

MINUTES
TENNESSEE HIGHER EDUCATION COMMISSION
July 23, 2009, 1:00 p.m. CDT

The meeting was called to order by Chairman Katie Winchester at 1:00 p.m.

Commission Members present:

Ms. Sue Atkinson	Mr. Charlie Mann
Ms. Jessica Brumett	Mr. Jack Murrah
Mr. Tre Hargett	Mr. Ross Rowland
Mr. Greg Isaacs	Mr. Robert White
Mr. Cato Johnson	Mr. Justin Wilson
Mr. David Lillard	Ms. Katie Winchester

Ms. Winchester thanked everyone for their attendance and requested a moment of silence in remembrance of Ms. Carolyn Morrison who passed away on June 22. She then recognized Tennessee Board of Regents vice chair, Mr. Robert Thomas, and Representative Barbara Cooper.

Adoption of Agenda

Ms. Winchester called for a motion to adopt the meeting agenda. Mr. Cato Johnson made a motion to adopt. Mr. Robert White seconded the motion; the motion was duly adopted.

Approval of Minutes, April 23, 2009, Meeting

Ms. Winchester called for a motion to approve the minutes of the April 23, 2009, Commission meeting as presented. Mr. Jack Murrah made a motion to approve the minutes as presented. Mr. White seconded the motion; the motion was duly adopted.

Chairman's Report

Ms. Winchester noted the productive work session earlier in the day, which included discussion of the budget, a presentation of the UT Cherokee Farm Master Plan, and a meeting of the audit committee. Ms. Winchester then made a few remarks concerning the significance of where we are today in Tennessee higher education. She stated that over the six years as a member of this Commission, some very difficult decisions have been made in terms of funding and programming priorities. The state is now facing a decline in resources, while at the same time facing a set of realities about the consequences of not increasing the output of the education pipeline.

Ms. Winchester commended the THEC staff for marshalling financial resources and for their successful work with the legislature and Governor Bredesen in this difficult economic climate for the State. She also noted that THEC must

continue the emphasis on the importance of financial aid; continue expansion of outreach, primarily through programs such as GEAR UP, TSAC, and the Institute of Public Health; build on the recognition that Tennessee education is playing at the national level; sustain THEC's working relationship with a number of partners for improving the P-16 pipeline; welcome an increased presence of educational providers other than traditional universities and colleges; and plan for the future. In closing, Ms. Winchester stated that it has been a pleasure serving as Chair of the Commission.

Executive Director's Report

Ms. Winchester called on Dr. Richard G. Rhoda for his report. Dr. Rhoda and members of the Commission staff summarized the status of a number of initiatives including the Tennessee Promise Zone Act, the UTeach program, the new GI Bill, and discussions with the leadership of Lambuth University regarding the fiscal condition of the institution. State Representative Barbara Cooper of Memphis spoke to the origin and purpose of the Promise Zone Act, under which the Commission will study the feasibility of implementation in Tennessee.

Dr. Rhoda then briefed the Commission on TSAC issues. He emphasized the profound effect the proposed direct federal loan program will have on the agency and institutions, public and private, across the state. He also gave an update on approval of new academic programs. Dr. Rhoda closed his report by introducing new Commission staff.

Systems' Reports

Tennessee Board of Regents

Dr. Charles Manning, Chancellor, Tennessee Board of Regents, was recognized to present the report. Dr. Manning stated that TBR was focused on its mission and not being distracted by the financial condition of the state. He discussed the upcoming strategic plan for 2010-2015 and stated that although expectations are high, TBR is looking forward to the challenge. He then stated that he would like to see a better political connection in terms of support for institutions and higher education as a whole.

University of Tennessee

Dr. Jan Simek, Interim President, University of Tennessee, was recognized to present the report. Dr. Simek discussed the review of academic programs to assess and eliminate low producing programs. He then discussed the UT/TBR task force, which examines programs and university missions to ensure that the needs of students are being served, redundancy of programs, and collaboration between systems. In closing, he briefly discussed additional funds from the stimulus package by way of competitive grant processes. He stated that UT has submitted over 270 proposals and has received 19 awards amounting to \$6.2 million, with the expectation of further awards.

Action Items

Temporary Authorization of New Institutions, and Approval of New Programs Under the Postsecondary Authorization Act

Dr. Stephanie Bellard-Chase, Associate Executive Director for Postsecondary School Authorization, presented the recommendations of staff and the Postsecondary Education Authorization Advisory Committee to approve the temporary authorization to proposed new institutions and new programs, included as Attachment A to these minutes. Mr. Greg Isaacs made a motion to approve. Mr. Johnson seconded the motion; the motion was duly adopted.

Appointments to the Committee on Postsecondary Educational Institutions

Dr. Bellard-Chase presented the recommendations of staff and the Postsecondary Education Authorization Advisory Committee to approve the appointments to the Committee on Postsecondary Educational Institutions, included as Attachment B to these minutes. Mr. White made a motion to approve. Mr. Johnson seconded the motion; the motion was duly adopted.

Audit Committee Report

Ms. Ann Collett, Internal Auditor, was recognized to provide a brief overview of the Audit Committee meeting held at the work session earlier in the day. Ms. Collett discussed the joint audit committee charter, which was adopted by the Commission on November 20, 2008 and stated that the proposed revision includes the addition of the internal audit director in conjunction with fiscal affairs staff to provide support to the Committee. She then discussed the status of TSAC audits and noted that all weaknesses have been addressed with the exception of three: one addresses the development of an indirect cost allocation plan for TSAC and two regarding the establishment of an accrued liability for Tennessee Student Assistance Awards for the summer term. Ms. Collett then briefly discussed the June 30, 2009, Financial and Compliance Audit, Federal Review of Guaranty Agency Compliance with the Establishment of the Federal and Operating Funds, the Federal Conflict of Interest Review, the Internal Audit Plan, the Annual Risk Assessment Required Under the Financial Integrity Act, and the revision of the "Preventing Fraud, Waste and Abuse" informational pamphlet. After discussion, Ms. Winchester called for a motion to approve the Audit Committee Report. Mr. David Lillard made a motion to approve. Mr. Tre Hargett seconded the motion; the motion was duly adopted.

FY2009-10 Operating Budgets

Ms. Winchester called on Mr. Jim Vaden, Associate Executive Director of Fiscal Affairs, to provide this report. Mr. Vaden briefly discussed the FY 2009-10 proposed operating budgets for higher education. He then called on Dr. Russ Deaton, Director of Fiscal Policies and Facilities Analysis, to provide specifics of the operating budgets. Dr. Deaton stated that campuses have again directed the majority of their resources to the teaching functions. He also stated that the tuition and fees revenue accounted for 43.2 percent of overall revenue, while

state appropriations accounted for 46.2 percent and noted that the teaching functions – instruction, research, public service, and academic support – accounted for 63.2 percent of overall expenditures.

Dr. Deaton noted that institutions have incorporated funds from the federal American Recovery & Reinvestment Act (ARRA) into their 2009-10 budgets in accordance with federal and THEC guidelines and that ARRA funds are being used to assist institutions in adjusting expenditures to the reduced state appropriation base for FY 2009-10.

Mr. Vaden stated the staff recommends that the Commission approve the FY 2009-10 July 1 budgets and the Executive Director transmit the approval of the FY 2009-10 July 1 budgets, along with the appropriate commentary, to the Commissioner of Finance and Administration and give the Executive Director authority to make technical adjustments as needed. Ms. Winchester called for a motion to approve staff recommendations. Mr. Isaacs made a motion to approve. Mr. Lillard seconded the motion; the motion was duly adopted.

University of Tennessee Cherokee Farm Master Plan

Mr. Alvin Payne, University of Tennessee, gave a brief presentation of the UT Cherokee Farm Master Plan. He stated that the Master Plan focuses on infrastructure and site development and noted that the Cherokee Farm is a 200 acre site directly across the Tennessee River from the UT Knoxville campus. Mr. Payne stated that it is envisioned as a research campus that will bring together public and private partners in areas such as materials science, supercomputing and biomedical research. He also noted that the General Assembly appropriated \$32 million in FY 2007-08 for infrastructure improvements at the site and the first building will be the Joint Institute for Advanced Materials (JIAM), funded by \$20 million in federal funds as well as \$10 million in state appropriations from FY 2006-07.

