

**TENNESSEE DEPARTMENT OF TRANSPORTATION  
CERTIFICATION REGARDING  
PROMPT PAYMENT TO SUBCONTRACTORS**

Contract Number \_\_\_\_\_ Contractor \_\_\_\_\_

Project Number \_\_\_\_\_ County \_\_\_\_\_

I certify that to the best of my knowledge, for the estimate period of \_\_\_\_\_ that all subcontractors have been paid; including retainage where applicable, for the quantities estimated to date by the Department in accordance with the tables below. I have listed exceptions and reasons for non-payment to Subcontractors and where joint checks were utilized, as provided below.

\_\_\_\_\_  
Signature Title Date

**Exceptions:**

Subcontractor	DBE Yes/No	Reason For Nonpayment

**Only complete the following if joint checks were utilized<sup>(3)</sup>:**

Subcontractor	DBE Yes/No	Date Agmt Signed	Amount Paid On Estimate	Total Paid To Date

**Guidelines:**

1. This certification will be required before processing a monthly progress payment to the Contractor. The certification will run two months in arrears (i.e. progress payment for March 2006 would require certification for January 2006).
2. This certification shall be sent to the project supervisor. When exceptions or joint check subcontractors are listed, the project supervisor shall send copies to the Director of Construction and the Regional Construction Office. If an exception or joint check includes a DBE subcontractor then an additional copy shall be sent to the Small Business Development office.
3. Copies of joint checks are to be attached to this report.

This certification is for the Department's information only and does not place any obligation on the part of the Department with regard to any party including but not limited to any subcontractor and Contractor's surety.