley, to approve the newly licensed LCSW applicants: Ms. Watson abstained.

**Jessica Antal
Michelle Arwood
Lara Bergstedt
Kellie Branch-Dircks
Veronica Willis Brooks
Jessica Lynn Cathey
Jessica McNeal Cromer
Sharon Davis
Tammy M. Dorsey-Davis
Crysta Lynn Dunkerly
Kelsey Foco
Suzanne Gaunt
Etta Lee Goodwin
Cassandra M. Hathaway
Shannon R. Herron
Janan Hurst
Debra E. Jacks
Danetta L. Joyner
Rebecca Cathryn Juarez
Holly Wade Kelly
Erin King
Drew Lefmann**

**Jessica Llewellyn
Stacey Moore
Stephanie N. Nelson
Charles Noel
Evie R. Nogales Baker
Jennifer Phillips
Desiree Price
Lauren Paige Reed
Rebecca L. Riney
Susan M. Robinson
Glyna Rodgers
Rebecca Buell Rodrigues
Lynelle Rhodes Shire
E'Terica D. Sims-Rucks
Marabeth I. Smith
Sherri M. Stinson
Kerri Tracy
Jennifer Tsappis
Glenn Vann
Sara Vela
Mykah N. Weston**

The motion carried.

Initially Approved Licensed Clinical Social Workers By Exam:

Ms. Newman made a motion, seconded by Ms. Smith, to approve the following initially approved LCSW applicants by exam, upon removing **Dana Franklin** from the list:

Aleishia Spytma-Woods
Anita Sharp
Brenda Arkin
Brooke Henderson
Cheryl Parkman
Christa Casey
Christina Clarke
Desiree Williams
Erica Gentry
Frank Kilgore
Jean Tippitt
Jeff Beaty Linda Catlin
Lindsey chandler
Mariah Alberson
Mary D. McNulty
Nicole Meadows
Shameka Shaw
Sherree Watson
Tonya Brown
Yolonda Stone-Cowan

The motion carried.

Initially Approved Licensed Clinical Social Workers by Reciprocity:

Ms. Axley made a motion, seconded by Ms. Newman, to approve the following initially approved LCSW applicants by reciprocity:

April Garner
Crysta Dunkerly
Danetta Joyner
E'Terica Sims-Rucks
Faye Oppenheimer
Holly Kelly
Jami Ivey
Janan Hurst
Jennifer Tsappis
Jessica McNeal Cromer
Kelli Harris

Kelly Branch-Dircks
Kelsey Foco
Lou Fowler
Rebecca Rodrigues
Stephanie Nelson
Suzanne Gaunt
Tracy Detomasi
Victoria Lucking

The motion carried.

File Review

Ms. Wilkins stated that in reviewing application files, she, Ms. Williams and Ms. Stacey discussed how the process could be made easier in reviewing clinical hours. Ms. Wilkins said Ms. Stacey would like to send the applicant a letter, if the hours were questionable, asking for a detailed explanation of the logged hours rather than wait for the full Board review.

Upon review of the letter, Ms. Newman stated she would like to revise the letter to be more specific and to include the policy statement and definition of clinical hours with the letter. The Board also said to include in the letter that the applicant has thirty (30) days to submit the requested information or the application file will be closed.

Ms. Wilkins said the clinical hour log form was discussed in length at the July meeting and that she would discuss this with Mr. Hill, the Board administrator at that time, to see if he had any information as to how the form was amended.

Jenna Brent, LCSW applicant, submitted a letter requesting an extension in time to sit for the clinical examination due to medical reasons. Ms. Newman made a motion, seconded by Ms. Jones, to give Ms. Brent the end of March to sit for the exam. The motion carried.

Reinstatement Applications

Ms. Williams made a motion, seconded by Ms. Newman, to approve the following reinstated LMSW's, LBSW, LCSW's and LAPSW:

LMSW's

Vernita J. Anderson
Roberta C. Berry
Sharon B. Bottorff
Mary E. Corbett
Deborah Coy-Wheeler
Sonja D. Johnson
Debbie Lawrence
Angela D. Vance

Amber Williams

LBSW

Linda F. Jeffries

LAPSW

Jane E. Fleishman

LCSW's

Tina Carter

Lori A. Gordon

Natalie Isaac

Carole A. Jordin

Niquette K. Kearney

Jennie L. Ours

Yvonne Smith

Joan B. Terry

Robert S. Waggener

The motion carried.

Other Board Business

Ms. Karen Franklin, ASWB, discussed sponsoring the Skills for the Hill being held March 25, 2015 or sponsor \$500 for a breakfast.

Ms. Jones made a motion, seconded by Ms. Axley, to sponsor a breakfast in the amount of \$500 and approve two (2) Board members to attend. The motion carried.

Ms. Wilkins said she would submit a justification for the Board to sponsor a breakfast.

Continuing Education Waiver Requests

Ms. Axley made a motion, seconded by Ms. Jones, to waive the 2014 continuing education ethics hours for **Elizabeth Byrd** due to medical reasons. The motion carried.

Ms. Newman made a motion, seconded by Ms. Armstrong, to waive the 2014 continuing education hours for **Lisa Silver** due to medical reasons. The motion carried.

Ms. Axley made a motion, seconded by Ms. Smith, to waive the following list of continuing education waiver requests:

- 1. Indira S. Maharaj – LMSW Waive 2014**
- 2. Ingrid Ransom – LMSW Waive 2014**
- 3. Julie Franks-Snow – LMSW – Waive 2014**
- 4. Rachel E. Hale - LMSW – Waive 2014**
- 5. Theresa Guthrey – LMSW – Waive 2014**
- 6. Tina Booher – LMSW Waive 2014**

The motion carried.

Discuss legislation and taken action if needed

Ms. Barde stated she is not aware of any upcoming legislation for the Board.

Ms. Franklin, ASWB, stated that last year legislation was proposed by the Tennessee Suicide Prevention Network to require continuing education on suicide for six hours in a six year time period. Ms. Franklin said the legislation is going to be refiled requiring two (2) every two years.

NASW is proposing a bill to allow social workers to testify by deposition to cut down on the time social workers are spending in court waiting to testify.

Other Board Business

Ms. Wilkins stated there is an error on the dates for Board meetings on the web site. Ms. Wilkins said the dates are April 23-24, 2015, July 30-31, 2015 and October 29-30, 2015.

Ms. Housteau encouraged all Board members to attend the April 2015 meeting for the rulemaking hearing.

Ms. Franklin, ASWB, said she contacted her office and the breakfast sponsorship should be changed to the social worker licensure sponsorship.

Ms. Axley made a motion, seconded by Armstrong, to change the breakfast sponsorship to social worker licensure sponsorship. The motion carried.

With no other Board business to conduct, Ms. Newman made a motion, seconded by Ms. Jones, to adjourn at 5:15 p.m.