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Agenda Item: I.A.1.

DATE: November 19, 2009

SUBJECT: Temporary Authorization of New Institutions under the

Postsecondary Authorization Act

ACTION RECOMMENDED: Temporary Authorization

BACKGROUND INFORMATION: The Commission, under the Postsecondary Authorization Act, has the "power and duty" to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed, site visits have been performed, and staff has determined that all necessary documentation and bonds have been secured. The Committee on Postsecondary Educational Institutions met on October 15, 2009 and endorsed staff recommendations for Temporary Authorization of these institutions.

A. Absolute Medical

Nashville, TN

Absolute Medical is located at 2131 Murfreesboro Pike in Nashville, Tennessee. The institution is a sole proprietorship.

The institution will offer one program:

1. The Certificate of Nursing Technician Program is designed to provide classroom, practical, and clinical experience to develop the basic competencies required for certification as a nurse assistant. Students will be able to define the role and responsibilities of a nursing assistant, and perform specified skills required to function as a member of a health care team. Students will demonstrate safe, competent care within the practice guidelines of a nursing assistant, and provide care in accordance with the rights of every patient. Students will be proficient in skills such as medical terminology, anatomy, physiology, and communication.

Program: Nursing Technician

Credential Awarded: Certificate

Length of Program: 160 contact hours

The institution does not participate in Title IV funding.

B. Appalachian Training Center for Healing Arts Dandridge, TN

Appalachian Training Center for Healing Arts is located at 117 W Hwy 25-70 in Dandridge, Tennessee. The institution is a partnership.

The institution will offer two programs:

1. The Diploma in Massage Therapy Program allows students to gain knowledge in the art of massage through lecture and clinical practice. The program is divided into five instructional sections and will involve a combination of lecture and hands on massage training. Students that successfully complete the 500 hour program will receive a Diploma in Massage Therapy that will enable them to sit for the National Certification Examination. Foundational areas of knowledge covered within the program are: Anatomy, physiology, pathology, law, ethics and professionalism. With a license in massage therapy, individuals can work in facilities offering massage therapy services such as spas, salons, gyms and chiropractic offices.

Program: Massage Therapy

Credential Awarded: Diploma

Length of Program: 500 contact hours (12.5 weeks full-time)

(21 weeks part-time days) (50 weeks part-time nights)

2. The Certificate of Completion in Reflexology Program provides knowledge in the art of reflexology. Foundational areas that are covered within the program are reflex points located on the hands and feet; reflexology techniques; anatomy and physiology; ethics and professionalism. The program is divided into five instructional sections that include Reflexology, Anatomy and Physiology, Allied Modalities, Hydrotherapy and Tennessee state law. Students that successfully complete the program can apply for registration as a Registered Certified Reflexologist through the Health Related Boards (Reflexology Registry) in the state of Tennessee. With a registered certification, individuals can work in the same facilities that offer massage therapy services such as spas, salons, gyms and chiropractic offices.

Program: Reflexology

Credential Awarded: Certificate of Completion

Length of Program: 200 contact hours (14.5 weeks)

The institution does not participate in Title IV funding.

C. Chattanooga College Medical, Dental and Technical Chattanooga, TN Careers – Eastgate

Chattanooga College Medical, Dental and Technical Careers – Eastgate is located at 5600 Brainerd Road, Suite E-3 in Chattanooga, Tennessee. The College is a for-profit organization that is accredited by the Accrediting Commission of Career Schools and Colleges of Technology (ACCSCT).

The institution will offer five programs which are already approved by THEC:

Program: Computer Networking
Credential Awarded: Associate of Science

Length of Program: 96 credit hours (18 – 24 months)

Program: Massage Therapy

Credential Awarded: Diploma

Length of Program: 51 credit hours (9 – 12 months)

Program: Medical Assisting

Credential Awarded: Diploma

Length of Program: 76 credit hours (14 – 18 months)

Program: Medical Office Tech

Credential Awarded: Diploma

Length of Program: 64 credit hours (12 – 15 months)

Program: Office Technology

Credential Awarded: Diploma

Length of Program: 64 credit hours (12 – 15 months)

The institution will offer three new Associate of Applied Science Programs:

1. The Associate of Applied Science in Dental Assisting Program is designed to teach students the administrative, clinical skills and supervisory skills needed to perform in an office or dental environment. This program is a combination of both administrative and clinical skills coupled with sufficient general education, and related courses. In addition to coursework, students are required to complete a 300 hour externship which provides practical training under the guidance of a working professional. The training will provide clinical training in patient services, charting, billing, coding and other supervisory duties. Graduates of the program can register with the state board and also qualify for radiology certification.

