Agenda Item:　　I.E.

DATE:　　　　January 24, 2008

SUBJECT:　　Approval of New Programs under the Postsecondary Authorization Act

ACTION RECOMMENDED:　Approval

BACKGROUND INFORMATION: The Commission, under the Postsecondary Authorization Act, has the "power and duty" to act upon applications for authorization of educational programs in the state. Applications have been reviewed and all necessary documentation for the institutions submitting new program applications is in accordance with the Act and postsecondary rules. The Committee on Postsecondary Educational Institutions, which is a review and advisory committee to the Commission, met on January 10, 2008 and affirmed staff recommendations for approval.

A.　　Argosy University　　　　　　　　　　　　　　**Nashville, TN**

Argosy University is seeking authorization for two new programs, a Doctor of Education degree in Educational Leadership and Education Technology. The programs will be offered in both online and residential formats and will be taught by faculty at their authorized site in Nashville, Tennessee and online.

1.　　**The Doctor of Education in Instructional Leadership, Educational Technology Degree Program (blended)** is designed to prepare students to address the demands of current educational practices in order to make research-based decisions. An emphasis is placed on instructional technology implementation, professional development, classroom skills, curriculum development, and critical thinking. This program should challenge students to examine the historical, philosophical, psychological, theoretical, and practical aspects of education administration. The key research courses are Methods and Analysis Quantitative Research and Action Research. Additionally, all students must develop, write, and defend a dissertation as a final requirement for this terminal degree.

Program:　　　　　　**Instructional Leadership, Educational Technology (blended)**
Credential Awarded:　　**Doctor of Education**
Length of Program:　　**60 semester credit hours (48 months)**

2.　　**The Doctor of Education in Instructional Leadership, Educational Technology Degree Program (residential)** is designed to prepare students to address the demands of current educational practices in order to make research-based decisions. An emphasis is placed on instructional technology implementation, professional development, classroom skills, curriculum development, and critical thinking. This program should

challenge students to examine the historical, philosophical, psychological, theoretical, and practical aspects of education administration. The key research courses are Methods and Analysis Quantitative Research and Action Research. Additionally, all students must develop, write, and defend a dissertation as a final requirement for this terminal degree.

Program: **Instructional Leadership, Educational Technology (residential)**
Credential Awarded: **Doctor of Education**
Length of Program: **60 semester credit hours (48 months)**

The institution participates in Title IV funding.

B.   Belhaven College   **Memphis, TN**

Belhaven College is seeking authorization for two new programs, a Master of Science in Management and a Bachelor of Science in Management. The programs will be taught by faculty from their authorized site in Memphis, Tennessee.

1.   The Master of Science in Management Degree Program is designed for adult professionals who seek to develop and increase their management and leadership skills. The program of study places an emphasis on applying strong Christian values to a business environment while maintaining one's fiduciary accountability to an organization's stakeholders. The program's main objective is to enhance students' ability to comprehend internal and external social, legal, political, and economic forces as they relate to the decision making process. The curriculum includes: orientation to graduate education, business communications, ethical problems in business, management project, marketing management, organizational leadership, finance and accounting for managers, and Business in a global environment.

Program: **Management**
Credential Awarded: **Master of Science**
Length of Program: **35 semester credit hours (17 months)**

2.   The Bachelor of Science in Management Degree Program is as a broad based management program for adult students who seek to pursue a career in management. The program of study places an emphasis on applying strong Christian values to a business environment while maintaining one's fiduciary accountability to an organization's stakeholders. The curriculum includes: successful personal management strategies, principles of management, business communications, organizational behavior, business ethics, marketing strategies, business law, and business policy.

Program: **Management**
Credential Awarded: **Bachelor of Science**
Length of Program: **52 semester credit hours (23 months)**

The institution participates in Title IV funding.

**C.   Chattanooga College Medical, Dental, and Technical   Chattanooga, TN
       Careers**

Chattanooga College Medical, Dental, and Technical Careers is seeking authorization for one new program, a Diploma in Message Therapy. The program will be taught by faculty from their authorized site in Chattanooga, Tennessee.

1.   Diploma in Massage Therapy Program is designed to teach and train students to be a massage therapist. All lecture, labs, and practice sessions are conducted at the college. Students will have hands on training in a variety of massage modalities such as: Swedish, deep tissue, reflexology, and acupressure. The program is designed for completers to pass the state licensing board exam, enabling the graduate to enter the workforce as a massage therapist.

Program: **Massage Therapy**
Credential Awarded: **Diploma**
Length of Program: **51 credit hours (9-12 months)**

The institution participates in Title IV funding.

D.   Covenant College Quest Program   Chattanooga, TN

Covenant College Quest Program is seeking authorization for elective courses towards a bachelor degree. The courses will be taught by faculty from their authorized site in Chattanooga, Tennessee.

1.   The Elective Courses are designed to provide students with general education. The courses include: English Composition, Speech, College Mathematics, Psychology, History, Ethics, Critical Thinking, Political Sociology and Science. These courses should provide students with communicative and technical skills for broad-based problem solving and human relations. These courses provide the necessary foundational coursework to complete a Bachelor's degree.

Program: **Elective Courses**
Length of Program: **3 semester credit hours**

The institution participates in Title IV funding.

E.   Goodwill Industries of Middle Tennessee, Inc.   Nashville, TN

Goodwill Industries of Middle Tennessee is seeking authorization for one new program, Training for Retail Associate Certification (TRAC). The program will be taught by faculty from their authorized site in Nashville, Tennessee.

