
How to apply.

Visit tn.gov/generalserv/centralstores to download an Application for Eligibility.

Complete the **Application for Eligibility**.

Mail the completed Application.

Rescue Squads and Volunteer Fire Organizations must include the following with their application:

A copy of your **Bylaws** or **Articles of Incorporation**.

A letter from the Internal Revenue Service stating that your organization is income tax exempt under section **501(c) (3)**.

A detailed **narrative description** (or brochure) of the services your program provides, including a **description of the facilities** operated.

Certification from the local government head that the organization receives tax appropriated funds and provides fire and/or rescue services **free of charge** to citizens of a given political or geographical area.

A copy of the organizations current **Recognition Certificate** from the Tennessee Fire Prevention Division or the Tennessee Association of Rescue Squads.

Useful Links

Terms and Conditions
tn.gov/generalserv/ba04s/terms.html

Application for Eligibility
tn.gov/generalserv/ba04s/eleapp.pdf

Origin Data for Service Area (used for Page 1, Section III of the Application for Eligibility)
quickfacts.census.gov/qfd/states/47000.html

Donee Catalogue
<https://web7.incircuit.com/eams/f?p=1037:1500>

Public Auction Catalogue
tn.gov/generalserv/ba04s/pauction.html

Need help?

There is no charge for this application process. If you have any questions or need assistance in completing your eligibility package, please contact us by calling 615/350.3376 for assistance.

We appreciate the opportunity to introduce you to Tennessee's Surplus Property Program.

Tennessee Department of General Services

Surplus Property Program

For State and Public Agencies, Including
Public Airports

Rescue Squads and Volunteer Fire
Organizations



About the program.

The State of Tennessee Surplus Property Program redistributes personal property declared as surplus by the State or Federal Government. This property is redistributed to governmental and eligible entities; or, if not needed by these organizations, is sold to the general public via internet auction.

The program is not funded by the legislature, but is fully supported by the revenues generated from handling fees. This means that the cost of maintaining the staff and facilities are passed on to the program participants in the form of the handling fee.

Handling fees will vary according to condition of the item and demand, but are usually significantly lower than the cost of comparable items on the open market.

The difference in value is considered a "donation" from the federal government; hence, participants in the program are referred to as "donees."

Do we qualify?

Certain state or local government agencies can receive donations of surplus personal property.

State and public agencies generally include:

- States, their departments, division, and other instrumentality.
- Political subdivisions of states, including cities, counties, and other local government units and economic development districts
- Instrumentality created by compact or other agreement between state or political subdivisions
- Indian tribes, bands, groups, pueblos, or communities located on state reservations
- Instrumentality created by compact or other agreement between state or political subdivisions

FOR AIRPORTS

Any state, political subdivision, municipality, or tax-supported institutions can receive donations of surplus property if the Administrator of the Federal Aviation Administration (FAA) deems it essential, suitable, or desirable for the development, improvement, operation, or maintenance of a public airport.

Federal Aviation Administration regional offices provide information on Federal Aviation Administration-administered programs.

Airports can obtain permission to screen for federal property on GSAXcess® by contacting their National Utilization Officer (NUO).

In addition, public airports can, as public agencies, receive property donations through the State of Tennessee Surplus Property Program.

FOR RESCUE SQUADS AND VOLUNTEER FIRE ORGANIZATIONS

For participation, these organizations are defined as "Non-governmental, nonprofit, and tax-exempt fire, emergency, or rescue agencies that are not a public agency and funded directly through a government."