Mr. Vaden stated that the UT Cherokee Farm Master Plan has been thoroughly reviewed and THEC staff recommends it for approval. Ms. Winchester then called for a motion to approve the UT Cherokee Farm Master Plan. Mr. White made a motion to approve. Mr. Lillard seconded the motion; the motion was duly adopted.

Election of 2009-10 Officers

Ms. Winchester called on Mr. Johnson to provide a report on the election of the 2009-10 officers. Mr. Johnson briefly reviewed the make-up of the Commission officers. He then reviewed the current officers, which are: Ms. Katie Winchester – Chairman, Mayor A C Wharton – Secretary, and Mr. Jack Murrah – Vice Chairman. He noted that the second vice chairman position currently is vacant. Mr. Johnson then recommended the following make-up of the Commission officers: Mr. Jack Murrah, Chairman, Ms. Katie Winchester, Vice Chairman, Mr. Charlie Mann, Vice Chairman, and Mayor AC Wharton, Secretary. Ms. Winchester called for a motion to approve the recommendations. Mr. Johnson made a motion to accept by acclamation. Mr. Isaacs seconded the motion; the motion was duly adopted.

Information Items

Status of Low-Producing Programs Review

Dr. Linda Doran, Associate Executive Director for Academic Affairs, was recognized to provide a report on the status of low-producing program review. Dr. Doran stated that the Tennessee Board of Regents and University of Tennessee responses to the January 2009 THEC Low-Producing Program Review will be presented to the Commission in January 2010, not in July 2009 as had been previously projected. She noted that this requested delay will enable both systems to base program termination or consolidation decisions on their use of two releases of the THEC Low-Producing Program data. She also stated that at the January THEC meeting of every year, THEC will provide an updated report of low-producing programs.

P-16 Initiatives/GEAR UP Status Report

Ms. Katie Tone, Associate Executive Director for P-16 Initiatives, was introduced to provide a report on P-16 initiatives. Ms. Tone introduced Mr. Scott Boelscher, who briefed the Commission on the annual performance report. Mr. Boelscher noted the report had been submitted on April 14. He stated that over 9,000 students had been served within the GEAR UP counties and over 65,000 students served statewide. He then discussed professional development for teachers, an increase in parent participation, and an increase in ACT scores.

Mr. Boelscher discussed the Bridge Incentive award and the increase in those who retained the award and noted that 87 percent of cohort students are expected to move on to higher education after high school. He then briefed the Commission on the mini grants to be awarded to the nine counties. He also discussed the School Leaders Institute and the Second Youth Summit for the students in the nine GEAR UP counties.

Making Opportunity Affordable Status Report

Mr. David Wright, Associate Executive Director for Policy, Planning, and Research, was recognized to provide an update on the MOA. Mr. Wright briefed the Commission on the recent MOA activities, such as the student enrollment and completion simulation tool, which uses Tennessee's student-level higher education data to simulate annual and accumulated numbers of students enrolling in and graduating from the state's higher education system and the MOA-TN website. He discussed the proposal THEC has submitted for a Lumina-funded MOA "implementation grant," which will award up to \$2 million over four years to five of the eleven competing states.

Fall Quarterly Meeting

Dr. Rhoda advised the Commission that the next meeting of the Commission will be on Thursday, November 19, 2009.

There being no further business, the meeting was adjourned at 3:15.

Approved:

Katie Winchester
Chairman

A C Wharton
Secretary

New Institutions

A. Grand Canyon University – Online

Phoenix, AZ

Grand Canyon University is located at 3300 W. Camelback Road, Phoenix, Arizona. The institution is recruitment only and all classes are available online. The institution is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

The institution will offer forty-four programs:

Program: Organizational Leadership
Credential Awarded: Doctor of Education
Length of Program: 61 credit hours (36 months)

Program: Teaching
Credential Awarded: Master of Arts
Length of Program: 30 credit hours (24 months)

Program: Accounting
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: Finance
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: General Management
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: Health Systems Management
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: Leadership
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: Management Information Systems
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: Marketing
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: Six Sigma
Credential Awarded: Master of Business Administration
Length of Program: 51 credit hours (24 months)

Program: Leadership
Credential Awarded: Master of Business Administration and Master of Science
Length of Program: 69 credit hours (24 months)

Program: Ken Blanchard Executive MBA
Credential Awarded: Executive Master of Business Administration
Length of Program: 39 credit hours (24 months)

Program: Reading
Credential Awarded: Master of Education in Curriculum and Instruction
Length of Program: 30 credit hours (24 months)

Program: Technology
Credential Awarded: Master of Education in Curriculum and Instruction
Length of Program: 30 credit hours (24 months)

Program: Education Administration
Credential Awarded: Master of Education
Length of Program: 36 credit hours (24 months)

Program: Education Administration/Organizational Leadership
Credential Awarded: Master of Education
Length of Program: 36 credit hours (24 months)

Program: Education Administration/School Leadership
Credential Awarded: Master of Education
Length of Program: 36 credit hours (24 months)

Program: Elementary Education
Credential Awarded: Master of Education
Length of Program: 45 credit hours (24 months)

Program: Secondary Education
Credential Awarded: Master of Education
Length of Program: 45 credit hours (24 months)

Program: Special Education
Credential Awarded: Master of Education
Length of Program: 45 credit hours (24 months)

Program: Special Education/Certified Special Educators
Credential Awarded: Master of Education
Length of Program: 36 credit hours (24 months)

Program: Teaching English to Speakers of Other Languages
Credential Awarded: Master of Education
Length of Program: 33 credit hours (24 months)

Program: Executive Fire Service Leadership
Credential Awarded: Master of Science
Length of Program: 36 credit hours (24 months)

Program: Leadership
Credential Awarded: Master of Science
Length of Program: 36 credit hours (24 months)

Program: Leadership: Disaster Preparedness
Credential Awarded: Master of Science
Length of Program: 36 credit hours (24 months)

Program: Christian Studies
Credential Awarded: Bachelor of Arts
Length of Program: 120 credit hours (48 months)

Program: Communications
Credential Awarded: Bachelor of Arts
Length of Program: 120 credit hours (48 months)

Program: English Literature
Credential Awarded: Bachelor of Arts
Length of Program: 120 credit hours (48 months)

Program: History
Credential Awarded: Bachelor of Arts
Length of Program: 120 credit hours (48 months)

Program: Interdisciplinary Studies
Credential Awarded: Bachelor of Arts
Length of Program: 120 credit hours (48 months)

Program: Justice Studies
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Psychology
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Sociology
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Accounting
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Applied Management
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Business Administration
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Elementary Education and Special Education
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Elementary Education
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Secondary Education
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Emergency Management
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Entrepreneurial Studies
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Finance Economics
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Marketing
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

Program: Public Safety Administration
Credential Awarded: Bachelor of Science
Length of Program: 120 credit hours (48 months)

The institution participates in Title IV funding.

B. ITT Technical Institute – Knoxville Annex **Knoxville, TN**

ITT Technical Institute – Knoxville is located at 10215 Technology Drive, Suite 101, Knoxville, Tennessee. The institution is a for-profit corporation.

The institution will offer six programs:

- 1. The Bachelor of Applied Science in Criminal Justice Program** is designed to cultivate specialized human relations skills appropriate to the industry and the

understanding of the causes and prevention of crime. The program offers a foundation in criminal law, legal procedures, criminal evidence and criminology. Courses will cover the following areas: criminal law, legal procedures, criminal evidence, criminology, victimology, forensics investigations, cybercrime and homeland security. Additionally, the program offers an interdisciplinary study of the mechanisms of social control, criminology and criminal justice in American society.

Program: Criminal Justice
Credential Awarded: Bachelor of Applied Science Degree
Length of Program: 180 quarter credit hours (48 months)

2. **The Bachelor of Applied Science in Software Applications Development Program** is designed to provide students with knowledge and skills needed to pursue career opportunities in areas involving software design and development, systems analysis, programming, process design and management. The coursework offers a foundation in programming skills using a number of languages and platforms while systematically addressing theories and methods of software engineering processes and models governed by industry standards.