1.   The Training Retail Associate Certification (TRAC) Program is designed to provide instructor led, interactive training in customer service and

communication, with an emphasis on the professional interaction of employees with both their employers and customers. Successful completion of the program results in a certificate awarded based on the level of participation, demonstrated skill, and retention of knowledge.

Program: **Training Retail Associate Certification**
Credential Awarded: **Certificate**
Length of Program: **25 Contact hours (1 week)**

The institution does not participate in Title IV funding.

F.   Huntington College of Health Sciences   Knoxville, TN

Huntington College of Health Sciences is seeking authorization for one new program, a Diploma in Dietary Supplement Science. The program will be taught by faculty at their authorized site in Knoxville, Tennessee.

1.   The Diploma in Dietary Supplement Science Program is designed to provide students with a comprehensive education in dietary supplement science including safety and efficacy research associated with supplemental use of vitamins, herbs, minerals, and neutriceuticals. Additionally, the core requirements include coursework in several different areas of the health sciences including nutrition and biology.

Program: **Dietary Supplement Science**
Credential Awarded: **Diploma**
Length of Program: **18 semester credit hours (15 months)**

The institution does not participate in Title IV funding.

G.   Insurance Systems of TN, Kaplan Financial   Nashville, TN

Insurance Systems of Tennessee, Kaplan Financial - Nashville is seeking authorization for two new certificate of completion programs in Life and Health Licensing Concepts and Tennessee Virtual Life, Accident and Sickness. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

1.   The Certificate of Completion in Life and Health Licensing Program is designed to prepare students to pass the state licensing examination for both life and health insurance. This standard version is a Free Form online course intended to meet the Life/Health Agent pre-license education requirement. The course will also cover the appropriate Tennessee insurance laws and departmental rules including powers of the commissioner, definitions, license requirements, license suspension/revocation and unfair practices.

Program: **Life and Health Licensing**
Credential Awarded: **Certificate of Completion**
Length of Program: **40 contact hours (1 week)**

2. **The Certificate of Completion in Tennessee Virtual Life, Accident, and Sickness Program** is designed to prepare students to pass the state licensing examination for both life and health insurance. The life insurance subjects that are covered include: types of policies, policy riders, provisions, options and exclusions, completing the application, underwriting and delivering the policy, taxes, retirement and other concepts. The health insurance subjects pertain to accident and sickness. Coverage includes: field underwriting, social insurance, and long-term care.

Program:	**Tennessee Virtual Life, Accident and Sickness Class**
Credential Awarded:	**Certificate of Completion**
Length of Program:	**32 contact hours (4 days)**

The institution does not participate in Title IV funding.

H.   International Academy of Design and Technology   Nashville, TN

International Academy of Design and Technology is seeking authorization for one new program, a Bachelor of Applied Science in Game Design and Development. The program will be taught by faculty from their authorized site in Nashville, Tennessee.

1. **The Bachelors of Applied Science in Game Design and Development Program** is designed to provide training in principles and techniques used to create interactive 2D and 3D computer games. An emphasis is placed on design software, programming languages, modeling, animation skills, networking principles, and game engines used to design and develop games. The program provides the students with the opportunity to examine market research and business concepts related to game production and distribution processes. The program prepares students for entry-level positions in the game design and development industry.

Program:	**Game Design and Development**
Credential Awarded:	**Bachelor of Applied Science Degree**
Length of Program:	**180 Credit Hours (36 months)**

The institution participates in Title IV funding.

I.   ITT Technical Institute   Chattanooga, TN

ITT Technical Institute - Chattanooga is seeking authorization for six new programs; two Bachelor of Applied Science Degree programs in Criminal Justice and Electronics and Communications Engineering Technology; and four Associate of Applied Science Degree programs in Computer and Electronics Engineering Technology, Computer Drafting and Design, Information Technology- Computer Network Systems, and Visual Communications. The programs will be taught by faculty from their authorized site in Chattanooga, Tennessee.

1. **The Bachelor of Applied Science in Criminal Justice Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in criminal justice and law enforcement related fields. Students will receive training in communication, criminal law and procedures, cybercrime and homeland security issues. The curriculum is designed to offer a balance of theory and application used in the field by integrating interpersonal skills and administrative subject matter. The course curriculum includes the following areas of training: Principles of Policing and Law Enforcement, Criminal Justice Organization and Administration, State and Local Government, Criminology and Criminal Investigation.

    Program: **Criminal Justice**
    Credential Awarded: **Bachelor of Applied Science**
    Length of Program: **180 quarter credit hours (45 months)**

2. **The Bachelor of Applied Science in Electronics and Communications Engineering Technology Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the electronics engineering field. The program emphasizes technical skills that can be used to help design, install, assess and maintain communications systems. The curriculum provides a foundation in electric circuitry and communications engineering technology through the following areas of training: Circuit Analysis, Circuit Design, Data and Network Communications, and Digital Communications.

    Program: **Electronics and Communications Engineering Technology**
    Credential Awarded: **Bachelor of Applied Science**
    Length of Program: **180 quarter credit hours (45 months)**

3. **The Associate of Applied Science in Computer and Electronics Engineering Technology Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in various fields involving electronics and computers. The program acquaints students with certain circuits, systems and specialized techniques used in electronics and computer technology career fields. The course curriculum includes the following areas of training: Circuit Analysis, Circuit Design, Data and Network Communications, and Digital Communications.

