



**TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
OFFICE OF GENERAL COUNSEL**

Summer Internship Program

TDEC is committed to protecting and improving the quality of Tennessee's air, land and water. Department programs and initiatives protect human health and the environment and support economic development and quality of life through education, outreach and effective enforcement of state and federal environmental laws. We are also proud to manage the award-winning Tennessee State Parks system — with 56 state parks hosting more than 25 million visits each year. Additional information about the department can be found online at <http://www.tn.gov/environment/>.

The TDEC Office of General Counsel provides legal support to the entire department – including environmental regulatory staff, parks and conservation staff, and in-house administrative services.

Location: All summer internship positions will be based in the TDEC Central Office in Nashville, TN.

Dates: Full-summer preferred – Late May to Early August
All interns start on the same day in late May to participate in a group orientation program. Start date is determined based on the school schedules of participating students. End dates are flexible and are based on individual student preferences, but typically occur in early August.

Assignments: Potential topics include environmental enforcement, property issues primarily associated with State Parks, employment law issues related to agency staff, preparation of legislative proposals, and general state government administration.

Assignments will vary based on the needs of the office at the time of the internship. Examples of assignments include drafting memoranda, briefs, orders, and motions for administrative law matters; reviewing and responding to discovery and open records requests; drafting professional correspondence; and completing legal research on issues of importance to any TDEC division.

In addition to the regular assignments, interns will be encouraged to attend administrative law hearings and regulatory board meetings, observe a state legislative committee meeting, complete a field visit with an environmental division inspector, and tour a state park with park staff.

Supervision: All interns will have a primary supervising attorney who will be generally responsible for assigning work, providing feedback on performance, and sharing information on opportunities for additional engagement with the department. Additional attorneys and staff will supervise interns on specific projects in collaboration with the primary supervising attorney. There will also be opportunities to interact with other interns and members of the Office of General Counsel.

Volunteering: Our program offers an opportunity for law students to learn about the law in a varied public practice. No monetary compensation is available, but we encourage those interested to seek school credit for their service.

Application Procedure

Interested applicants should submit a resume, cover letter, and law school transcripts to:

Karen Stevenson, Assistant General Counsel
William R. Snodgrass TN Tower, 2nd Floor
312 Rosa L. Parks Avenue, Nashville, TN 37243

Karen.Stevenson@tn.gov

Phone 615-532-9407

Application Deadline: February 29, 2016