Program: Software Applications Development
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 quarter credit hours (45 months)

3. **The Associate of Applied Science in Criminal Justice Degree Program** is designed to provide students with knowledge and skills necessary for entry-level employment in criminal justice and law enforcement related fields. Students will receive training in communication, criminal law and procedures, cybercrime and homeland security issues. The curriculum is designed to offer a balance of theory and application used in the field by integrating interpersonal skills and administrative subject matter. The course curriculum includes the following: Principles of Policing and Law Enforcement, Criminal Justice Organization and Administration, State and Local Government, Criminology and Criminal Investigation.

Program: Criminal Justice
Credential Awarded: Associate of Applied Science
Length of Program: 96 quarter credit hours (24 months)

4. **The Associate of Applied Science in Paralegal Studies Degree Program** is designed to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, and law office technology. Additionally, specific areas of the law will be addressed; such as, criminal, corporate and litigation. The coursework includes: introduction to paralegal studies, ethics for paralegals, technology in the law office, legal research and writing I and II, family law, real estate law, criminal law, contract law, tort law, and constitutional law.

Program: Paralegal Studies
Credential Awarded: Associate of Applied Science
Length of Program: 96 quarter credit hours (24 months)

5. **The General Education Core Courses for the Bachelor of Applied Science Degree** are designed to broaden communication skills and contribute to the intellectual growth of the student. In addition, these courses provide balance beyond the area of professional concentration. The General Education Core Courses are generally, 4 credit hour courses, and include: humanities, composition, mathematics, the sciences and the social sciences.

Program: General Education
Length of Program: Varies by Course Selection

6. **The General Education Core Courses for the Associate of Applied Science Degree** are designed to broaden communication skills and contribute to the intellectual growth of the student. In addition, these courses provide balance beyond the area of professional concentration. The General Education Core Courses are generally 4 credit hour courses, and include: humanities, composition, mathematics, the sciences and the social sciences.

Program: General Education
Length of Program: Varies by Course Selection

The institution will apply to participate in Title IV funding after approval by THEC and the Accrediting Council for Independent Colleges and Schools (ACICS); however, at this time the institution does not participate in Title IV funding.

C. ITT Technical Institute Johnson City, TN

ITT Technical Institute is located at 4721 Lake Park Drive in Johnson City, Tennessee. The institution is a for-profit corporation.

The institution will offer seven programs:

1. **The Bachelor of Applied Science in Construction Management Degree Program** is designed to assist students in acquiring skills and competencies needed to gain entry-level employment in the field of construction. The program is designed to provide students with a foundation of construction management through the exposure of the fundamentals of construction techniques and legal matters relating to the construction management field. The program curriculum includes: building codes, site construction and measurement, construction documents, construction project management, and construction safety management. The program prepares students to fulfill a variety of roles in the construction field which should result in better marketability for graduates.

Program: Construction Management
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 quarter credit hours (45 months)

2. **The Bachelor of Applied Science Degree in Information Systems Security Program** provides up-to-date knowledge in informational security through

technical application. The focus of the program is to prepare students with the techniques used in the industry so that they are able to fill multiple roles in the information technology community. The curriculum includes: internetworking infrastructure and operations, information security essentials, research methods, introduction to project management, written analysis, hacker techniques, social psychology, incident handling, and ethics. Students are prepared for a wide range of information technology activities such as analyzing, designing, and implementing information security systems.

Program: Information Systems Security
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 quarter credit hours (45 months)

3. **The Bachelor of Applied Science in Electronics and Communications Engineering Technology Program** is designed to work in conjunction with and build upon lower level courses and expand upon the student knowledge base. The curriculum includes: C Programming in Linux, Embedded Systems, Introductory and Technical Calculus, Advanced Circuit Analysis I and II, and a Capstone Project. Students completing this program are prepared for a wide range of work environments. Students should develop a working knowledge of circuit design, calculus, data and network communications, and digital communications in the presence of noise.

Program: Electronics and Communications Engineering Technology
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 quarter credit hours (45 months)

4. **The Associate of Applied Science in Computer Drafting and Design Degree Program** is designed to give students the knowledge and skills needed to be able to guide ideas and plans to production. The emphasis of the program is problem solving in the design process by either computer aided means or traditional graphic communications. Specific coursework includes: Strategies for the Technical Professional, Drafting/CAD Methods, Rapid Visualization, Architectural Drafting I and II, Descriptive Geometry and 3D Modeling. Upon completion of the program, graduates should have the competencies and working knowledge necessary to create and modify drawings from computer software systems. They should also have substantial understanding of the concepts and developments within the drafting field.

Program: Computer Drafting and Design
Credential Awarded: Associate of Applied Science
Length of Program: 96 quarter credit hours (24 months)

5. **The Associate of Applied Science in Computer and Electronics Engineering Technology Degree Program** is designed to assist students in acquiring skills and competencies needed to gain entry-level employment in the field of computer technology and electronics. The program is intended to provide students with an integrated learning experience that combines classroom theory and practical application. Specific coursework prepares the student in areas such as: Problem Solving, Network Standards and Protocols, AC and DC

Electronics, Physics, Digital Electronics I and II, and Microprocessors. The skills and abilities developed as a student progresses through the program prepare them to meet the needs of employers in multiple and diverse fields.

Program: **Computer and Electronics Engineering Technology**
Credential Awarded: **Associate of Applied Science**
Length of Program: **96 quarter credit hours (24 months)**

6. **The Associate of Applied Science in Information Technology - Computer Network Systems Degree Program** is designed to assist students to acquire the skills and competencies needed to gain entry-level employment in the field of information technology and network systems. The goal is for students to be able to complete such tasks as installing, upgrading, and maintaining networks. Specific, targeted coursework includes: Strategies for the Technical Professional, Operating Systems, Network Standards and Protocols, Database Development, Group Dynamics, and a Capstone Project. Laboratory experience prepares students of this program for many different challenges that they will face in the work environment.

Program: **Information Technology - Computer Network Systems**
Credential Awarded: **Associate of Applied Science**
Length of Program: **96 quarter credit hours (24 months)**

7. **The Associate of Applied Science in Paralegal Studies Degree Program** is designed to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, and law office technology. Additionally, specific areas of the law will be addressed; such as, criminal, corporate and litigation. The coursework includes: introduction to paralegal studies, ethics for paralegals, technology in the law office, legal research and writing I and II, family law, real estate law, criminal law, contract law, tort law, and constitutional law.

Program: **Paralegal Studies**
Credential Awarded: **Associate of Applied Science**
Length of Program: **96 Quarter Credit Hours (24 months)**

ITT Technical Institute – Johnson City will be granted temporary authorization conditioned upon the completion of the institutional facility. The condition will be satisfied after a certificate of occupancy is provided and a site visit is conducted by the Division of Postsecondary School Authorization staff; at such time ITT Technical Institute – Johnson City may begin to advertise, recruit, and/or enroll students for this location.

The institution will apply to participate in Title IV funding after approval by THEC and the Accrediting Council for Independent Colleges and Schools (ACICS); however, at this time the institution does not participate in Title IV funding.

D. Message Institute of Memphis, LLC

Memphis, TN

Change of Ownership:

The institution will offer one Certificate of Completion in Certified Nursing Assistant which is already approved by THEC.

Program: Certified Nursing Assistant
Credential Awarded: Certificate of Completion
Length of Program: 90 contact hours (6 weeks)

The institution will offer one new Certificate of Completion Program:

- 1. The Certificate of Completion in Certified Phlebotomy Technician Program** is designed to teach students the skill of blood drawing, from patients in the hospital or at a blood bank, for analysis. The program is designed to enable students to learn and become familiar with the anatomy of the circulatory system, specimen collection procedures, venipuncture, laboratory tests, and the equipment used for blood collection. Additionally, students will be responsible for scheduling their own practicum which includes 20 venipunctures and 10 capillary sticks. Upon completion, students are eligible to take the Certified Phlebotomy Technician (CPT) exam administered by the National Healthcareer Association.

Program: Phlebotomy Technician
Credential Awarded: Certificate of Completion
Length of Program: 36 contact hours (3 weeks)

The institution does not participate in Title IV funding.