    Program: **Computer and Electronics Engineering Technology**
    Credential Awarded: **Associate of Applied Science**
    Length of Program: **96 quarter credit hours (24 months)**

4. **The Associate of Applied Science in Computer Drafting and Design Degree Program** is designed to provide the graduate with knowledge and skills necessary to enter the workplace as a versatile draftsperson. The program intends to combine computer-aided drafting with conventional methods of graphic communication in efforts to solve drafting and basic design-related

problems. The course curriculum includes the following areas of training: Problem Solving, Drafting/CAD Methods, Architectural Drafting, Engineering Graphics, Digital Information Management, and Microeconomics.

Program:	**Computer Drafting and Design**
Credential Awarded:	**Associate of Applied Science**
Length of Program:	**96 quarter credit hours (24 months)**

5. **The Associate of Applied Science in Information Technology- Computer Network Systems Degree Program** is designed to provide the graduate with knowledge and skills necessary to enter the workplace as a versatile computer network administrator. The program prepares the graduates to perform tasks associated with installing, upgrading and maintaining computer network systems in typical LAN/WAN environments. The course curriculum includes the following areas of training: Problem Solving, Operating Systems, Programming, LINUX Operating System, Database Development, Microeconomics, and Network Technology and Service Integration.

Program:	**Information Technology- Computer Network Systems**
Credential Awarded:	**Associate of Applied Science**
Length of Program:	**96 quarter credit hours (24 months)**

6. **The Associate of Applied Science in Visual Communications Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in visual communications related fields. Students will receive training to perform tasks associated with designing and creating interactive multimedia communications, as well as print communications. The course curriculum includes the following areas of training: Introduction to Design, Rapid Visualization, Typology, Digital Type and Image Manipulation, Broadcast Graphics and Animation.

Program:	**Visual Communications**
Credential Awarded:	**Associate of Applied Science**
Length of Program:	**96 quarter credit hours (24 months)**

The institution participates in Title IV funding.

J.   ITT Technical Institute   **Cordova, TN**

ITT Technical Institute - Cordova is seeking authorization for one new program, an Associate of Applied Science in Visual Communications Program. The program will be taught by faculty from their authorized site in Cordova, Tennessee.

1. **The Associate of Applied Science in Visual Communications Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in visual communications related fields. Students will receive training to perform tasks associated with designing and creating interactive multimedia communications, as well as print communications. The course curriculum includes the following areas of

training: Introduction to Design, Rapid Visualization, Typology, Digital Type and Image Manipulation, Broadcast Graphics and Animation.

Program: **Visual Communications**
Credential Awarded: **Associate of Applied Science**
Length of Program: **96 quarter credit hours (24 months)**

The institution participates in Title IV funding.

K.   ITT Technical Institute   Knoxville, TN

ITT Technical Institute - Knoxville is seeking authorization for one new program, an Associate of Applied Science in Visual Communications Program. The program will be taught by faculty from their authorized site in Knoxville, Tennessee.

1.   **The Associate of Applied Science in Visual Communications Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in visual communications related fields. Students will receive training to perform tasks associated with designing and creating interactive multimedia communications, as well as print communications. The course curriculum includes the following areas of training: Introduction to Design, Rapid Visualization, Typology, Digital Type and Image Manipulation, Broadcast Graphics and Animation.

Program: **Visual Communications**
Credential Awarded: **Associate of Applied Science**
Length of Program: **96 quarter credit hours (24 months)**

The institution participates in Title IV funding.

L.   ITT Technical Institute   Nashville, TN

ITT Technical Institute - Nashville is seeking authorization for one new program, an Associate of Applied Science in Visual Communications Program. The program will be taught by faculty from their authorized site in Nashville, Tennessee.

1.   **The Associate of Applied Science in Visual Communications Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in visual communications related fields. Students will receive training to perform tasks associated with designing and creating interactive multimedia communications, as well as print communications. The course curriculum includes the following areas of training: Introduction to Design, Rapid Visualization, Typology, Digital Type and Image Manipulation, Broadcast Graphics and Animation.

Program: **Visual Communications**
Credential Awarded: **Associate of Applied Science**
Length of Program: **96 quarter credit hours (24 months)**

The institution participates in Title IV funding.

M.   Kaplan Career Institute   Nashville, TN

Kaplan Career Institute is seeking authorization for one new program, a Diploma in Dental Assistant. The program will be taught by faculty from their authorized site in Nashville, Tennessee.

1.   **The Diploma in Dental Assistant Program** is designed to prepare students with the knowledge and technical skills required for an entry level position in a dental office. Topics covered are: infection control, sterilization, dental x-rays, making impressions, use of various dental instruments, oral evacuation, fixed prosthodontics, pharmacology, pain control, preventative dentistry, tray set ups and assisting with oral surgery.

Program:	**Dental Assistant**
Credential Awarded:	**Diploma**
Length of Program:	**55 quarter credit hours (11-months)**

The institution participates in Title IV funding.

N.   National College of Business & Technology   Bartlett, TN

National College of Business & Technology - Bartlett is seeking authorization for five new programs, an Associate of Applied Science program in Logistics/Supply Chain Management and four diploma programs in: Accounting Office Assistant, Medical Office Assistant, Supervisory Management Specialist and Technical Support Assistant. The programs will be taught by faculty from their authorized site in Bartlett, Tennessee.

1.   **The Associate of Applied Science in Logistics/Supply Chain Management Degree Program** is designed to provide the graduate with knowledge and skills necessary for managerial employment in the manufacturing field. Students will receive training to perform tasks associated with purchasing, transporting, warehousing and the organizing and planning of these activities. The course curriculum includes the following areas of training: Sales and Contract Law, Marketing, Inventory Management, Economics, Purchasing Negotiations and Regulatory Compliance.

