

# Event Details

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
34501-0000009475	Sell	RFx	1
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
DHS Security Guard Contract (Shelby County)			
<b>Start Time</b>		<b>Finish Time</b>	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** Human Services  
Call for Shipping Information  
United States

**Contact:** Nicholas Edwards

**Phone:**

**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar

**Bids allowed in other currency:** No

## Event Description

This event is to bid for a one (1) year contract for Department of Human Services.

All procurement documents are attached.

Procurement Contact: Nicholas Edwards at 615-741-1075.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this Invitation to Bid Event/Source of Supply Event is to establish a term contract (s) to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price sheet.

A term contract means a contract in which a source or sources for supply are established for a specified period of time at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please go to [http://state.tn.us/generalserv/cpo/for\\_bidders.html](http://state.tn.us/generalserv/cpo/for_bidders.html) Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: <https://supplier.edison.tn.gov/> (Maintain supplier information)

Central Procurement Office Website: [www.tn.gov/generalserv/cpo](http://www.tn.gov/generalserv/cpo)

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

## General Questions

Question	UOM	Best	Worst	Response
I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid. IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.		Yes		<input type="text"/>

Required: Yes Mandatory Response:Yes

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34501-0000009475	Sell	RFx	2
Event Round	Version		
1	1		
Event Name			
DHS Security Guard Contract (Shelby County)			
Start Time		Finish Time	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS  
**Submit To:** Human Services  
 Call for Shipping Information  
 United States  
**Contact:** Nicholas Edwards  
**Phone:**  
**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

### Response Comments

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

- (a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;
- (b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and
- (d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

Required: Yes Mandatory Response No

### Response Comments

Please list the following information regarding your company's contract administrator.

- List the Contract Administrator's Name
- List the Contract Administrator's Address
- List the Contract Administrator's Phone Number
- List the Contract Administrator's Toll Free Phone Number
- List the Contract Administrator's Pager or Cell Number
- List the Contract Administrator's Email Address
- List the Contract Administrator's Website

Required: Yes Mandatory Response No

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34501-0000009475	Sell	RFx	3
Event Round	Version		
1	1		
Event Name	DHS Security Guard Contract (Shelby County)		
Start Time	Finish Time		
05/04/2016 15:37:48 CDT	06/08/2016 14:00:00 CDT		

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** Human Services  
Call for Shipping Information  
United States

**Contact:** Nicholas Edwards

**Phone:**

**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar

**Bids allowed in other currency:** No

### Response Comments

Associated Terms:

#### **Vendor Contract Administrator**

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last three (3) years.

Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

### Response Comments

Associated Terms:

#### **Service Experience, Time in Business - Contracts**

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable contracts for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable contracts in the space provided below.

Failure to provide at least three comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
34501-0000009475	Sell	RFx	4
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
DHS Security Guard Contract (Shelby County)			
<b>Start Time</b>		<b>Finish Time</b>	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS  
**Submit To:** Human Services  
Call for Shipping Information  
United States  
**Contact:** Nicholas Edwards  
**Phone:**  
**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

Please furnish three references from entities where security guard services have been performed in a satisfactory and/or exceptional manner, within the past year as stated in the specifications

Required: Yes Mandatory ResponseNo

**A file attachment is required to satisfy this question.**  
**Your bid will need to be edited online to include attachment responses.**

### Response Comments

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
34501-000009475	Sell	RFx	5
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
DHS Security Guard Contract (Shelby County)			
<b>Start Time</b>		<b>Finish Time</b>	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS  
**Submit To:** Human Services  
 Call for Shipping Information  
 United States  
**Contact:** Nicholas Edwards  
**Phone:**  
**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

### Line Details

**Line:** 1 **Item ID:** 1000145253 **Line Qty:** 7574.0 **UOM:** Hour **Bid Qty:**   
**Required:** Yes **Reserve Price:** No

**Description:** North - 3230 Jackson Ave, Memphis TN 38122 Unarmed

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		<input type="text"/>
Required: Yes Mandatory Response: No				

