## TENNESSEE DEPARTMENT OF TRANSPORTATION ROADWAY DESIGN DIVISION New Agreement Guide for Consultants

## TABLE OF CONTENTS

- TDOT Contact Information and Directions to Headquarters
- Map to Headquarters
- Questions? Contact Information
- LINK to Civil Rights Division Webpage <u>http://www.tn.gov/tdot/section/civil-rights</u>
- LINK to Civil Rights Division Publications Webpage <u>http://www.tn.gov/tdot/article/title6-publications-resources</u>
- External Audit LINK to AASHTO "Uniform Audit and Accounting Guide" <u>http://audit.transportation.org/Pages/default.aspx</u>
- Certificate of Liability Insurance Instructions
- Insurance Certificate Example
- Letter of Interest Example
- State Rate Lodging Memo
- Information Essential for Invoice Payment
- W-9 and ACH Forms
- Consultant Invoicing Instructions
- LINK to State of Tennessee Travel Reimbursement Schedule http://www.tn.gov/assets/entities/tdot/attachments/travelrate.pdf
- Example Regular Cost Plus Net Fee Agreement Invoice
- Example Lump Sum Agreement Invoice
- Invoice Checklist
- Example Progress Reports
- Tennessee Map of TDOT Region and County Divisions