G. Tulsa Welding School – FL

Jacksonville, FL

Change of Ownership:

Tulsa Welding School is located at 3500 Southside Blvd in Jacksonville, Florida. The institution is a for-profit corporation and has been authorized by THEC since January 27, 2005.

The institution was sold to TWS Acquisition Corporation on September 10, 2008.

The institution will offer two programs that are already approved by THEC:

Program: Structural Welder
Credential Awarded: Diploma
Length of Program: 405 contact hours (15 weeks)

Program: Master Welder
Credential Awarded: Diploma
Length of Program: 705 contact hours (30 weeks)

The institution participates in Title IV funding.

H. United Truck Driving School, Inc.

Dandridge, TN

Change of Ownership:

United Truck Driving School is located at 1606 East Highway 25/70, Dandridge, TN 37725. The institution is a for-profit corporation and has been authorized by THEC since April, 1998.

The institution was sold to Volunteer Training Center, Inc. on April 14, 2009.

The institution will offer one program that is already approved by THEC:

Program: Commercial Driver Training
Credential Awarded: Certificate of Completion
Length of Program: 150 contact hours (15 days)

The institution does not participate in Title IV funding.

New Programs

A. All Saints Bible College

Memphis, TN

All Saints Bible College is seeking authorization for two Certificate of Completion programs in Bible and Theology and Ordination and Licensure. The programs will be taught online by faculty from their Memphis, TN location.

- 1. The Certificate of Completion in Bible and Theology (Online)** is designed for persons who want a basic education in Bible and Theology and a general introduction to effective principles of Christian ministry and leadership. These courses are also the foundational courses for the Bachelor degree programs. Each student should acquire the skills necessary to officiate and conduct ceremonial services and to plan, organize, write and deliver sermons and lessons promoting spiritual development.

Program: Bible and Theology
Credential Awarded: Certificate of Completion
Length of Program: 33 semester hours (24 months)

- 2. The Certificate of Completion in Ordination and Licensure (Online)** is designed to provide foundational knowledge and skills in core practical, historical, and academic areas. The certificate may, at the discretion of Jurisdictional Bishops and Supervisors, be used as the prerequisite for ordination and licensure. The program also provides practical ministry and administrative skills for student’s professional development. Additionally, the program provides sufficient general studies to equip students with the knowledge necessary for further studies at the associate level.

Program: Church of God in Christ Ordination and Licensure
Credential Awarded: Certificate of Completion
Length of Program: 33 semester hours (24 months)

The school does not participate in Title IV funding.

B. Argosy University

Nashville, TN

Argosy University is seeking authorization for a Bachelor of Arts degree program in Liberal Arts. The program will be offered in a residential, blended (residential and online) or online format. Instruction will be provided by faculty from their authorized site in Nashville, Tennessee, as well as online.

The institution will offer the following program:

1. **The Bachelor of Arts, Liberal Arts Program** is designed to provide students with enhanced reading comprehension, critical thinking, written and oral communication, analytical evaluation, problem-solving and interpersonal effectiveness skills for personal, professional and social development. In addition to the liberal arts, courses focus on individual, workplace, and society studies including: developmental psychology, personality theory, negotiation and conflict resolution, business law and ethics, human resources management, persuasion, managing people for performance, and social psychology.

Program: Liberal Arts
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (48 months)

The institution participates in Title IV funding.

C. Argosy University – Online

Chicago, Ill

Argosy University – Online is seeking authorization for one Bachelor of Arts degree program in Liberal Arts and eight Bachelor of Science degrees in Criminal Justice. The institution is recruitment only and all classes are available online.

The institution will offer the following programs:

1. **The Bachelor of Arts in Liberal Arts Program** is designed to provide students with enhanced reading comprehension, critical thinking, written and oral communication, analytical evaluation, problem-solving and interpersonal effectiveness skills for personal, professional and social development. In addition to the liberal arts, courses focus on individual, workplace, and society studies; including: developmental psychology, personality theory, negotiation and conflict resolution, business law and ethics, human resources management, persuasion, managing people for performance, and social psychology.

Program: Liberal Arts
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (48 months)

2. **The Bachelor of Science in Criminal Justice – Corrections Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Corrections concentration coursework will focus on history, theory, practice and legal environment, development of correctional philosophy, incarceration, diversions, community-based corrections and treatment of offenders. Students enrolled in the Criminal Justice – Corrections Program must choose an additional concentration from the following to complete the requirements of the program: Police, Substance Abuse, Forensic Psychology, Management, Homeland Security, Security Management, or Customized Professional Concentration.

Program: Criminal Justice – Corrections
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

3. **The Bachelor of Science in Criminal Justice – Customized Professional Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Customized Professional concentration coursework will include: history, theory, practice and legal environment, contemporary criminal justice system, major systems of social control and their policies and practices, victimology, juvenile justice, causes, treatment, and impact of crime on communities. Students enrolled in the Criminal Justice – Customized Professional Program must choose an additional concentration from the following to complete the requirements of the program: Police, Substance Abuse, Forensic Psychology, Management, Corrections, Homeland Security, or Security Management.

Program: Criminal Justice – Customized Professional
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

4. **The Bachelor of Science in Criminal Justice – Forensic Psychology Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Forensic Psychology concentration coursework will focus on policies and procedures of criminal justice, legal, forensic science, methods and statistics, mental health settings, sociological and social psychological foundations of crime and delinquency. Topics include the meaning of crime and delinquency, the etiology of crime and delinquency, the history and development of criminal law, and criminal behavior. Students enrolled in the Criminal Justice – Forensic Psychology Program must choose an additional concentration from the following to complete the requirements of the program: Police, Substance Abuse, Management, Corrections, Homeland Security, Security Management, or Customized Professional Concentration.

Program: Criminal Justice – Forensic Psychology
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

- 5. The Bachelor of Science in Criminal Justice – Homeland Security Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Homeland Security concentration coursework will analyze the philosophy of community policing and evaluate the effectiveness of crime deterrence and enforcement in communities where it has been implemented. The coursework will evaluate the components, organizational structures, and roles of local, state and federal Homeland Security Agencies established to combat terrorism, as well as manage natural disasters. The coursework will also explore interagency coordination and evaluate political and operational strategies for responding to the national threat of terrorism, emergency planning, preparedness and implementation, disaster response operations, disaster recovery, and political and policy aspects of emergency management. Students enrolled in the Criminal Justice – Homeland Security Program must choose an additional concentration from the following to complete the requirements of the program: Police, Substance Abuse, Forensic Psychology, Management, Corrections, Security Management, or Customized Professional Concentration.

Program: Criminal Justice – Homeland Security
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

- 6. The Bachelor of Science in Criminal Justice – Management Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Management concentration coursework will examine small group interactions and the processes that groups experience as they make decisions and complete tasks. Individual member traits, leadership, and intergroup conflict are also examined. The basic concepts of motivation, control change, team building, and developing effective relationships in diverse work environments are examined. Students enrolled in the Criminal Justice – Management Program must choose an additional concentration from the following to complete the requirements of the program: Police, Substance Abuse, Forensic Psychology, Corrections, Homeland Security, Security Management, or Customized Professional Concentration.

Program: Criminal Justice – Management
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

- 7. The Bachelor of Science in Criminal Justice – Police Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Police concentration coursework will focus on analyzing the philosophy of community policing and evaluating the effectiveness of crime deterrence and enforcement in communities where it has been implemented. Coursework will also analyze the socio-economic impact of criminal

organizations and explore the effectiveness of law enforcement initiatives designed to combat organized crime; organizational structures and operational responsibilities of municipal, county and state police agencies. Students enrolled in the Criminal Justice – Police Program must choose an additional concentration from the following to complete the program requirements: Substance Abuse, Forensic Psychology, Management, Corrections, Homeland Security, Security Management, or Customized Professional Concentration.

Program: Criminal Justice – Police
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

8. **The Bachelor of Science in Criminal Justice – Security Management Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Security Management concentration coursework will examine the complexities of local, national, and international computer systems and evaluate strategies for protecting essential operating systems and critical data storage bases. Students will analyze methods of assessing health, safety and security risk factors associated with human or natural causes. Students enrolled in the Criminal Justice – Security Management Program must choose an additional concentration to complete the requirements of the program: Police, Substance Abuse, Forensic Psychology, Management, Corrections, Homeland Security, or Customized Professional Concentration.

