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**Planning Time, Rule**

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**The Background:**

Pursuant to State Board of Education Rule 0520-01-03-.03(4), local boards of education shall provide full-time classroom teachers in grades kindergarten through 12 with duty-free planning periods during the established instructional day. Effective June 3, 2014, Public Chapter 931 of the 108th General Assembly amended T.C.A. § 49-1-302(2) to provide that duty-free teacher time for instructional planning shall be allocated on an individual basis. To conform to the amended law, this rule amendment updates the language from the rule to specify that planning time is individual.

**The Fiscal Analysis Impact:**

This item has no financial impact on an LEA.

**The Recommendation:**

SBE staff recommends adoption of this item on final reading.

## Proposed Rule Revision

Rule 0520-01-03-.03(4) Planning Time is amended by deleting the present language in its entirety and replacing it with the following:

(4) Planning Time

- (a) Local boards of education shall provide full-time classroom teachers in grades kindergarten through 12 with individual duty-free planning periods during the established instructional day.
- (b) Individual planning time shall consist of 2½ hours each week during which teachers have no other assigned duties or responsibilities other than planning for instruction. The 2½ hours may be divided on a daily or other basis.
- (c) Individual duty-free planning time shall not occur during any period that teachers are entitled to duty-free lunch.
- (d) Any school system which is providing an individual duty-free planning period by extending the school day by 30 minutes as of the beginning of the 2000-01 school year may continue such practice and satisfy the planning time requirements.
- (e) The director of schools shall report annually to the department of education regarding compliance with the individual duty-free planning time requirement.