Program:	**Logistics/Supply Chain Management**
Credential Awarded:	**Associate of Applied Science**
Length of Program:	**96 quarter credit hours (24 months)**

2.   **The Accounting Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the accounting field. Graduates will gain a basic proficiency in accounting skills including simple ledger, accounts payable, accounts receivable, and payroll responsibilities through the course curriculum. The course curriculum includes

the following areas of training: Principles of Accounting I, II and III, Computerized Accounting, Payroll Accounting, Income Tax and Business Math.

Program: **Accounting Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

3.   **The Medical Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the medical administration field. Graduates will gain a basic proficiency in general office, reception, and telephone responsibilities through the course curriculum. The course curriculum includes the following areas of training: Terminology of Body Systems, Terminology of Body Support, Medical Office Procedures, Medical Office Finance, Healthcare Law and Ethics, and Keyboarding.

Program: **Medical Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

4.   **The Supervisory Management Specialist Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level managerial employment in the business field. Graduates will gain a basic proficiency in supervisory skills, including lead person, supervisor, foreman, and assistant manager responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting, Principles of Management, Human Resource Management, Organizational Management & Leadership, and Human Relations.

Program: **Supervisory Management Specialist**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

5.   **The Technical Support Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in IT related fields. Graduates will gain a basic proficiency in IT support such as basic troubleshooting of, and assisting with, the set up of network systems, minor hardware and software installations and troubleshooting repair through the course curriculum. The course curriculum includes the following areas of training: Implementing & Troubleshooting OS Technology, Microcomputer Hardware Technology, Network+ Fundamentals, Help Desk and User Support, Network Client Administration, and User Desktop Support.

Program: **Technical Support Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

The institution participates in Title IV funding.

O.   National College of Business & Technology   Bristol, TN

National College of Business & Technology - Bristol is seeking authorization for four new diploma programs in: Accounting Office Assistant, Medical Office Assistant, Supervisory Management Specialist and Technical Support Assistant. The programs will be taught by faculty from their authorized site in Bristol, Tennessee.

1.   The Accounting Office Assistant Diploma Program is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the accounting field. Graduates will gain a basic proficiency in accounting skills including simple ledger, accounts payable, accounts receivable, and payroll responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting I, II and III, Computerized Accounting, Payroll Accounting, Income Tax and Business Math.

Program: **Accounting Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

2.   The Medical Office Assistant Diploma Program is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the medical administration field. Graduates will gain a basic proficiency in general office, reception, and telephone responsibilities through the course curriculum. The course curriculum includes the following areas of training: Terminology of Body Systems, Terminology of Body Support, Medical Office Procedures, Medical Office Finance, Healthcare Law and Ethics, and Keyboarding.

Program: **Medical Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

3.   The Supervisory Management Specialist Diploma Program is designed to provide the graduate with knowledge and skills necessary for entry-level managerial employment in the business field. Graduates will gain a basic proficiency in supervisory skills, including lead person, supervisor, foreman, and assistant manager responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting, Principles of Management, Human Resource Management, Organizational Management & Leadership, and Human Relations.

Program: **Supervisory Management Specialist**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

4.   The Technical Support Assistant Diploma Program is designed to provide the graduate with knowledge and skills necessary for entry-level employment in IT related fields. Graduates will gain a basic proficiency in IT support such as basic troubleshooting of, and assisting with, the set up of network systems,

minor hardware and software installations and troubleshooting repair through the course curriculum. The course curriculum includes the following areas of training: Implementing & Troubleshooting OS Technology, Microcomputer Hardware Technology, Network+ Fundamentals, Help Desk and User Support, Network Client Administration, and User Desktop Support.

Program: **Technical Support Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

The institution participates in Title IV funding.

P.   **National College of Business & Technology**   **Knoxville, TN**

National College of Business & Technology - Knoxville is seeking authorization for four new diploma programs in: Accounting Office Assistant, Medical Office Assistant, Supervisory Management Specialist and Technical Support Assistant. The programs will be taught by faculty from their authorized site in Knoxville, Tennessee.

1. **The Accounting Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the accounting field. Graduates will gain a basic proficiency in accounting skills including simple ledger, accounts payable, accounts receivable, and payroll responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting I, II and III, Computerized Accounting, Payroll Accounting, Income Tax and Business Math.

Program: **Accounting Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

2. **The Medical Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the medical administration field. Graduates will gain a basic proficiency in general office, reception, and telephone responsibilities through the course curriculum. The course curriculum includes the following areas of training: Terminology of Body Systems, Terminology of Body Support, Medical Office Procedures, Medical Office Finance, Healthcare Law and Ethics, and Keyboarding.

Program: **Medical Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

3. **The Supervisory Management Specialist Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level managerial employment in the business field. Graduates will gain a basic proficiency in supervisory skills, including lead person, supervisor, foreman, and assistant manager responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of

Accounting, Principles of Management, Human Resource Management, Organizational Management & Leadership, and Human Relations.

Program: **Supervisory Management Specialist**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

4. **The Technical Support Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in IT related fields. Graduates will gain a basic proficiency in IT support such as basic troubleshooting of, and assisting with, the set up of network systems, minor hardware and software installations and troubleshooting repair through the course curriculum. The course curriculum includes the following areas of training: Implementing & Troubleshooting OS Technology, Microcomputer Hardware Technology, Network+ Fundamentals, Help Desk and User Support, Network Client Administration, and User Desktop Support.

Program: **Technical Support Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

The institution participates in Title IV funding.

Q.   National College of Business & Technology   **Madison, TN**

National College of Business & Technology - Madison is seeking authorization for four new diploma programs in: Accounting Office Assistant, Medical Office Assistant, Supervisory Management Specialist and Technical Support Assistant. The programs will be taught by faculty from their authorized site in Madison, Tennessee.