Program: Criminal Justice – Security Management
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

9. **The Bachelor of Science in Criminal Justice – Substance Abuse Program** is designed to provide students with critical thinking, communication, research and professional skills that will contribute to career development in the criminal justice field. The Substance Abuse concentration coursework will focus on causes, treatment, and impact of crime on communities. Additional courses will highlight policies and procedures of criminal justice, legal, forensic science, methods and statistics, and mental health settings, as well as effective treatment approaches and the history and theories of criminal justice. Students enrolled in the Criminal Justice – Substance Abuse Program must choose an additional concentration from the following the complete the program requirements: Police, Forensic Psychology, Management, Corrections, Homeland Security, Security Management, or Customized Professional Concentration.

Program: Criminal Justice – Substance Abuse
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

The institution participates in Title IV funding.

D. Ashford University

Clinton, IW

Ashford University is seeking authorization to offer five new Bachelor of Arts Degree Programs in: Communication Studies, Early Childhood Education, Early Childhood Education Administration, Liberal Arts, and Sports and Recreation Management. All five programs will be taught online by faculty from their authorized site in Clinton, Iowa.

The institution will offer five new programs:

- 1. The Bachelor of Arts in Communication Studies Program** focuses on providing students with an understanding of ethical responsibilities when accessing information and freedom of expression in a democratic society. Also, students will examine multiple forms of communication from persuasion and communication theory to various forms of written communication, both business/professional writing and writing for media purposes. Graduates will be able to effectively communicate with fluency and clarity while selecting appropriate techniques that are appropriate to their audience and the context of what is to be communicated. The program curriculum consists of the following areas: communication theory, intermediate composition, persuasion and argumentation, communication and conflict, and technical writing.

Program: Communication Studies
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (48 months)

- 2. The Bachelor of Arts in Early Childhood Education Program** focuses on a comprehensive study of early childhood education. Students will gain knowledge of child development principles which include cognitive, language, physical and affective domains so that they can create environments that are healthy, supportive, and challenging for children. Students will develop the ability to analyze the influence and impact that families and communities have on a child's learning and development. The program of study is designed around courses that are grounded in the National Association for the Education of Young Children (NAEYC) and the National Council for Accreditation of Teacher Education (NAEYC). The program curriculum consists of the following areas: child development, introduction to early childhood education, collaboration with parents and community, and administration of early childhood education programs.

Program: Early Childhood Education
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (48 months)

- 3. The Bachelor of Arts in Early Childhood Education Administration Program** focuses on a comprehensive study of management and leadership skills needed to effectively administer and manage early child care and education programs. Students will gain knowledge of child development principles which include cognitive, language, physical and affective domains so that they can create environments that are healthy, supportive, and challenging for children. Students of this program will learn to demonstrate knowledge of fiscal, legal, ethical, and program requirements in administering quality child care settings. The program of study is designed around courses that are

grounded in the National Association for the Education of Young Children (NAEYC) and the National Council for Accreditation of Teacher Education (NAEYC). The program curriculum consists of the following areas: child development, introduction to early childhood education, collaboration with parents and community, administration of early childhood education programs, and human resource management.

Program: Early Childhood Education Administration
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (48 months)

4. **The Bachelor of Arts in Liberal Arts Program** focuses on providing students with a broad-based liberal arts experience enriching the student's understanding of the physical and social world. Students will develop skills that will allow them to conduct effective independent research while applying culturally diverse communication skills between and among different groups and individuals in a global environment. Liberal studies emphasize literature, philosophy, social science, and analytical and critical thinking skills, all of which prepare students for lifelong learning and social, cultural, and technological change. Students will develop the ability to integrate viewpoints from different disciplines while also being able to analyze the values that influence interactions among people, groups, and nations. The program curriculum consists of the following areas: personal dimensions of education, historical contexts and literature, personal and organizational ethics, communication theory, and science and culture.

Program: Liberal Arts
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (48 months)

5. **The Bachelor of Arts in Sports and Recreation Management Program** focuses on preparing students for managerial positions in the sports and recreation industry including professional, intercollegiate, and interscholastic sports. Students will be able to integrate knowledge from the sports recreation and business administration fields in order to apply theory to practice and effectively communicate in a variety of modalities. The program curriculum consists of the following areas: accounting, business, economics, physical education, speech, and psychology.

Program: Sports and Recreation Management
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (50 months)

The institution participates in Title IV funding.

E. Brown Mackie College

Hopkinsville, KY

Brown Mackie College is seeking authorization for one new program, an Associate of Applied Science Degree in Occupational Therapy Assistant. The institution is a recruitment only institution. This program will be taught by faculty from their authorized site in Hopkinsville, Kentucky.

1. **The Associate of Applied Science Degree in Occupational Therapy Assistant Program** will provide students with the knowledge, skills, practice, and professionalism needed to obtain an entry level position as an occupational therapy assistant. Students will learn anatomy and physiology, medical terminology, occupational techniques, computer applications, business communications and general education. Upon completion of the coursework, students will complete two externships of 300 contact hours each. The externships will provide an opportunity for students to apply the skills learned in the classroom.

Graduates will be eligible to take the National Board for Certification in Occupational Therapy Examination and upon passage be eligible for licensure as an Occupational Therapy Assistant in the State of Tennessee.

Program: Occupational Therapy Assistant
Credential Awarded: Associate of Applied Science
Length of Program: 100 quarter credit hours (24 months)

The institution participates in Title IV funding.

F. Crown College of the Bible

Powell, TN

Crown College of the Bible is seeking authorization for one new Bachelor of Biblical Studies Degree Program in Business Applications; and one new Certificate of Completion Program in Foundation for Christian Life. The programs will be taught by faculty from their authorized site in Powell, Tennessee.

The institution will offer two new programs:

1. **The Bachelor of Biblical Studies Business Applications Program** is designed to introduce new or increase knowledge and skills of each student. This program will equip students with a Christian education combined with technology and business courses and prepare those students who desire to become master certified teachers and/or trainers in business courses within Christian organizations or within the corporate world.

Program: Business Applications
Credential Awarded: Bachelor of Biblical Studies
Length of Program: 135 semester credit hours (36 months)

2. **The Foundation for Christian Life Certificate Program** is designed to increase the student's knowledge and understanding of the scriptures and to enable recipients of this certificate to apply the Word of God to their lives. This program consists of one year of biblical studies that will provide students with a foundational, Christian education from which they may pursue further education in any field, possibly at other private or public institutions.

Program: Foundation for Christian Life
Credential Awarded: Foundation for Christian Life Certificate
Length of Program: 32 credit hours (9 months)

The institution does not participate in Title IV funding.

G. ITT Technical Institute

Chattanooga, TN

ITT Technical Institute-Chattanooga is seeking authorization for two new programs, a Bachelor of Applied Science Degree in Software Development Applications and an Associate of Applied Science Degree in Paralegal Studies. The programs will be taught by faculty from their authorized site in Chattanooga, Tennessee.

- 1. The Bachelor of Applied Science in Software Applications Development Program** is designed to provide students with knowledge and skills needed to pursue career opportunities in areas involving software design and development, systems analysis, programming, process design and management. The coursework offers a foundation in programming skills using a number of languages and platforms while systematically addressing theories and methods of software engineering processes and models governed by industry standards.

Program: Software Applications Development
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 Semester Credit Hours (45 months)

- 2. The Associate of Applied Science in Paralegal Studies Program** is designed to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, and law office technology. Additionally, specific areas of the law will be addressed; such as, criminal, corporate and litigation. The coursework includes: introduction to paralegal studies, ethics for paralegals, technology in the law office, legal research and writing I and II, family law, real estate law, criminal law, contract law, tort law, and constitutional law.

Program: Paralegal Studies
Credential Awarded: Associate of Applied Science
Length of Program: 96 Semester Credit Hours (24 months)

The institution participates in Title IV funding.

H. ITT Technical Institute

Cordova, TN

ITT Technical Institute-Cordova is seeking authorization for two new programs, a Bachelor of Applied Science Degree in Software Applications Development and an

Associate of Applied Science Degree in Paralegal Studies. The programs will be taught by faculty from their authorized site in Cordova, Tennessee.