Program: Dental Assisting

Credential Awarded: Associate of Applied Science
Length of Program: 96 credit hours (18-24 months)

2. The Associate of Applied Science in Medical Assisting Program is designed to teach students the administrative and clinical skills needed to perform in a medical office or clinical environment. Graduates will receive training needed for supervisory positions and skills necessary to work both the front and back office with proficiency. The training will provide administrative skills and incorporate medical procedures such as venipuncture, urinalysis, patient services, charting, billing and coding. Students must also complete an externship, which provides invaluable practical training and an opportunity to demonstrate skills for hire.

Program: Medical Assisting

Credential Awarded: Associate of Applied Science
Length of Program: 96 credit hours (18-24 months)

3. The Associate of Applied Science in Medical Office Administration Program is designed to teach students the administrative and clinical skills to perform in

a medical office or clinical environment. Graduates of this program qualify to be certified via the National Center for Competency Testing. This associate degree allows students upward mobility within the medical field. The training will provide administrative skills as well as clerical and medical functions. Some training will be in the area of patient services, charting, billing and coding. This program is a combination of both administrative and clinical skills coupled with sufficient general education. There is no externship requirement for this program.

Program: Medical Office Administration
Credential Awarded: Associate of Applied Science
Length of Program: 96 credit hours (18-24 months)

The institution participates in Title IV funding.

D. Kaplan University - Online

Chicago, IL

Kaplan University is located at 550 West Van Buren Street, 7th Floor in Chicago, Illinois. The institution is recruitment only and all classes are available online. The institution is a for-profit corporation that is accredited by the Higher Learning Commission of the North Central Association (NCA).

The institution will offer forty-nine programs:

Program: Business Administration
Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Bank Teller

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Business

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Customer Service

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Event Planner

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Food/Hotel Management

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Health Club Associate

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/ Information Processing

Technician

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Retail Management

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Sales Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Small Business Management

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration/Travel Counselor

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Criminal Justice

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Information Technology
Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Information Technology/Network Administration

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Information Technology/Application Development

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Information Technology/Web Development

Credential Awarded: Associate of Applied Science

Length of Program: 90 quarter credit hours (20 months)

Program: Business Administration

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Business Process Analyst

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Entrepreneur

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Financial Analyst

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Human Resources

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Information Assurance

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Management

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Management of Information

Systems

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Marketing

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Accelerated MBA Option

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Operations Manager

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Pre-law

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Project Management Specialist

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Purchasing Specialist

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Retail Manager

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Risk Management Analyst

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Sales Manager

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Business Administration/Web/E-commerce Manager

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice
Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice/Law Enforcement

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice/Corrections

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice/Forensic Psychology

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice/Crime Scene Investigation

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice/Computer Crime

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice/Juvenile Justice

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Criminal Justice/Homeland Security

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Information Technology

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)
Program: Information Technology/Web Development

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Information Technology/Database Management

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Information Technology/Application Development

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Information Technology/Network Administration

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

Program: Information Technology/Information Security and

Forensics

Credential Awarded: Bachelor of Science

Length of Program: 180 quarter credit hours (37.5 months)

The institution participates in Title IV funding.

E. Lawrence Co. TN American Red Cross

Lawrenceburg, TN

Lawrence County TN American Red Cross is located at 181 Prosser Road, P.O. Box 61 in Lawrenceburg, Tennessee. The institution is a not-for-profit corporation.

The institution will offer one program:

1. The Certificate of Completion in Certified Nursing Assistant (CNA) Program

is designed to provide students with the instruction needed to develop and learn the skill and techniques that are necessary to become qualified to work in a long term nursing facility. Students will learn basic skills such as communication, interpersonal skills, and taking and recording vital signs. Students should also develop personal care skills such as assisting patients with bathing, geriatric nutrition and safety and prevention.

Program: Certified Nursing Assistant (CNA)

Credential Awarded: Certificate

Length of Program: 75 Contact Hours (10 days)

The institution does not participate in Title IV funding.

F. Medical Arts Institute

Chattanooga, TN

Medical Arts Institute is located at 6025 Lee Highway, Suite 340 in Chattanooga, Tennessee. The institution is a limited liability corporation.

The institution will offer two programs:

1. **The Clinical Medical Assistant Certificate of Completion Program** is designed to prepare students with the skills necessary to gain an entry-level position as a Clinical Medical Assistant. The program will focus on clinical techniques including: examining room procedures, obtaining vital signs and medical histories, performing routine laboratory procedures, sterilizing and maintaining equipment, and the proper techniques for administering medications as directed by the physician.

Program: Clinical Medical Assistant
Credential Awarded: Certificate of Completion
Length of Program: 480 contact hours (16 weeks)

2. **The Medical Billing and Coding Certificate of Completion Program** is designed to provide students with the ability to differentiate among medical coding systems. The student will learn the coding guidelines for inpatient and outpatient services, as well as the diagnostic coding and reporting requirements for physician billing. The curriculum includes: anatomy and physiology, medical laws and ethics, filing commercial claims, introduction to heath insurance and managed care.