1. **The Accounting Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the accounting field. Graduates will gain a basic proficiency in accounting skills including simple ledger, accounts payable, accounts receivable, and payroll responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting I, II and III, Computerized Accounting, Payroll Accounting, Income Tax and Business Math.

Program: **Accounting Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

2. **The Medical Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the medical administration field. Graduates will gain a basic proficiency in general office, reception, and telephone responsibilities through the course curriculum. The course curriculum includes the following areas of training: Terminology of Body Systems, Terminology of Body Support, Medical Office Procedures, Medical Office Finance, Healthcare Law and Ethics, and Keyboarding.

Program: **Medical Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

3.   **The Supervisory Management Specialist Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level managerial employment in the business field. Graduates will gain a basic proficiency in supervisory skills, including lead person, supervisor, foreman, and assistant manager responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting, Principles of Management, Human Resource Management, Organizational Management & Leadership, and Human Relations.

Program: **Supervisory Management Specialist**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

4.   **The Technical Support Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in IT related fields. Graduates will gain a basic proficiency in IT support such as basic troubleshooting of, and assisting with, the set up of network systems, minor hardware and software installations and troubleshooting repair through the course curriculum. The course curriculum includes the following areas of training: Implementing & Troubleshooting OS Technology, Microcomputer Hardware Technology, Network+ Fundamentals, Help Desk and User Support, Network Client Administration, and User Desktop Support.

Program: **Technical Support Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

The institution participates in Title IV funding.

R.   **National College of Business & Technology**   **Memphis, TN**

National College of Business & Technology - Memphis is seeking authorization for four new diploma programs in: Accounting Office Assistant, Medical Office Assistant, Supervisory Management Specialist and Technical Support Assistant. The programs will be taught by faculty from their authorized site in Memphis, Tennessee.

1.   **The Accounting Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the accounting field. Graduates will gain a basic proficiency in accounting skills including simple ledger, accounts payable, accounts receivable, and payroll responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting I, II and III, Computerized Accounting, Payroll Accounting, Income Tax and Business Math.

Program: **Accounting Office Assistant**
Credential Awarded: **Diploma**

Length of Program: **36 quarter credit hours (9 months)**

2. **The Medical Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the medical administration field. Graduates will gain a basic proficiency in general office, reception, and telephone responsibilities through the course curriculum. The course curriculum includes the following areas of training: Terminology of Body Systems, Terminology of Body Support, Medical Office Procedures, Medical Office Finance, Healthcare Law and Ethics, and Keyboarding.

Program: **Medical Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

3. **The Supervisory Management Specialist Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level managerial employment in the business field. Graduates will gain a basic proficiency in supervisory skills, including lead person, supervisor, foreman, and assistant manager responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting, Principles of Management, Human Resource Management, Organizational Management & Leadership, and Human Relations.

Program: **Supervisory Management Specialist**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

4. **The Technical Support Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in IT related fields. Graduates will gain a basic proficiency in IT support such as basic troubleshooting of, and assisting with, the set up of network systems, minor hardware and software installations and troubleshooting repair through the course curriculum. The course curriculum includes the following areas of training: Implementing & Troubleshooting OS Technology, Microcomputer Hardware Technology, Network+ Fundamentals, Help Desk and User Support, Network Client Administration, and User Desktop Support.

Program: **Technical Support Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

The institution participates in Title IV funding.

S.   National College of Business & Technology   Nashville, TN

National College of Business & Technology - Nashville is seeking authorization for four new diploma programs in: Accounting Office Assistant, Medical Office Assistant,

Supervisory Management Specialist and Technical Support Assistant. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

1.   **The Accounting Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the accounting field. Graduates will gain a basic proficiency in accounting skills including simple ledger, accounts payable, accounts receivable, and payroll responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting I, II and III, Computerized Accounting, Payroll Accounting, Income Tax and Business Math.

Program: **Accounting Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

2.   **The Medical Office Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in the medical administration field. Graduates will gain a basic proficiency in general office, reception, and telephone responsibilities through the course curriculum. The course curriculum includes the following areas of training: Terminology of Body Systems, Terminology of Body Support, Medical Office Procedures, Medical Office Finance, Healthcare Law and Ethics, and Keyboarding.

Program: **Medical Office Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

3.   **The Supervisory Management Specialist Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level managerial employment in the business field. Graduates will gain a basic proficiency in supervisory skills, including lead person, supervisor, foreman, and assistant manager responsibilities through the course curriculum. The course curriculum includes the following areas of training: Principles of Accounting, Principles of Management, Human Resource Management, Organizational Management & Leadership, and Human Relations.

Program: **Supervisory Management Specialist**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

4.   **The Technical Support Assistant Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in IT related fields. Graduates will gain a basic proficiency in IT support such as basic troubleshooting of, and assisting with, the set up of network systems, minor hardware and software installations and troubleshooting repair through the course curriculum. The course curriculum includes the following areas of training: Implementing & Troubleshooting OS Technology, Microcomputer Hardware Technology, Network+ Fundamentals, Help Desk and User Support, Network Client Administration, and User Desktop Support.

Program: **Technical Support Assistant**
Credential Awarded: **Diploma**
Length of Program: **36 quarter credit hours (9 months)**

The institution participates in Title IV funding.

T.   **Troy University - eCampus**   **Troy, AL**

Troy University – eCampus is seeking authorization for five new programs, a Master of Science in Management in: Healthcare Management, Human Resource Management, Information Systems, International Management, and Leadership and Organization. These revised programs will replace the currently offered programs. The institution is a recruitment only institution and all classes will be available online.