- 1. The Bachelor of Applied Science in Software Applications Development Program** is designed to provide students with the knowledge and skills needed to pursue career opportunities in areas involving software design and development, systems analysis, programming, process design and management. The coursework offers a foundation in programming skills using a number of languages and platforms while systematically addressing theories and methods of software engineering processes and models governed by industry standards.

Program: Software Applications Development
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 Semester Credit Hours (45 months)

- 2. The Associate of Applied Science in Paralegal Studies Program** is designed to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, and law office technology. Additionally, specific areas of the law will be addressed; such as, criminal, corporate and litigation. The coursework includes: introduction to paralegal studies, ethics for paralegals, technology in the law office, legal research and writing I and II, family law, real estate law, criminal law, contract law, tort law, and constitutional law.

Program: Paralegal Studies
Credential Awarded: Associate of Applied Science
Length of Program: 96 Semester Credit Hours (24 months)

This institution participates in Title IV funding.

I. ITT Technical Institute

Knoxville, TN

ITT Technical Institute- Knoxville is seeking authorization for two new programs, a Bachelor of Applied Science Degree in Software Applications Development and an Associate of Applied Science Degree in Paralegal Studies. The programs will be taught by faculty from their authorized site in Knoxville, Tennessee.

- 1. The Bachelor of Applied Science in Software Applications Development Program** is designed to provide students with the knowledge and skills needed to pursue career opportunities in areas involving software design and development, systems analysis, programming, process design and management. The coursework offers a foundation in programming skills using a number of languages and platforms while systematically addressing theories and methods of software engineering processes and models governed by industry standards.

Program: Software Applications Development
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 Semester Credit Hours (45 months)

- 2. The Associate of Applied Science in Paralegal Studies Program** is designed to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, and law office technology. Additionally, specific areas of the law will be addressed; such as, criminal, corporate and litigation. The coursework includes: introduction to paralegal studies, ethics for paralegals, technology in the law office, legal research and writing I and II, family law, real estate law, criminal law, contract law, tort law, and constitutional law.

Program: Paralegal Studies
Credential Awarded: Associate of Applied Science
Length of Program: 96 Semester Credit Hours (24 months)

The institution participates in Title IV funding.

J. ITT Technical Institute

Indianapolis, IN

ITT Technical Institute-Online is seeking authorization for two new Associate of Applied Science Degree programs in Construction Technology and Paralegal Studies. This institution is recruitment only. The programs will be taught by faculty from their authorized site in Indianapolis, Indiana.

- 1. The Associate of Applied Science Degree in Construction Technology Program** provides a foundation in construction technology. Areas of study include building codes, site construction layout, construction documents, mechanical systems and construction safety. The goal of the program is to help students acquire skills that can be used to enter the workplace as versatile members of a construction team.

Program: Construction Technology
Credential Awarded: Associate of Applied Science
Length of Program: 96 Semester Credit Hours (24 months)

- 2. The Associate of Applied Science in Paralegal Studies Program** is designed to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, and law office technology. Additionally, specific areas of the law will be addressed; such as, criminal, corporate and litigation. The coursework includes: introduction to paralegal studies, ethics for paralegals, technology in the law office, legal research and writing I and II, family law, real estate law, criminal law, contract law, tort law, and constitutional law.

Program: Paralegal Studies
Credential Awarded: Associate of Applied Science
Length of Program: 96 Semester Credit Hours (24 months)

The institution participates in Title IV funding.

K. ITT Technical Institute

Nashville, TN

ITT Technical Institute-Nashville is seeking authorization for two new programs, a Bachelor of Applied Science Degree in Software Applications Development and an Associate of Applied Science Degree in Paralegal Studies. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

- 1. **The Bachelor of Applied Science in Software Applications Development Program** is designed to provide students with knowledge and skills needed to pursue career opportunities in areas involving software design and development, systems analysis, programming, process design and management. The coursework offers a foundation in programming skills using a number of languages and platforms while systematically addressing theories and methods of software engineering processes and models governed by industry standards.

Program: Software Applications Development
Credential Awarded: Bachelor of Applied Science
Length of Program: 180 Semester Credit Hours (45 months)

- 2. **The Associate of Applied Science in Paralegal Studies Program** is designed to help students prepare for entry-level positions as paralegals. Areas of study include ethics, legal research and writing, and law office technology. Additionally, specific areas of the law will be addressed; such as, criminal, corporate and litigation. The coursework includes: introduction to paralegal studies, ethics for paralegals, technology in the law office, legal research and writing I and II, family law, real estate law, criminal law, contract law, tort law, and constitutional law.

Program: Paralegal Studies
Credential Awarded: Associate of Applied Science
Length of Program: 96 Semester Credit Hours (24 months)

The institution participates in Title IV funding.

L. Kaplan Career Institute

Nashville, TN

Kaplan Career Institute is seeking authorization for two new Associate of Applied Science programs in Computer Networking Technology and Medical Practice Management. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

- 1. **The Associate of Applied Science in Computer Networking Technology Program** is designed to prepare students with the general education, knowledge, technical skills, and communication skills necessary to pursue entry level positions as computer support specialists. Students are taught the foundational skills necessary to install and maintain computer networks, trouble shoot hardware and software problems, manage databases, and develop web pages. The curriculum includes courses in: software application, database management, interpersonal communications and environmental science.

Program: Computer Networking Technology

Credential Awarded: Associate of Applied Science
Length of Program: 107 quarter credit hours (19 months)

- 2. The Associate of Applied Science in Medical Practice Management Program** is designed to prepare students with the knowledge, technical skills, and work habits required to pursue management roles in various health care settings. Students will acquire knowledge and skills in administrative procedures, professional communication, medical operational assessments, and financial accounting. The curriculum includes courses in: medical terminology, health information technology, advanced medical coding, and anatomy and physiology.

Program: Medical Practice Management
Credential Awarded: Associate of Applied Science
Length of Program: 105 quarter credit hours (19 months)

The institution participates in Title IV funding

M. MedVance Institute **Cookeville, TN**

MedVance Institute is seeking authorization for one new program, an Associate of Applied Science Degree in Criminal Justice Program. The program will be taught by faculty from their authorized site in Cookeville, Tennessee.

- 1. The Associate of Applied Science Degree in Criminal Justice Program** is designed to prepare students to gain entry level employment in the law enforcement field. Students will learn the following: basic computer skills, basics of defense and risk management, rules of arrest, search and seizure, rules of evidence, criminal and traffic codes, basic transportation security practices, and investigation of criminal cases. Additionally, students will be able to write a police report, control a suspect using the appropriate force, obtain competence in tasers and handcuffing, and recognize chemical, nuclear and environmental terrorism.

Program: Criminal Justice
Credential Awarded: Associate of Applied Science
Length of Program: 107 quarter credit hours (18 months)

The institution participates in Title IV funding.

N. MedVance Institute **Nashville, TN**

MedVance Institute is seeking authorization for two new Associate of Applied Science Degree Programs in Cardiovascular Technology and Medical Laboratory Technology. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

- 1. The Associate of Applied Science in Cardiovascular Technology Program** is designed to provide students with the skills necessary to assist physicians in the diagnosing and treatment of cardiac and peripheral vascular ailments.

Students will learn anatomy, pharmacology, cardiac emergencies, cardiovascular disease, and math. Additionally, the curriculum includes: physics, electrocardiography techniques, phlebotomy, invasive procedures, hemodynamic data and monitoring.

Program: **Cardiovascular Technology**
Credential Awarded: **Associate of Applied Science**
Length of Program: **107 quarter credit hours (18 months)**

2. The Associate of Applied Science in Medical Laboratory Technology Program is designed to prepare students with the knowledge and skills required to perform clinical laboratory tests that are necessary to assist the physician in the diagnosis and treatment of patients. Students will learn immunohematology, microbiology, clinical chemistry, urinalysis, parasitology, and immunology. Additionally, students will be able to perform: proper venipuncture technique, blood typing and cross matching, and a Complete Blood Count (CBC). Graduates will be eligible to sit for the following National Registry examinations: National Credentialing Agency (NCA)-Clinical Laboratory Technician, National Healthcareer Association (NHA)-Certified Phlebotomy Technician, American Medical Technologists (AMT)-Medical Laboratory Technician and Registered Phlebotomy Technician.

