



DEPARTMENT OF INTELLECTUAL AND DEVELOPMENTAL DISABILITIES

Independent Coordination/Case Manager Training Verification
For

(ISC or Case Manager PRINTED Name)

It is the responsibility of the ISC/CM to have the trainer complete and sign this form noting each topic or module attended. When all topics/modules are completed a certification date will be issued by the last trainer providing the final topic/module. This completed document is to be filed in the ISC/CM training file along with a certification issued by TN Dept. of Intellectual and Developmental Disabilities.

Topic/Module Name & Due Date	Date Completed & Web-based or Classroom	Trainer (PRINT)	Trainer Signature Completion Verified by:
TNDIDD Protection from Harm (30 days of DOH)	web-based		
People with Disabilities Building Relationships & Community Memberships (30 days of DOH)	web-based		
TNDIDD Standard Precautions (30 days of DOH & annual requirement)	web-based		
Confidentiality & HIPAA (30 days of DOH & annual requirement)	web-based		
TNDIDD Title VI Course (30 days of DOH & annual Requirement)	web-based		
Person Centered Thinking (120 days of DOH-2 days)	classroom		
Person Centered ISP Training (120 days of DOH-includes Outcomes & Action Steps component)	classroom		
Appeals Process (120 days of DOH)	classroom		
TNDIDD Assessments (120 days of DOH-web based)	web-based		
TNDIDD TNCare Waiver (120 days of DOH-web based)	web-based		

TN Department of Intellectual and Developmental Services verifies that all training topics have been provided and reflects a completion date of _____.
(Date)

Completion verified by _____.
(DIDD Trainer)