Program: Medical Billing and Coding
Credential Awarded: Certificate of Completion
Length of Program: 306 contact hours (11 weeks)

The institution does not participate in Title IV funding.

G. Praxis Bible College

Lakeland, TN

Praxis Bible College is located at 3570 Canada Road, Suite #106 in Lakeland, Tennessee. The institution is a not-for-profit corporation.

The institution will offer one program:

1. The Bachelor of Theology in Liberal and Cultural Arts program is designed to increase each student's competency in the areas of grammar, logic, rhetoric, and biblical and theological study. Students will be engaged in all facets and levels of development through holistic formation (spiritual, intellectual, ethical and professional) integration. Additionally, students should develop critical thinking skills gleaned through classical liberal arts education, a foundation in bible and theology and an extensive internship. Upon completion of the program, students can expect to be well prepared for ordination in a Christian denomination or for further study at the graduate or seminary level.

Program: Liberal & Cultural Arts Credential Awarded: Bachelor of Theology

Length of Program: 135 credit hours (27 months)

The institution does not participate in Title IV funding.

H. Road Runner Driving Academy LLC

Jackson, TN

Road Runner Driving Academy is located at 2255 A Hwy. 70 E. in Jackson, Tennessee. The institution is a for-profit corporation.

The institution will offer one program:

1. The Commercial Truck Driver Training Certificate of Completion Program will prepare students to develop the basic skills needed to obtain a Commercial Driver's License (CDL) Class "A". Students will have 40 hours of classroom instruction to include safety and log books. Additionally, students will undergo 120 hours of field training which includes the following: pre-trip inspections, backing techniques, proper hooking and unhooking of trailers and the actual operation of a tractor trailer on the highway.

Program: Commercial Truck Driver Training

Credential Awarded: Certificate of Completion
Length of Program: 160 contact hours (16 days)

The institution does not participate in Title IV funding.

I. University of Phoenix - Murfreesboro Learning Center Murfreesboro, TN

University of Phoenix – Murfreesboro is located at 2615 Medical Center Parkway, Suite 1590 in Murfreesboro, TN. The institution is a for-profit corporation and is accredited by the Higher Learning Commission of the North Central Association (NCA).

The institution will offer forty-six programs:

Program: Business Administration

Credential Awarded: Master of Business

Length of Program: 36 semester credit hours (18 months)

Program: Business Administration/Accounting

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Energy Management

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Global Management

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Healthcare Management

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Human Resources Management

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Marketing

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Project Management

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Small Business Management

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Business Administration/Technology Management

Credential Awarded: Master of Business

Length of Program: 51 semester credit hours (26 months)

Program: Health Administration

Credential Awarded: Master of Health

Length of Program: 43 semester credit hours (22 months)

Program: Health Administration/Education

Credential Awarded: Master of Health

Length of Program: 43 semester credit hours (22 months)

Program: Health Administration/Gerontology

Credential Awarded: Master of Health

Length of Program: 43 semester credit hours (22 months)

Program: Health Administration/Informatics

Credential Awarded: Master of Health

Length of Program: 40 semester credit hours (21 months)

Program: Management

Credential Awarded: Master of Management

Length of Program: 39 semester credit hours (20 months)

Program: Accountancy
Credential Awarded: Master of Science

Length of Program: 36 semester credit hours (18 months)

Program: Administration of Justice and Security

Credential Awarded: Master of Science

Length of Program: 36 semester credit hours (18 months)

Program: Business/Accounting Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Administration

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Communications

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/E-Business Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Finance Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Global Business Management

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Green and Sustainable Enterprise Management

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Hospitality Management

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Human Resource Management

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Information Systems

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Integrated Supply Chain & Operations Management

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Management Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Marketing Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Organizational Innovation

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Public Administration

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Retail Management

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Business/Small Business Management and Entrepreneurship

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Communication
Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Criminal Justice Administration

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Health Administration
Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Information Technology/Business Systems Analysis

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Information Technology/Information Systems Security

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Information Technology/Information Technology Support

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Information Technology/Multimedia and Visual

Communication

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Information Technology/Networking and Telecommunications

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Information Technology/Software Engineering

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Information Technology/Web Design

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Psychology

Credential Awarded: Bachelor of Science

Length of Program: 120 semester credit hours (50 months)

Program: Human Resource Management

Credential Awarded: Certificate

Length of Program: 18 semester credit hours (8 months)

Program: Project Management

Credential Awarded: Certificate

Length of Program: 18 semester credit hours (8 months)

The institution participates in Title IV funding.