#### Response Comments

**Line:** 2 **Item ID:** 1000152940 **Line Qty:** 2686.0 **UOM:** Hour **Bid Qty:**   
**Required:** Yes **Reserve Price:** No

**Description:** North - Guard services for Shelby county DHS Armed

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		<input type="text"/>
Required: Yes Mandatory Response: No				

#### Response Comments

**Line:** 3 **Item ID:** 1000145254 **Line Qty:** 7717.0 **UOM:** Hour **Bid Qty:**   
**Required:** Yes **Reserve Price:** No

**Description:** Wells- Guard Services, Human Services Office, 3360 South 3rd Street, Memphis TN 38109

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		<input type="text"/>
Required: Yes Mandatory Response: No				

#### Response Comments

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
34501-0000009475	Sell	RFx	6
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
DHS Security Guard Contract (Shelby County)			
<b>Start Time</b>		<b>Finish Time</b>	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS  
**Submit To:** Human Services  
Call for Shipping Information  
United States  
**Contact:** Nicholas Edwards  
**Phone:**  
**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Line:** 4 **Item ID:** 1000152939 **Line Qty:** 2750.0 **UOM:** Hour  
**Required:** Yes **Reserve Price:** No

**Bid Qty:**

**Description:** Guard, Armed, Wells - 3360 South 3rd Street, Memphis TN 38109

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		<input type="text"/>
Required: Yes Mandatory Response: No				

### Response Comments

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
34501-0000009475	Sell	RFx	7
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
DHS Security Guard Contract (Shelby County)			
<b>Start Time</b>		<b>Finish Time</b>	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** Human Services  
Call for Shipping Information  
United States

**Contact:** Nicholas Edwards

**Phone:**

**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar

**Bids allowed in other currency:** No

## Bidder Information

<b>Firm Name:</b>		
<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Phone #:</b>	<b>Fax #:</b>	
<b>Street Address:</b>		
<b>City &amp; State:</b>	<b>Zip Code:</b>	
<b>Email:</b>		

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
34501-0000009475	Sell	RFx	8
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
DHS Security Guard Contract (Shelby County)			
<b>Start Time</b>		<b>Finish Time</b>	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS

**Submit To:** Human Services  
Call for Shipping Information  
United States

**Contact:** Nicholas Edwards

**Phone:**

**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar

**Bids allowed in other currency:** No

## Appendix A - Line Specifications

**Line:** 1 **Item ID:** 1000145253 **Line Qty:** 7574 **UOM:** Hour  
**Description:** North - 3230 Jackson Ave, Memphis TN 38122 Unarmed

### Item Specifications

<b>Manufacturer:</b>		<b>Item Height:</b>	0
<b>Mfg Item ID:</b>		<b>Dimension UOM:</b>	
<b>Item Length:</b>	0	<b>Volume UOM:</b>	
<b>Item Width:</b>	0	<b>Weight UOM:</b>	
<b>Item Volume:</b>	0	<b>Item Color:</b>	
<b>Item Weight:</b>	0		
<b>Item Size:</b>			

### Shipping Information

<b>Schedule:</b>	1	<b>Ship To:</b>	FIELD OPERATIONS-SHELBY CO
<b>Quantity:</b>	7574		3230 JACKSON AVENUE
<b>Due Date:</b>	06/06/2016		MEMPHIS TN 38122-1011
<b>Freight Terms:</b>			United States
<b>Ship Via:</b>	Best Option Available		

**Line:** 2 **Item ID:** 1000152940 **Line Qty:** 2686 **UOM:** Hour  
**Description:** North - Guard services for Shelby county DHS Armed

### Item Specifications

<b>Manufacturer:</b>		<b>Item Height:</b>	0
<b>Mfg Item ID:</b>		<b>Dimension UOM:</b>	
<b>Item Length:</b>	0	<b>Volume UOM:</b>	
<b>Item Width:</b>	0	<b>Weight UOM:</b>	
<b>Item Volume:</b>	0	<b>Item Color:</b>	
<b>Item Weight:</b>	0		
<b>Item Size:</b>			

