
Change of Name and Address, Rule

The Background:

This rule change requires a license holder to notify the Office of Educator Licensing within thirty days if he/she changes his/her name or address. This makes it easier to determine where educators reside when the State Board sends notices of proposed action or other pertinent correspondence.

The Recommendation:

SBE staff recommends adoption of this item on final reading.

Proposed Rule Revision

0520-02-04-.01(3) Change of Name is amended by deleting the present subsection in its entirety and replacing it with the following:

(3) Change of Name and Address. If the holder of a license or certificate changes his or her name by legal means, the holder must report such changes to the Office of Educator Licensing within thirty (30) days. If the holder of a license or certificate changes his or her permanent address, the holder must report such changes to the Office of Educator Licensing within thirty (30) days.