

THE BLUE PAGES...



Tre Hargett, Secretary of State

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From the Desk of the Secretary...

As I near the end of my second year as your Secretary of State, I realize that sometimes I don't take time to mention the many positive things going on within the Department of State especially as they relate to our greatest resource - the dedicated people who work in our department.

More than a year ago, the department found itself searching for a new Director of Human Resources and Organizational Development. With this hire, I knew we had the opportunity to create a division which focuses on employees and treats them as customers, too. My desire is for the Secretary of State's office to be a place where any state employee will want to work. It is also important for us to have an environment which encourages personal and professional growth so that others both in and out of state government will recognize the talent we have developed in our own ranks.

When I hired Maggie Bahou for the job, I stressed to her that I want a proactive division that reaches out to our employees. Our division needs to support our employees because I believe employees with good morale provide better service to the citizens of our state who interact with our department.

Sometimes, seemingly small changes can mean a lot. For example, one of the disappointing things I found when I joined the department was that there was no longer a common event such as an employee picnic. I am extremely grateful for the time and energy our event committee put into making the picnic we held for employees earlier this year such a success.

The division has reached out to our employees in a multitude of other ways such as:

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- Conducting benefits briefings not only in Nashville but also throughout the state for our regional library employees;
- Coordinating bereavement counseling sessions for our employees;
- Conducting in-service presentations on a myriad of topics such as the legal aspects of supervising, coaching/supervision and work/life balance;
- Leading the development of a new mission statement; and
- Streamlining the new employee orientation process.

These are just a few of the ways the human resources division strives to meet the highest standards that our valued employees deserve. I hope that if you have ideas for how we can further increase the impact of the division, you will share those ideas with me.

As always, thanks for reading. Best wishes to you and your loved ones for a Merry Christmas and a Happy New Year!



TENNESSEE STATE LIBRARY AND ARCHIVES HOSTING A NEW EXHIBIT COMMEMORATING TENNESSEE'S VETERANS

Tennessee earned the nickname “the Volunteer State” by sending 2,000 willing soldiers to fight in the War of 1812. Now a new exhibit at the Tennessee State Library and Archives chronicles the exploits of those soldiers – as well as other Tennesseans who have served in the military before and since.

This new exhibit, titled *The Volunteer State Goes to War: A Salute to Tennessee Veterans*, covers everything from the veterans of the Revolutionary War who helped found our state to Tennessee men and women serving in the military today.

The exhibit showcases the experiences of the state’s veterans and tells the stories of how ordinary men and women made America a better place through their courage and perseverance.

Featured items include the World War I photographs of Luke Lea, a former U.S. Senator and founder of the *Tennessean*

newspaper; a letter from George Washington to future Tennessean Colonel Meigs; and a resolution commemorating the firing of the first shot in the Spanish-American War by the *U. S. S. Nashville*.

“It is very important to celebrate the victories and acknowledge the sacrifices of those Tennesseans who have served in the military to protect the freedoms we enjoy in this country,” Secretary Hargett said. “I hope as many people as possible will come to Nashville to see this exhibit and be



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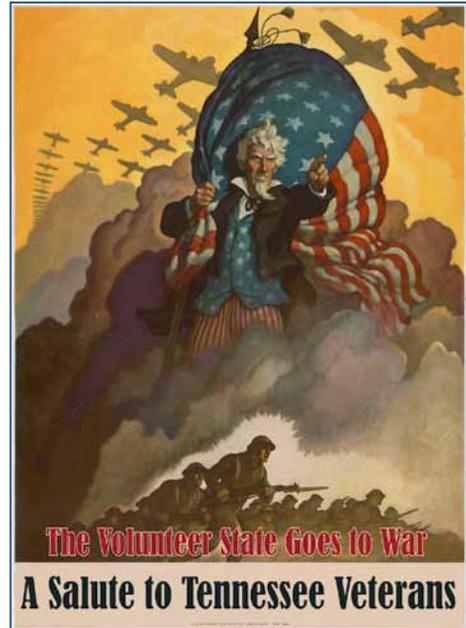
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reminded of the bravery and honor of Tennessee’s veterans and active duty military personnel.”

This exhibit will be available for viewing in the lobby of the State Library and Archives building from December through the end of April. The building is located at 403 Seventh Avenue North in downtown Nashville, adjacent to the State Capitol.

The State Library and Archives is open Mondays through Saturdays, with the exception of state holidays, from 8 a.m. until 6 p.m. Parking is available in front, on the side and in the rear of the building. The exhibit is free and open to the public.



DIVISION OF ELECTIONS HOSTING TRAINING SEMINARS ACROSS TENNESSEE

The Tennessee Division of Elections will be hosting training seminars in December and January for county election officials from across the state.

Seminars will be held in each of the state’s three grand divisions – two later this month and one in January. During the seminars, election officials will receive information about a variety of subjects related to their jobs.