Program: **Medical Laboratory Technology**
Credential Awarded: **Associate of Applied Science**
Length of Program: **118 quarter credit hours (21 months)**

The institution participates in Title IV funding.

MedVance Institute will not begin enrolling students in the Medical Laboratory Technology program until approval by the Tennessee Laboratory Board is received. If the institution does not retain licensure by the Tennessee Laboratory Board beyond the 90 day temporary license, MedVance Institute will refund any monies paid by the students enrolled in the medical laboratory technology program.

Although Medical Laboratory Technology graduates can receive jobs in the field upon graduation from a nationally accredited institution, more job opportunities exist for students who graduate from a program accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). MedVance has filed a Letter of Intent with NAACLS to apply for accreditation for the Associate of Applied Science Degree in Medical Laboratory Technology.

O. Miller-Motte Technical College **Chattanooga, TN**

Miller- Motte Technical College - Chattanooga is seeking authorization for five new programs, two Associate of Applied Science Degrees in Health Information Technology and Human Resource Management; and three diplomas in Clinical Office Assistant, Medical Office Assistant, and Medical Billing and Coding. These programs will be taught with a blended format, with general education courses taught on-line and the remaining courses taught by faculty at their authorized site in Chattanooga, Tennessee.

1. **The Associate of Applied Science in Health Information Technology Program** will provide students with the skills necessary to manage healthcare data and information resources. Students will receive training in planning, collecting, aggregating, analyzing, and disseminating individual patient and hospital clinical data. Students will complete seventy-six quarter hours of major course requirements that includes: Healthcare Standards, Medical Law and Ethics, Medical Terminology, Anatomy and Physiology I and II, Pharmacology, Medical Coding, Medical Insurance, and Medical Computer Applications. Additionally, students will take twenty quarter hours of General Education courses to include English Composition, Oral Communication, and College Mathematics.

Program: Health Information Technology
Credential Awarded: Associate of Applied Science Degree
Length of Program: 96 quarter credit hours (12 months)

2. **The Associate of Applied Science in Human Resource Management Program** provides training for students seeking an entry-level career in human resource management in for-profit, not-for-profit, and government sectors. The curriculum includes training in computers, word processing, accounting and time management. This program will offer a broad mix of courses that will allow the student to understand general educational topics as well as acquire business skills.

Program: Human Resource Management
Credential Awarded: Associate of Applied Science Degree
Length of Program: 96 quarter credit hours (18 months)

3. **The Diploma in Clinical Office Assistant Program** provides training for an entry-level career as a member of a healthcare team. The program emphasizes back-office skills and offers a curriculum that will include training in medical clinical skills, health care related information and general education courses. This program prepares graduates to continue their education to earn the Medical Assisting Associate Degree that will expand their skills to include front-office and administrative responsibilities.

Program: Clinical Office Assistant Program
Credential Awarded: Diploma
Length of Program: 64 quarter credit hours (12 months)

4. **The Diploma in Medical Billing and Coding Program** provides students with a foundation in managing healthcare data and information resources. In addition, the program provides medical professionals with training in planning, collecting, aggregating, analyzing, and disseminating individual patient and hospital clinical records. The Medical Billing and Coding Program will offer training in standard medical coding procedures. The program will also offer a foundation in healthcare-related topics and specific coding skills.

Program: Clinical Office Assistant Program
Credential Awarded: Diploma

Length of Program: 66 quarter credit hours (12 months)

- 5. The Diploma in Medical Office Assistant Program** prepares students to work in medical office settings, deal with patient paperwork, billing, coding and other office-related duties. General education classes will be incorporated into the program to produce a well-rounded graduate. Graduates are eligible to work in medical facilities, hospitals, clinics, doctors' offices, and/or with businesses that are subcontracted to perform administrative duties.

Program: Medical Office Assistant Program
Credential Awarded: Diploma
Length of Program: 64 quarter credit hours (12 months)

The institution participates in Title IV funding.

P. Miller-Motte Technical College Clarksville, TN

Miller-Motte Technical College - Clarksville is seeking authorization for one new Associate of Applied Science Degree Program in Human Resource Management and one new Diploma Program in Clinical Office Assistant. The program will be taught by faculty from their authorized site in Clarksville, Tennessee.

- 1. The Associate of Applied Science in Human Resource Management Program** provides training for students seeking an entry-level career in human resource management in for-profit, not-for-profit, and government sectors. The curriculum includes training in computers, word processing, accounting and time management. This program will offer a broad mix of courses that will allow the student to understand general educational topics as well as acquire business skills.

Program: Human Resource Management
Credential Awarded: Associate of Applied Science Degree
Length of Program: 96 quarter credit hours (18 months)

- 2. The Diploma in Clinical Office Assistant Program** provides training for an entry-level career as a member of the healthcare team. The program emphasizes back-office skills and offers a curriculum that will include training in medical clinical skills, health care related information and general education courses. Graduates may elect to continue their education to earn the Medical Assisting Associate Degree that will expand their skills to include front-office and administrative responsibilities.

Program: Clinical Office Assistant Program
Credential Awarded: Diploma
Length of Program: 64 quarter credit hours (12 months)

The institution participates in Title IV funding.

Miller-Motte Technical College - Goodlettsville is seeking authorization for four new programs, two Diploma programs in Renewable Energy – Residential and Commercial Construction and Design and Renewable Energy – Solar Technology; and two Certificates of Completion in Green Awareness in HVAC/Refrigeration and Welding Technology – Multi Process Welding. The programs will be taught by faculty from their authorized site in Goodlettsville, Tennessee.

- 1. The Diploma in Renewable Energy – Residential and Commercial Construction and Design Program** is designed to provide students with the educational background necessary to secure entry level positions in the Construction industry, with an emphasis on renewable energy. Students will learn Energy Management Principals and how these principals pertain to Renewable Energy. A thorough analysis of environmental designs as well as energy costs and economic impact will be covered.

Program: Renewable Energy – Residential and Commercial Construction and Design
Credential Awarded: Diploma
Length of Program: 60 Quarter Credit Hours

- 2. The Diploma in Renewable Energy – Solar Technology Program** is designed to provide students with the education necessary to secure an entry level position in the construction industry with an emphasis on Solar Technology. Students will learn passive solar design, implementation and Solar PV system design and implementation.

Program: Renewable Energy – Solar Technology
Credential Awarded: Diploma
Length of Program: 60 Quarter Credit Hours

- 3. The Certificate of Completion in Green Awareness in HVAC/Refrigeration Program** is designed to provide students with an avenue to expand their skills by teaching them environmentally friendly avenues of approach to previously learned HVAC/R skills. The course will provide students with both classroom and hands-on (Lab/Shop) training. The training will be in the HVAC/R field as it pertains to energy, equipment, efficiency ratings, instruction in R-410A and the phase out of R-22 refrigerants. Students will also take the R-410A Refrigerant Transition and Recovery Certification Test.

Program: Green Awareness for HVAC/Refrigeration
Credential Awarded: Certificate
Length of Program: 12 Quarter Credit Hours

- 4. The Certificate of Completion in Welding Technology – Multi Process Welding Program** is an advanced course designed to teach the process of combining different types of welding processes, such as Shielded Metal Gas Tungsten Arc Welding (GTAW) and Shielded Metal Arc Welding (SMAW), or Gas Tungsten ARC Welding (GTAW) and GAS Metal Arc Welding (GMAW). This

course is designed to take the student beyond the traditional welding process to a higher degree of certification and training.

Program: Welding Technology – Multi Process Welding
Credential Awarded: Certificate
Length of Program: 12 Quarter Credit Hours

The institution participates in Title IV funding.

R. Troy University – eCampus

Troy, AL

Troy University – eCampus is seeking authorization for one new program, a Bachelor of Science in Interpreter Training. The institution is a recruitment only institution and all classes will be taught online by faculty from their authorized site in Troy, Alabama.