1.   **The Master of Science in Management Degree Program in Healthcare Management** is designed to assist the student in acquiring skills and competencies to further their career in both general and specialized managerial roles. The program is designed to provide students with a foundation of basic managerial knowledge while blending specific coursework as it relates to the healthcare industry. The program curriculum consists of the following areas: business research, organizational behavior, financial analysis, healthcare planning and management, managed healthcare, and healthcare economics.

Program: **Healthcare Management**
Credential Awarded: **Master of Science in Management**
Length of Program: **36 semester credit hours (14 months)**

2.   **The Master of Science in Management Degree Program in Human Resource Management** is designed to assist the student in acquiring skills and competencies to further their career in both general and specialized managerial roles. The program is designed to provide students with a foundation of basic managerial knowledge while blending specific coursework as it relates to the profession of human resource management. The program curriculum consists of the following areas: business research, organizational behavior, financial analysis, legal environment of employment decisions, human resource management, labor law, human resource development, compensation management and human resource staffing.

Program: **Human Resource Management**
Credential Awarded: **Master of Science in Management**
Length of Program: **36 semester credit hours (14 months)**

3.   **The Master of Science in Management Degree Program in Information Systems** is designed to assist the student in acquiring skills and competencies to further their career in both general and specialized managerial roles. The program is designed to provide students with a foundation of basic managerial knowledge while blending specific coursework as it relates to the computer information systems and technology industry. The program curriculum consists of the following areas: business research, organizational behavior,

financial analysis, information systems and business strategy, information systems management, and e-commerce for global business.

Program:	**Information Systems**
Credential Awarded:	**Master of Science in Management**
Length of Program:	**36 semester credit hours (14 months)**

4.   **The Master of Science in Management Degree Program in International Management** is designed to assist the student in acquiring skills and competencies to further their career in both general and specialized managerial roles. The program is designed to provide students with a foundation of basic managerial knowledge while blending specific coursework as it relates to management as it exists in the global community. The program curriculum consists of the following areas: business research, organizational behavior, financial analysis, international human resource management, international trade and economics, international law and international relations.

Program:	**International Management**
Credential Awarded:	**Master of Science in Management**
Length of Program:	**36 semester credit hours (14 months)**

5.   **The Master of Science in Management Degree Program in Leadership and Organizational Effectiveness** is designed to assist the student in acquiring skills and competencies to further their career in both general and specialized managerial roles. The program is designed to provide students with a foundation of basic managerial knowledge while blending specific coursework as it relates to careers in human resources and project management. The program curriculum consists of the following areas: business research, organizational behavior, financial analysis, leadership and motivation, business ethics, management information systems, and organizational development.

Program:	**Leadership and Organizational Effectiveness**
Credential Awarded:	**Master of Science in Management**
Length of Program:	**36 semester credit hours (14 months)**

The institution participates in Title IV funding.

U.   University of Phoenix   **Chattanooga, TN**

University of Phoenix – Chattanooga is seeking authorization to offer one new program, a Bachelor of Science in Business and Hospitality Management. The programs will be taught by faculty from their authorized site in Chattanooga, Tennessee.

1.   **The Bachelor of Science in Business and Hospitality Management Degree Program** is designed to prepare students with the requisite knowledge, skills, and values to effectively apply various business principles and tools in an organizational setting. The program seeks to provide valuable theoretical

knowledge and best practices in the areas of: management, organizational behavior, research and evaluation, critical thinking, and problem solving. An emphasis is placed on addressing critical business issues in the areas of diversity, globalization, ethics, technology, and e-business. The curriculum includes: lodging management, food and beverage operations management, events and recreation planning, and facilities management.

Program: **Business and Hospitality Management**
Credential Awarded: **Bachelor of Science**
Length of Program: **120 semester credit hours (48 months)**

The institution participates in Title IV funding.

V. **University of Phoenix** **Franklin, TN**

University of Phoenix – Franklin is seeking authorization to offer three new Bachelor of Science degree programs in: Business/Hospitality Management, Business/Retail Management, and Nursing. The programs will be taught by faculty from their authorized site in Franklin, Tennessee.

1. **The Bachelor of Science in Business and Hospitality Management Degree Program** is designed to prepare students with the requisite knowledge, skills, and values to effectively apply various business principles and tools in a hospitality setting. The program seeks to provide valuable theoretical knowledge and best practices in the areas of: management, organizational behavior, research and evaluation, critical thinking, and problem solving. An emphasis is placed on addressing critical business issues in the areas of diversity, globalization, ethics, technology, and e-business. The curriculum includes: lodging management, food and beverage operations management, events and recreation planning, and facilities management.

Program: **Business and Hospitality Management**
Credential Awarded: **Bachelor of Science**
Length of Program: **120 semester credit hours (48 months)**

2. **The Bachelor of Science in Business and Retail Management Degree Program** is designed to prepare students with the requisite knowledge, skills, and values to effectively apply various business principles and tools in a retail setting. The program seeks to provide valuable theoretical knowledge and best practices in the areas of: strategic and supply management, marketing, product brand management, retail operations, merchandising, and personal management as it relates to the retail industry. An emphasis is placed on addressing critical business issues in the areas of diversity, globalization, ethics, technology, and e-business. The curriculum includes: financial accounting, managerial finance, quantitative analysis, economics, and marketing.