Topics covered during the seminars will include changes in Tennessee’s election laws, the redistricting process for local governments, the state’s open meetings law, disclosure requirements for campaign finances, proper procedures for removing ineligible voters from registration rolls, the procedure for restoring convicted felons to the

rolls and certification of election results.

Also this month, four county administrators of elections will take their certification exams.



SECRETARY HARGETT (CENTER) AND COORDINATOR OF ELECTIONS MARK GOINS (LEFT) MEET WITH GOVERNOR PHIL BREDESEN (RIGHT) TO CERTIFY THE NOVEMBER 2 ELECTION RESULTS.



DIVISION OF PUBLICATIONS PROVIDING RULEMAKING HEARINGS AND LISTS OF RULES

Beginning this month, the Division of Publications will be providing rule making hearing information in each issue of **The Blue Pages**.

Rulemaking hearings are open to the public. The web link below will provide information about the locations and times of the hearings. Information about the rules going into effect includes changes or additions to rules.

To view the rulemaking meeting notices online, go to: <http://tnsos.org/rules/RulemakingHearings.php>

To view the rules scheduled to go into effect in December, go to: <http://tnsos.org/rules/PendingRules.php>

If you have suggestions on how the online posting of the state’s rules could be more “user-friendly,” please contact Richard Arnold at 615-741-2650 or email him at: Richard.Arnold@tn.gov

Rulemaking Hearing Notices

12/8/2010 1240-04-01 Standards for Group Child Care Homes 1400 College Park Drive Maury County Department of Human Services Columbia 38401 07:30 PM	12/9/2010 1110-05 Forms and Documents TN Law Enforcement Training Academy Annex Bldg. 3025 Lebanon Rd Nashville 37214 11:00 AM
12/8/2010 1240-04-03 Licensure Rules for Child Care Centers 1400 College Park Drive Maury County Department of Human Services Columbia 38401 07:30 PM	12/9/2010 1240-04-04 Standards for Family Child Care Homes 5983 Macon Cove Nabors Gym Southwest TN Community College Memphis TN 38134 07:30 PM
12/8/2010 1240-04-02 Licensure Rules for Drop-In Child Care Centers 1400 College Park Drive Maury County Department of Human Services Columbia 38401 07:30 PM	12/9/2010 1110-03 Curricula and Course of Instruction TN Law Enforcement Training Academy Annex Bldg. 3025 Lebanon Rd Nashville 37214 11:00 AM
12/8/2010 1240-04-04 Standards for Family Child Care Homes 1400 College Park Drive Maury County Department of Human Services Columbia 38401 07:30 PM	12/9/2010 1110-02 Certification TN Law Enforcement Training Academy Annex Bldg. 3025 Lebanon Rd Nashville 37214 11:00 AM
12/9/2010 1110-04 In-Service Training Requirements TN Law Enforcement Training Academy Annex Bldg. 3025 Lebanon Rd Nashville 37214 11:00 AM	12/9/2010 1110-01 Definitions TN Law Enforcement Training Academy Annex Bldg. 3025 Lebanon Rd Nashville 37214 11:00 AM
12/9/2010 1240-04-02 Licensure Rules for Drop-In Child Care Centers 5983 Macon Cove Nabors Gym Southwest TN Community College Memphis TN 38134 07:30 PM	12/9/2010 1240-04-03 Licensure Rules for Child Care Centers 5983 Macon Cove Nabors Gym Southwest TN Community College Memphis TN 38134 07:30 PM

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12/9/2010 1110-09 Criteria for Waivers TN Law Enforcement Training Academy Annex Bldg. 3025 Lebanon Rd Nashville 37214 11:00 AM	12/10/2010 1240-04-03 Licensure Rules for Child Care Centers 225 Martin Luther King Jr. Drive Lowell Thomas State Office Building Suite 210 Jackson, 38301 07:30 PM
12/9/2010 1240-04-01 Standards for Group Child Care Homes 5983 Macon Cove Nabors Gym Southwest TN Community College Memphis TN 38134 07:30 PM	12/10/2010 1240-04-04 Standards for Family Child Care Homes 225 Martin Luther King Jr. Drive Lowell Thomas State Office Building Suite 210 Jackson 38301 07:30 PM
12/10/2010 1240-04-01 Standards for Group Child Care Homes 225 Martin Luther King Jr. Drive Lowell Thomas State Office Building Suite 210, Jackson, 38301 07:30 PM	12/15/2010 0080-06-11 Thousand Cankers Disease 440 Hogan Road, Ellington Agricultural Center, Nashville, 37220-9029 01:00 PM
12/10/2010 1240-04-02 Licensure Rules for Drop-In Child Care Centers 225 Martin Luther King Jr. Drive Lowell Thomas State Office Building Suite 210, Jackson, 38301 07:30 PM	

