



Report of Irregularity
Tennessee Comprehensive Assessment Program
Alternate Assessment Portfolio
2014-15

This form is to be used only if any of the following irregularities occurred. All documentation must be attached to this form and kept in student file. A copy of this form must be included in the student's portfolio binder. Information concerning RI submission to the State should be directed to the System Portfolio Coordinator.

System Name: _____
Teacher Name: _____
Student State ID: _____

School Name: _____
Student Name: _____
Grade: _____ Date: _____

Please check appropriate box below:

Modified Rubric (Must bubble Modified Rubric on Student Demographic Sheet):

- A. Student enrolled from an out of state school between November 30 and December 31. Attach enrollment documentation.
- B. Student absences medically related (present 50% or less during data collection period). Attach excused absence documentation.
- C. Student attends school using an abbreviated schedule per IEP. Attach enrollment and/or attendance documentation.

Homebound Rubric (Must bubble Homebound Rubric on Student Demographic Sheet):

- D. Student receives homebound services per IEP. Student should receive full homebound services per IEP to utilize the Homebound rubric. If student is placed on homebound service for part of the year, contact State Special Education Portfolio Consultant, 615-741-5113 or email tned.assessment@tn.gov.
- E. Student is enrolled in a special day school serving only students with significant cognitive disabilities and student's TCAP-Alt PA participation guidelines document cognitive and adaptive skills ≤ 50 .

Approved Medical Exemption (Must bubble Absent on Student Demographic Sheet):

- F. Medical Exemption is in effect. Original approved medical exemption is on file at the State Department of Education. Follow directions per approval letter for ME binders.

Approved Exemption from Assessment (Do not complete Student Demographic Sheet)

- G. Student transferred from an out of state school between January 1 and the end of the TCAP-Alt PA assessment due date. No portfolio assessment will be required. Attach enrollment documentation.