

**THE TENNESSEE COMMISSION ON FIREFIGHTING  
PERSONNEL STANDARDS AND EDUCATION**  
Commission on Firefighting Personnel Standards & Education  
Minutes  
April 29<sup>th</sup> and 30<sup>th</sup>, 2014  
Gatlinburg, TN

Business Meeting  
2:00 PM

Opened with prayer and pledge of allegiance

Announcements;

Director called roll. Commission members in attendance were Brian Biggs, Frank Cotton, Mark Finucane, Thomas McCormack, Michael Naifeh, Michael Slay, Matthew Sorge, Charlie Vance and Gerald Wakefield. Non-Voting Roger Hawks was present.

- Motion to approve 12/23/13 minutes by Wakefield and seconded by Slay. Motion carried.
- Motion to approve 1/24/14 minutes by Wakefield and seconded by Cotton. Motion carried.

Guests present:

Jeff Elliott	TN Fire Services and Codes Academy
Tony Watson	Pigeon Forge
Chris Knutsen	Pigeon Forge
Andrew Hoard	Shelby County
Ronald Benson	Shelby County
Jim Everhart	Kingsport
Scott Boyd	Kingsport
David Hodges	Maryville
Mark Foulks	Greeneville
Owen Petrey	Tazewell/New Tazewell
Charlie Cole	Gatlinburg
Peyton Bullen	SFMO
Michael Williams, Sr.	Paris
Jerry Ray	Fayette County
Susan Cook	East TN Children's Hospital
Mark Riggsbee	Task Force Tips
Blake Borus	Bartlett Fire
Byron Smith	Germantown
Dan King	Wacker Chemical
John Selberg	Germantown
Jim Whaley	Alcoa
Shannon Ball	Newport
Mark Warren	Rural/Metro
William Kear	Rural/Metro
Stacey Rucker	Nashville
Ben Atchley	Cleveland
David Windrow	Brentwood

Bear Tidwell	Harriman
Brad Goss	Harriman
Mike Brubaker	City of Loudon
Andrew Disney	City of Loudon
Jim Dyer	City of Athens
Darryl Kerley	City of Oak Ridge
Bobby Shubert	City of Loudon
Travis Kincaid	Knoxville FEIU
George DeShields III	Manchester
Jesse Chambers	Gatlinburg
Andrew Wilson	Gatlinburg
Greg Miller	Gatlinburg
Rob Odom	Rutherford County
Larry Farley	Rutherford County Fire/Rescue
Michael Williams	East Ridge Fire/Rescue
Michael Flynn, Sr.	East Ridge Fire/Rescue
Robert Cashen	Cocke County
Ken Honeycutt	Rutherford County Fire/Rescue
Gary Farley	SFMO
Tom Brown	Cookeville
Richard Martin	Lenoir City
Don Lee	Loudon County Fire/Rescue
Shane Hood	City of Knoxville
Chris Dyer	Knoxville
Glenn Bryan	Henderson
David Franks	Arlington
Steven Dillard	Milan
Jamie Summers	Martin
Mike Smallen	Madisonville
David Dillingham	Jackson
Johnny Roberson	Target Solutions
Jason Sparks	TFACA

#### Director Fox's Report

Steve Cross and Charles Chambers have filled the vacant Coordinator positions.

I went to Pro-board conference in January. I attended IFSAC conference last week. We are trying to get dual accreditation with Pro-board and IFSAC.

We will be changing from 2008 to 2013 standards HMA/HMO and FFI & 2 and from 2007 to 2012 standards for Fire Instructor I & II. Our target date is January 1, 2015.

We are now e-mailing pass/fail letters which saves time and money. In addition, it speeds up notification time for departments and applicants on test scores and pass / fail for practicals. Everyone needs to get on fire.com for the official communications.

#### Old Business

2:30 pm. The Commission turned the meeting over to legal counsel Joseph Underwood at this time for the Rule Making Hearing as required by law.

Rule Making Process started 8/13/14

Joe Underwood, legal representative for FFC. We will discuss T.C.A. 4-5-204, amendments to rules, review of rules, and solicit comments on proposed rules. There are 57 pages of proposed rules.