Program: **Business and Retail Management**
Credential Awarded: **Bachelor of Science**

Length of Program: **120 semester credit hours (48 months)**

3.   **The Bachelor of Science in Nursing Degree Program** is designed to further develop the professional skills of registered nurses. The program builds on a foundation of biological, physical, and social sciences, which contribute to the science of nursing. The program possesses a liberal arts component for the purpose of enhancing and developing the intellectual, social, and cultural aspects of nursing. An emphasis is placed on behavioral objectives that concentrate on the development of the nurse's role as a caregiver, teacher, and leader. Utilizing human caring as a framework, registered nurses are prepared as generalists who are able to apply critical thinking, healthcare skills, and knowledge to client outcomes and healthcare systems. The curriculum includes: undergraduate nursing study, professional nursing practice, healthcare communication, theories and models of nursing, health and chronic disease management, health assessment, statistical applications, evidence-based nursing research and practice, health communities, health and law ethics, and health care informatics. This program is a revision and will replace the program that is currently offered.

Program: **Nursing**
Credential Awarded: **Bachelor of Science**
Length of Program: **120 semester credit hours (40 months)**

The institution participates in Title IV funding.

W.   University of Phoenix   **Memphis, TN**

University of Phoenix – Memphis is seeking authorization to offer two new Bachelor of Science degree programs in: Business/Hospitality Management and Business/Retail Management. The programs will be taught by faculty from their authorized site in Memphis, Tennessee.

1.   **The Bachelor of Science in Business and Hospitality Management Degree Program** is designed to prepare students with the requisite knowledge, skills, and values to effectively apply various business principles and tools in a hospitality setting. The program seeks to provide valuable theoretical knowledge and best practices in the areas of: management, organizational behavior, research and evaluation, critical thinking, and problem solving. An emphasis is placed on addressing critical business issues in the areas of diversity, globalization, ethics, technology, and e-business. The curriculum includes: lodging management, food and beverage operations management, events and recreation planning, and facilities management.

Program: **Business and Hospitality Management**
Credential Awarded: **Bachelor of Science**
Length of Program: **120 semester credit hours (48 months)**

2.   **The Bachelor of Science in Business and Retail Management Degree Program** is designed to prepare students with the requisite knowledge, skills,

and values to effectively apply various business principles and tools in a retail setting. The program seeks to provide valuable theoretical knowledge and best practices in the areas of: strategic and supply management, marketing, product brand management, retail operations, merchandising, and personal management as it relates to the retail industry. An emphasis is placed on addressing critical business issues in the areas of diversity, globalization, ethics, technology, and e-business. The curriculum includes: financial accounting, managerial finance, quantitative analysis, economics, and marketing.

Program: **Business and Retail Management**
Credential Awarded: **Bachelor of Science**
Length of Program: **120 semester credit hours (48 months)**

The institution participates in Title IV funding.

X.   University of Phoenix   Nashville, TN

University of Phoenix – Nashville is seeking authorization to offer three new Bachelor of Science degree programs in: Business/Hospitality Management, Business/Retail Management, and Nursing. The programs will be taught by faculty from their authorized site in Nashville, Tennessee.

1.   **The Bachelor of Science in Business and Hospitality Management Degree Program** is designed to prepare students with the requisite knowledge, skills, and values to effectively apply various business principles and tools in a hospitality setting. The program seeks to provide valuable theoretical knowledge and best practices in the areas of: management, organizational behavior, research and evaluation, critical thinking, and problem solving. An emphasis is placed on addressing critical business issues in the areas of diversity, globalization, ethics, technology, and e-business. The curriculum includes: lodging management, food and beverage operations management, events and recreation planning, and facilities management.

Program: **Business and Hospitality Management**
Credential Awarded: **Bachelor of Science**
Length of Program: **120 semester credit hours (48 months)**

2.   **The Bachelor of Science in Business and Retail Management Degree Program** is designed to prepare students with the requisite knowledge, skills, and values to effectively apply various business principles and tools in a retail setting. The program seeks to provide valuable theoretical knowledge and best practices in the areas of: strategic and supply management, marketing, product brand management, retail operations, merchandising, and personal management as it relates to the retail industry. An emphasis is placed on addressing critical business issues in the areas of diversity, globalization, ethics, technology, and e-business. The curriculum includes: financial accounting, managerial finance, quantitative analysis, economics, and marketing.

Program:	**Business and Hospitality Management**
Credential Awarded:	**Bachelor of Science**
Length of Program:	**120 semester credit hours (48 months)**

3. **The Bachelor of Science in Nursing Degree Program** is designed to further develop the professional skills of registered nurses. The program builds on a foundation of biological, physical, and social sciences, which contribute to the science of nursing. The program possesses a liberal arts component for the purpose of enhancing and developing the intellectual, social, and cultural aspects of nursing. An emphasis is placed on behavioral objectives that concentrate on the development of the nurse's role as a caregiver, teacher, and leader. Utilizing human caring as a framework, registered nurses are prepared as generalists who are able to apply critical thinking, healthcare skills, and knowledge to client outcomes and healthcare systems. The curriculum includes: undergraduate nursing study, professional nursing practice, healthcare communication, theories and models of nursing, health and chronic disease management, health assessment, statistical applications, evidence-based nursing research and practice, health communities, health and law ethics, and health care informatics. This program is a revision and will replace the program that is currently offered.

Program:	**Nursing**
Credential Awarded:	**Bachelor of Science**
Length of Program:	**120 semester credit hours (40 months)**

The institution participates in Title IV funding.

Y.   Walden University   **Minneapolis, MN**

Walden University – Minneapolis, MN is seeking authorization for two new Master of Arts Degree programs in Teaching/Early Childhood and Teaching/Special Education. The institution is a recruitment only institution and all classes are available online.