The institution will offer one new program:

1. **The Bachelor of Science in Interpreter Training Program** focuses on developing knowledge and skills specific to interpreting in a variety of educational and employment settings. The program is designed to equip students with the ability to recognize and describe the foundational theories and knowledge of Deaf Interpretation. Students develop the ability to completely and professionally demonstrate language skills necessary to interface with the deaf and hard of hearing. For the components of the program that require the use of signing, two products called WIMBA and PRONTO allow the integration of the visual requirements into the online program. Both of these programs are integrated through the BlackBoard system. The curriculum consists of the following areas: Introduction to Interpreting, Manual Codes for English, Interpreting in Specialized Settings, Interpreting ASL to English, and Advanced Voice to Sign Interpreting/Transliterating.

Program: Interpreter Training
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (48 months)

The institution participates in Title IV funding.

S. United Cerebral Palsy/Memphis Works

Memphis, TN

United Cerebral Palsy/Memphis Works is seeking authorization for one new program, a Certificate of Completion in Food Service Program. The program will be taught at their authorized site in Memphis, Tennessee.

1. **The Certificate of Completion in Food Service Program** is designed to provide students with the skills needed to obtain employment in the Food Services industry. The program consists of classroom instruction and hands-on kitchen and dining room practices. An emphasis is placed on work ethic to

facilitate greater workplace success. Students are also provided the opportunity to work in a business set-up to prepare them for real-life work experiences.

Program: Food Service
Credential Awarded: Certificate of Completion
Length of Program: 200 Contact hours (8 weeks)

The institution does not participate in Title IV funding.

T. University of Phoenix – Online

Phoenix, AZ

University of Phoenix – Online is offering a new Bachelor of Science in Environmental Science and a Bachelor of Arts in English. The institution is recruitment only and all classes are available online.

The institution will offer two new programs:

1. **The Bachelor of Science in Environmental Science Program** is designed to provide students with a comprehensive understanding of the relationship between scientific principles and the environment. Topics will include biological and ecological fundamentals, the environment and society, environmental management law, global health, risk assessment, ethics, and technology. The program will provide workers in business, government and education, with learning that promotes critical thinking, information utilization, collaboration, communication, and analytical skills essential for effective and efficient work productivity.

Program: Environmental Science
Credential Awarded: Bachelor of Science
Length of Program: 120 semester credit hours (50 months)

2. **The Bachelor of Arts in English Program** is designed to provide students with a comprehensive understanding of rhetoric, literature, and writing. Students will chose from topics in American and English literature, writing essentials, linguistics and poetry, literary masterpieces, and technical writing. The program prepares students for teaching opportunities in elementary and secondary education after completion of additional methodology courses required for teacher certification in all states.

Program: English
Credential Awarded: Bachelor of Arts
Length of Program: 120 semester credit hours (50 months)

The institution participates in Title IV funding.

U. Webster University

Millington, TN

Webster University is seeking authorization for a Master of Business Administration degree program in Management and Leadership and two Master of Arts degree programs in: Management and Leadership and Management and Leadership with an emphasis in Human Resources Management. The programs will be offered in an online and onsite format. Additionally, they will be offered to military personnel and civilians. The programs will be taught by faculty at their authorized site in Millington, Tennessee.

The institution will offer twelve new programs:

Program: Management and Leadership – Onsite (Military Only)
Credential Awarded: Master of Arts in Management and Leadership
Length of Program: 36 semester credit hours (36 months)

Program: Management and Leadership – Online (Military Only)
Credential Awarded: Master of Arts in Management and Leadership
Length of Program: 36 semester credit hours (36 months)

Program: Management and Leadership – Onsite (Non-Military)
Credential Awarded: Master of Arts in Management and Leadership
Length of Program: 36 semester credit hours (36 months)

Program: Management and Leadership – Online (Non-Military)
Credential Awarded: Master of Arts in Management and Leadership
Length of Program: 36 semester credit hours (36 months)

Program: Management and Leadership – Onsite (Military Only)
Credential Awarded: Master of Business Administration/
Management and Leadership
Length of Program: 51 semester credit hours (38 to 40 months)

Program: Management and Leadership – Online (Military Only)
Credential Awarded: Master of Business Administration/
Management and Leadership
Length of Program: 51 semester credit hours (38 to 40 months)

Program: Management and Leadership – Onsite (Non-Military)
Credential Awarded: Master of Business Administration/
Management and Leadership
Length of Program: 51 semester credit hours (38 to 40 months)

Program: Management and Leadership – Online (Non-Military)
Credential Awarded: Master of Business Administration/
Management and Leadership
Length of Program: 51 semester credit hours (38 to 40 months)

Program: Human Resources Management – Onsite (Military Only)
Credential Awarded: Master of Arts in Management and Leadership/
Human Resources Management

Length of Program: 48 semester credit hours (38 to 40 months)

Program: Human Resources Management – Online (Military Only)
Credential Awarded: Master of Arts in Management and Leadership/
Human Resources Management

Length of Program: 48 semester credit hours (38 to 40 months)

Program: Human Resources Management – Onsite (Non-Military)
Credential Awarded: Master of Arts in Management and Leadership/
Human Resources Management

Length of Program: 48 semester credit hours (38 to 40 months)

Program: Human Resources Management – Online (Non-Military)
Credential Awarded: Master of Arts in Management and Leadership/
Human Resources Management

Length of Program: 48 semester credit hours (38 to 40 months)

The institution participates in Title IV funding.

V. West Tennessee Business College

Jackson, TN

West Tennessee Business College is seeking authorization for one new program a Certificate of Completion in Phlebotomy. The program will be taught at their authorized site in Jackson, Tennessee.

- 1. The Certificate of Completion in Phlebotomy Program** is designed to provide students with the skills needed to obtain quality laboratory specimens in a variety of medical settings. Students will learn safety and infection control, the Health Insurance Portability and Accountability Act (HIPAA), and ethics. Additionally, students will study the vascular and circulatory systems, venipuncture procedure, blood types, and specimen collection procedures. Graduates will be eligible to take the National Certified Phlebotomy Technician (NCPT) exam.

Program: Phlebotomy
Credential Awarded: Certificate of Completion
Length of Program: 55 Contact hours (11 weeks)

The institution participates in Title IV funding.

1. Reappointment: Mr. Bill Faour

Mr. Bill Faour represents east Tennessee. He is a representative that holds an ownership in, or is otherwise affiliated with an institution that is subject to the committee's supervision and oversight. Mr. Faour is the co-owner and director of Chattanooga College Medical, Dental and Technical Careers in Chattanooga, Tennessee.

2. Reappointment: Commissioner John A. Keys

Commissioner Keys represents middle Tennessee. He is a representative of public interest and has no association or relationship to an institution that is subject to the committee's supervision and oversight. Mr. Keys currently serves as Commissioner of the Tennessee Department of Veterans Affairs and was formerly the Director of Veteran Services for Shelby County Government.

3. Reappointment: Dr. Kittie Myatt

Dr. Myatt represents middle Tennessee. She is a representative that is employed by, holds an ownership in, or is otherwise affiliated with an institution or other entity subject to the committee's supervision and oversight. Dr. Myatt serves as the Campus President for Argosy University.

4. Change of Appointment: Dr. Richard G. Rhoda

The Executive Director of the Tennessee Student Assistance Corporation.

5. Vacant:

A representative of public interest that has no association or relationship to an institution that is subject to the committee's supervision and oversight.

6. Vacant:

A representative of public interest and has no association or relationship to an institution that is subject to the committee's supervision and oversight.

On June 30, 2009, 3 appointments to the committee expired. Currently, 6 positions on the committee are vacant. Commission staff are recommending 1 change of appointment and that 3 committee members be reappointed.

The staff recommends that Mr. Bill Faour, Commissioner John A. Keys, and Dr. Kittie Myatt be reappointed to the Committee for a three-year term beginning on July 1, 2009 through June 30, 2012. Additionally, Dr. Richard G. Rhoda will be appointed to the committee as the Executive Director of the Tennessee Student Assistance Corporation. Other members of the committee are:

Dr. Richard G. Rhoda, Executive Director, Tennessee Higher Education Commission
Denise Bentley, Attorney, Metro Board of Education
Vicki Burch, President, West Tennessee Business College
Larry Griffin, President, Mid-South Christian College
Gaylon Hall, Director Emeritus, William R. Moore College of Technology
Ms. Joyce Searcy, President & CEO, Bethlehem Centers of Nashville
Steve South, Owner/President, South College