### Shipping Information

<b>Schedule:</b>	1	<b>Ship To:</b>	FIELD OPERATIONS-SHELBY CO
<b>Quantity:</b>	2686		3230 JACKSON AVENUE
<b>Due Date:</b>	06/06/2016		MEMPHIS TN 38122-1011
<b>Freight Terms:</b>			United States
<b>Ship Via:</b>	Best Option Available		

**Line:** 3 **Item ID:** 1000145254 **Line Qty:** 7717 **UOM:** Hour  
**Description:** Wells- Guard Services, Human Services Office, 3360 South 3rd Street, Memphis TN 38109

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

<b>Event ID</b>	<b>Format</b>	<b>Type</b>	<b>Page</b>
34501-0000009475	Sell	RFx	9
<b>Event Round</b>	<b>Version</b>		
1	1		
<b>Event Name</b>			
DHS Security Guard Contract (Shelby County)			
<b>Start Time</b>		<b>Finish Time</b>	
05/04/2016 15:37:48 CDT		06/08/2016 14:00:00 CDT	

**Bidder:** PUBLIC EVENT DETAILS  
**Submit To:** Human Services  
Call for Shipping Information  
United States  
**Contact:** Nicholas Edwards  
**Phone:**  
**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

### Item Specifications

**Manufacturer:**  
**Mfg Item ID:**  
**Item Length:** 0  
**Item Width:** 0  
**Item Volume:** 0  
**Item Weight:** 0  
**Item Size:**

**Item Height:** 0  
**Dimension UOM:**  
**Volume UOM:**  
**Weight UOM:**  
**Item Color:**

### Shipping Information

**Schedule:** 1  
**Quantity:** 7717  
**Due Date:** 06/06/2016  
**Freight Terms:**  
**Ship Via:** Best Option Available

**Ship To:** FIELD OPERATIONS-SHELBY CO  
3360 SOUTH 3RD STREET  
MEMPHIS TN 38109-2986  
United States

**Line:** 4 **Item ID:** 1000152939 **Line Qty:** 2750 **UOM:** Hour  
**Description:** Guard, Armed, Wells - 3360 South 3rd Street, Memphis TN 38109

### Item Specifications

**Manufacturer:**  
**Mfg Item ID:**  
**Item Length:** 0  
**Item Width:** 0  
**Item Volume:** 0  
**Item Weight:** 0  
**Item Size:**

**Item Height:** 0  
**Dimension UOM:**  
**Volume UOM:**  
**Weight UOM:**  
**Item Color:**

### Shipping Information

**Schedule:** 1  
**Quantity:** 2750  
**Due Date:** 06/06/2016  
**Freight Terms:**  
**Ship Via:** Best Option Available

**Ship To:** FIELD OPERATIONS-SHELBY CO  
3360 SOUTH 3RD STREET  
MEMPHIS TN 38109-2986  
United States

# Event Details (cont.)

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34501-0000009475	Sell	RFx	10
Event Round	Version		
1	1		
Event Name	DHS Security Guard Contract (Shelby County)		
Start Time	Finish Time		
05/04/2016 15:37:48 CDT	06/08/2016 14:00:00 CDT		

**Bidder:** PUBLIC EVENT DETAILS  
**Submit To:** Human Services  
Call for Shipping Information  
United States  
**Contact:** Nicholas Edwards  
**Phone:**  
**Email:** nicholas.edwards@tn.gov

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

## Appendix B - Terms & Conditions

---

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that he/she is a legal citizen of the United States or Permanent Resident Alien and that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal. If the information will be submitted in writing please mail to the following address: Department of Finance and Administration 312 Rosa L. Parks Ave. 21st Floor Tennessee Tower ATTN: Supplier Maintenance Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 04/30/2016