Pending Rules with December Effective Date

Effective Date: 12/13/2010 Nursing Home Administrators 1020-01 General Rules Governing Nursing Home Administrators	Effective Date: 12/19/2010 Wildlife Resources Agency 1660-02-13 Rules and Regulations Governing Abandoned Vessels
Effective Date: 12/13/2010 Communication Disorders and Sciences 1370-01 Rules for Speech Pathology and Audiology	Effective Date: 12/23/2010 Respiratory Care 1330-01 General Rules and Regulations Governing Respiratory Care Practitioners
Effective Date: 12/16/2010 Commerce and Insurance 0780-02-01 Electrical Installations	Effective Date: 12/26/2010 Environment and Conservation 1200-01-17 Drycleaner Environmental Response Program
Effective Date: 12/19/2010 Human Services 1240-07-03 Reports of Abuse, Neglect or Exploitation of Adults	

LIBRARY CHALLENGE EVENTS ACROSS THE STATE

In difficult economic times, public libraries become even more important to their communities by providing free access not only to books, movies and music, but also to the Internet and the Tennessee Electronic Library. To help raise awareness about the services available to Tennesseans, Secretary

Hargett has challenged the libraries served by the State Library & Archives (TSLA) Regional Library System to host events to inform their local and state officials about the importance of public libraries to their communities.

Getting the message out has been a team

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effort by the Secretary of State's office, TSLA and the libraries themselves. TSLA provided statistical information and promotional material to the regional libraries to distribute to the public libraries they serve. Regional library directors have encouraged, helped plan and attended many of the awareness-raising events.

Secretary Hargett has sent letters to the legislators and other government officials encouraging them to attend the events and show their support for their libraries. Through early December, 39 libraries have held events, while at least an equal number have events planned for the months ahead.

Presentations about libraries have often included local citizens speaking about how the library has helped them. In Moore County, for example, the library hosted a meeting with over 50 people in attendance. Local youth, including Boy Scouts, served as greeters and guides.

Other libraries held a variety of events - often in

partnership with their local Friends of the Library groups - such as open houses, breakfasts, brunches and dinners. For example, Gorham MacBane Public Library in Springfield held a Friends of the Library Fish Fry as a fundraiser for its building project.

Numerous legislators have attended these events around the state.



SECRETARY HARGETT VISITS AN OPEN HOUSE BRUNCH AT THE SOUTH CHEATHAM PUBLIC LIBRARY.

IN 2011 CONSTRUCTION SERVICES INDUSTRY BUSINESS OWNERS CAN OPT OUT OF WORKERS' COMPENSATION INSURANCE COVERAGE WITH THE SECRETARY OF STATE

Beginning January 4, 2011, business owners in the construction services industry who do not hold an active license issued by the Board for Licensing Contractors can apply for an exemption from the requirement to cover themselves with workers' compensation insurance. Beginning February 1, 2011, business owners who hold an active license issued by the Board for Licensing Contractors may apply for the exemption.

These exemptions are permitted under the 2010 enactment of Public Chapter 1149. (Sponsored by Senator Bill Ketron and Representative Charles Curtiss).

The Business Services Division will have

applications available by January 4, 2011. Applications may be completed and submitted online at <http://tnbear.tn.gov/wc/> (page will be completed by January 4, 2011) or at the division's customer service counter on the 6th Floor of the William R. Snodgrass Tower, 312 Rosa L. Parks Avenue in downtown Nashville.

To qualify for an exemption, an applicant must be an individual who is either a sole proprietor, officer of a corporation, member of a limited liability company with at least a 30 percent ownership interest or a partner in a partnership with at least a 30 percent ownership interest. In addition, an applicant may qualify for the exemption if the applicant is

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an owner in a family-owned business regardless of the percentage of ownership. A maximum number of three individuals associated with each business may qualify for the exemption. Sole proprietors can have only one qualifying applicant and the qualifying applicant must own 100 percent of the business. Furthermore, applicants who do not have an active contractor’s license issued by the Board for Licensing Contractors must also apply for a construction services provider registration when submitting the workers’ compensation exemption application.

“Our goal is to provide a simple registration process to allow business owners to register for the

exemption,” Secretary Hargett said. “Throughout the planning process, we have worked with other state agencies to ensure that the application and submission process is user-friendly.”

Qualifying applications filed online will allow for virtually real-time exemption at the time of submission as confirmation of exemption will be automatic. Exemption applications filed by mail or in person may take longer to process manually, but not more than 10 business days from the date the application is received in the Business Services Division office.

For questions, please call (615) 741-2286 or e-mail: WorkersComp.ExemptionRegistry@tn.gov

HOLIDAY CLOSINGS FOR CHRISTMAS & NEW YEAR’S



The Department of State’s offices will be closed December 24 and December 27 for the Christmas holiday. The offices will also be closed December 31 and January 3 for the New Year’s holiday. Additionally, the State Library and Archives, which is usually open on Saturdays, will be closed on December 25 and January 1. The Department of State’s holiday schedule is consistent with that of other state offices. If you need to conduct business with the Department of State during the holiday season, please plan accordingly.

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