Seven chapters to deal with – one at a time – summarized below

0360.01.02 – new definitions for fire fighter and coordinators

0360.04.01 – examinations – housekeeping

0360.06.01 –misc. certifications - NFPA professional qualifications

0360.07.01 –Education Pay incentive – dates and timeline for review

T.C.A. 4-5-403 – will it impact small businesses No impact

T.C.A 4-5-220-228 – will it impact local governments? May impact

Adoption of rules by Commission and sent to AG office for approval and then to Secretary of State

0360-01.01 General – no comments from commission

0360-01.02 Definitions – no comments from commission

0360.02.01 Certification for Training and Education Programs – no comment from commission

0360.02.02 Instructor Certification – no comment from commission

0360.03.01 Classification for Full Time and Volunteer Fire Fighters – no comment from commission

0360.04.01. Examinations – no comment from commission

0360.05.01 Revocation of Certification – no comment from commission

0360.06.01 Miscellaneous Certifications – discussions

Remove 0360.06-01-.01 Remove adoption of amendments by reference at this point.

- Motion by Commissioner Sorge to remove for later discussion, seconded by Commissioner Vance. Motion carried.

Joe: Chapter 0360-07.01 Education Incentive Pay recommended changes in In-Service Training Programs. 0360-07.05.5 Testing instruments - different tests available. Developed, administered and scored by training officer. Need 70% to pass. One re-test allowed.

- Motion by Commissioner Biggs to approve 0360-07.05-5, seconded by Commissioner Naifeh. Motion carried.
- Motion by Commissioner Slay to adopt rulemaking of today as amended. Seconded by Vance. Motion passed.

Roll Call on vote:

Commissioner Biggs – yes

Commissioner Cotton - yes

Commissioner Finucane – yes

Commissioner Thomas McCormack – yes

Commissioner Michael Naifeh – yes

Commissioner Michael Slay – yes

Commissioner Matthew Sorge – yes

Commissioner Charlie Vance – yes

Commissioner Gerald Wakefield – yes

3:00 pm.

Greg Adams presented reciprocity. Considered for approval applicants from spreadsheet. Lines 5- 116.

- Motion by Commissioner Vance, seconded by Commissioner Slay, Sorge abstained on lines 11-18.

Considered for approval Mr. Mills;

- Motion approved, seconded by Commissioner Cotton. Motion carried.

Considered for approval applications by applicant on line 117. Commissioner Naifeh suggested sending letter requesting missing documentation on Mr. Thomas and hold his request for further information.

- Motion to hold request, seconded by Commissioner Sorge. Motion carried.

Considered for approval Mr. Stephens;

- Motion approve Commissioner McCormak, seconded by Commissioner Sorge Motion carried.

Mr. Claford – Motion to Deny by Commissioner Sorge, seconded by Commissioner Wakefield.

- Motion carried. Mr. Cody – Motion to Deny by Commissioner Naifeh, seconded by Commissioner Cotton. Motion carried.

Mr. Bullard-

- Motion to Deny by Commissioner Sorge, seconded by Commissioner McCormack. Motion carried.

Mr. Nelson –

- Motion to Deny by Commissioner Slay, seconded Commissioner Sorge. Motion carried.

Mr. Medlin –

- Motion to approve by Commissioner Vance, seconded by Commissioner Cotton. Motion carried.

Mr. De Shields-

- Motion to Approve by Commissioner Biggs, seconded by Commissioner Cotton. Motion carried.

Mr. Jordaine-

- Motion to deny by Commissioner Wakefield, seconded by Commissioner McCormack. Motion carried.

Mr. Dilts-

- Motion to deny by Commissioner Wakefield, seconded Commissioner Sorge. Motion carried.

Mr. Morgan –

- Motion to deny by Commissioner Naifeh, seconded by Slay. Motion carried.

Mr. Baumstein –

- Motion to approve by Commissioner Slay, seconded Commissioner Cotton. Motion carried.

Mr. Stutz-

- Motion to deny by Commissioner Slay, seconded Commissioner McCormack. Motion carried.

Mr. Becknell –

- Motion to deny by commissioner Wakefield, seconded Commissioner Cotton. Motion carried.

Mr. Fisher and Meeker –

- Motion to deny by Commissioner Biggs, seconded Commissioner Wakefield. Motion carried.

Mr Brinkman –

- Motion to approve, seconded Commissioner Cotton. Motion carried.

Mr. Benson and Forest –

- Motion to Deny by Commissioner Wakefield, seconded Commissioner McCormack. Motion carried.

Mr. Gallaher-

- Motion to deny by Commissioner Wakefield, seconded Commissioner Sorge. Motion carried.

Mr. Osborne –

- Motion to deny by Commissioner Wakefield, seconded Commissioner Slay. Motion carried.

Mr. Holt –

- Motion to Deny 2 certifications that we don't have by Commissioner Biggs, seconded Commissioner Wakefield. Motion carried.