1. **The Master of Arts in Teaching/Early Childhood Degree Program** is designed to prepare students who have a desire to teach in early childhood settings. An emphasis is placed on the history and development of early childhood instruction, best practices for improving young student instruction, and practical experience as an effective educator. The curriculum includes: today's classroom and the diverse learner, early childhood education: past, present, and future, effective practices: assessment, teaching, and learning, language and literacy development, teaching reading P – 3, and educational research.

Program:	**Teaching/Early Childhood**
Credential Awarded:	**Master of Arts**
Length of Program:	**43 semester credit hours (20 months)**

2.   **The Master of Arts in Teaching/Special Education Degree Program** is
     designed to prepare students who have a desire to teach students with learning
     disabilities. An emphasis is placed on the history and development of
     instruction strategies for students with learning disabilities, best practices for
     improving young student instruction, and practical experience as an effective
     educator. The curriculum includes: today's classroom and the diverse learner,
     foundations of special education, effective practices: assessment, teaching, and
     learning, language and literacy development, planning positive behavior support
     strategies, professional ethics, and educational research.

Program: **Teaching/Special Education**
Credential Awarded: **Master of Arts**
Length of Program: **43 semester credit hours (20 months)**

The institution participates in Title IV funding.

Z.   Wyoming Technical Institute (WyoTech)   Laramie, WY

WyoTech is seeking authorization for four new Associate of Specialized Technology
programs in: Automotive Technology with Motorsports Chassis Fabrication &
Management, Automotive Technology with Street Rod & Management,
Collision/Refinishing Technology with Motorsports Chassis Fabrication &
Management, and Collision/Refinishing Technology with Street Rod & Management,
and two Diploma programs in Automotive Technology with Specialty Auto Fabrication
and Collision/Refinishing Technology with Specialty Auto Fabrication. The programs
will be taught by faculty from their authorized site in Laramie, Wyoming.

1.   **The Associate in Specialized Technology in Automotive Technology with
     Motorsports Chassis Fabrication & Management Degree Program** is designed
     to provide the graduate with knowledge and skills necessary for entry-level
     employment in technician or management positions in the automotive and
     custom automotive fields. Students will receive training in modern automotive
     technology and specialty training in chassis fabrication and high performance
     engines. The course curriculum includes the following areas of training: Basic
     Engine Management Systems, Drivetrain Systems, Chassis, Motorsports
     Fabrication, and Applied Service Management.

Program: **Automotive Technology with Motorsports Chassis
                        Fabrication & Management**
Credential Awarded: **Associate in Specialized Technology**
Length of Program: **96 semester credit hours (48 weeks)**

2.   **The Associate in Specialized Technology in Automotive Technology with
     Street Rod & Management Degree Program** is designed to provide the
     graduate with knowledge and skills necessary for entry-level employment in
     technician or management positions in the automotive and street rod fields.
     Students will receive training in modern automotive technology and specialty
     training in street rod and custom fabrication. The course curriculum includes
     the following areas of training: Basic Engine Management Systems, Drivability

Diagnostics, Drivetrain Systems, Advanced Street Rod, and Applied Service Management.

Program: **Automotive Technology with Street Rod & Management**
Credential Awarded: **Associate in Specialized Technology**
Length of Program: **93 semester credit hours (48 weeks)**

3. **The Associate in Specialized Technology Collision/Refinishing Technology with Motorsports Chassis Fabrication & Management Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in technician or management positions in the collision/refinishing and custom automotive fields. Students will receive training in modern collision/refinishing technology and specialty training in Motorsports chassis fabrication. The course curriculum includes the following areas of training: Collision Repair, Refinishing, Motorsports Chassis Fabrication, and Applied Service Management.

Program: **Collision/Refinishing Technology with Motorsports Chassis Fabrication & Management**
Credential Awarded: **Associate in Specialized Technology**
Length of Program: **92 semester credit hours (48 weeks)**

4. **The Associate in Specialized Technology in Collision/Refinishing Technology with Street Rod & Management Degree Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in technician or management positions in the collision/refinishing and street rod fields. Students will receive training in modern collision/refinishing technology and specialty training in street rod and custom fabrication. The course curriculum includes the following areas of training: Collision Repair, Refinishing, Advanced Street Rod, and Applied Service Management.

Program: **Collision/Refinishing Technology with Street Rod & Management**
Credential Awarded: **Associate in Specialized Technology**
Length of Program: **89 semester credit hours (48 weeks)**

5. **The Automotive Technology with Specialty Auto Fabrication Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in technician positions in the automotive, street rod and custom automotive fields. The Diploma program is intended to acquaint the student with a broad range of specialty automobile fabrication experiences. The course curriculum includes the following areas of training: Basic Engine Management Systems, Drivability Diagnostics, Drivetrain Systems, Motorsports Chassis Fabrication and Basic Street Rod.

Program: **Automotive Technology with Specialty Auto Fabrication**
Credential Awarded: **Diploma**
Length of Program: **91 semester credit hours (48 weeks)**

6. **The Collision/Refinishing with Specialty Auto Fabrication Diploma Program** is designed to provide the graduate with knowledge and skills necessary for entry-level employment in technician positions in the collision/refinishing and street rod fields. Students will receive training in modern collision/refinishing technology and specialty training in street rod, custom fabrication, and high performance engines. The course curriculum includes the following areas of training: Collision Repair, Refinishing, Motorsports Chassis Fabrication, and Basic Street Rod, and Applied Service Management.

Program: **Collision/Refinishing with Specialty Auto Fabrication**
Credential Awarded: **Diploma**
Length of Program: **87 semester credit hours (48 weeks)**

The institution participates in Title IV funding.