Mr. Holt (need more info) –

- Motion to take no action by Commissioner Wakefield, seconded by Commissioner McCormack. Motion carried.

Mr. Slusher –

- Motion to deny by Commissioner Slay and seconded by Commissioner Wakefield. Motion carried.

Approval of Courses

Jeff Elliott - TFACA – confined Space Rescuer, Thermal Imaging and Modern Single Family Fire Attack.

- Motion to approve by Commissioner Biggs, seconded Commissioner Vance. Motion carried.

Johnny Roberson, Regional Sales Manager -Target Solutions. Proposed 3 new on-line classes.

- Motion to approve by Commissioner Sorge, seconded by Commissioner Biggs. Motion carried.

Don Lee – Loudon County Rescue – search and rescue class –

- Motion to approve Commissioner Wakefield, seconded by Commissioner McCormack. Motion carried.

Susan Cook – East TN Children's Hospital – Child Passenger Safety class for 26 in-service training hours for pediatric hours for EMTs.

- Motion to approve Commissioner Wakefield, seconded by Commissioner Naifeh. Motion carried.

Chief Fountain – Jackson State Community College – 4 classes for approval – no breakdown of correlations.

- Motion to approve conditionally by Commissioner Finucane, seconded by Commissioner Biggs. Motion carried.

TBN Advisory Committee Arson (TACA) – Requested 5 classes in three day conference for 20 hours of class credit.

- Motion to approve for 18 hours by Commissioner Biggs, seconded Commissioner Sorge. Motion carried.

TN Fire Training.com - On-line classes by Terry Rochelle – In-service and fire training courses –

- Motion to approve conditionally by Commissioner Sorge, seconded by Wakefield. Motion carried.

#### New Program Applications

4 new Fire Departments submitted applications to join the Commission.

Hemlock-Semiconductor, West Polk, Dickson Co and Erin.

- Motion to approve by Sorge, second by Wakefield. Motion carried

#### 2014 In-Service Presentations

Steve Cross – facilitated review of fire department training. 27 have test problems, 3 are good. Clinton and Milan met full approval. Goodlettsville met conditional approval.

- Motion by Wakefield to approve conditional approval to list, including Goodlettsville, seconded by Vance. Motion carried

#### Waiver Request

Director Fox – Submitted a list of FDs that missed 3/1/ 13 deadlines. Incorrect e-mail address on our part as a result they missed the deadline and wish to request waiver of the March 1 deadline.

- Motion to accept pay waivers by Wakefield, 2<sup>nd</sup> by Cotton. Motion Carried

#### FFI Waiver - Matt Fox –

- Motion to roll over to next meeting by Vance, seconded Slay

#### One (1) year waiting period waiver for Dennis Batiste –

- Motion to approve by waiver Sorge, 2<sup>nd</sup> by Wakefield. Motion Carried.

#### One (1) year waiting period waiver for John Hodosi who has a learning disability for testing.

- Motion to approve waiver by Naifeh, 2<sup>nd</sup> by Wakefield. Motion Carried

#### Consideration of Fire Officer 4 Skills

Director Fox presented skill sheets for FO IV, The 13 skill skills sheets meet the requirements of NFPA 1021, and the applicant has to pass 5 skills selected at random in addition to attending an approved course.

- Motion to approve by Sorge, seconded by Slay. Motion Carried.

#### 2013 Education – 3.6 million for Educational Pay incentive to 91 departments. See spreadsheet.

- Motion approved by Wakefield, 2<sup>nd</sup> by Sorge. Motion Carried.

Director Fox ask each commission member to draw 2 departments for audit and to hold them until we can put them into the record.

Vance – City of Knoxville and City of Columbia  
Cotton – City of Morristown and Putnam County  
Naifeh – City of Humboldt and City of Springfield  
Biggs – City of Harriman and Millington  
Slay – City of LaFollette and City of Brentwood  
Sorge – Town of Milan and City of Lexington  
Finucane – City of Henderson and Bradley County  
McCormack – City of Chattanooga and City of Nashville  
Wakefield - Cocke County and City of Tullahoma

#### Public Comments/Suggestions

- Coordinator Cross asks for consideration to approve the peer review for 6 hours in-services credit. Motion to approve by Wakefield, seconded by Sorge. Motion Carried

Date of future meeting Madison Co. Fire Department - 8/6-8/7 with 8/5 as travel day.

- Motion to approve by Biggs, seconded by Slay. Motion Carried.

Motion to adjourn