

# Opioid Abatement Council Emergency Meeting

- Thank you for joining the Opioid Abatement Council's 100% virtual Emergency meeting.
- All are welcome. Guests' audio and video will be disabled. Chat is disabled, too.
- Council members, please leave your camera on and mute yourself when not speaking
- This meeting is being recorded.

# Introductions & Role Call

- **Dr. Stephen Loyd** - Chair, Opioid Abatement Council
- **Mary Shelton**, Executive Director, Opioid Abatement Council

# Emergency Meeting Necessity Statement

- The Opioid Abatement Council is holding this 100% virtual emergency meeting to expedite the planning and design of the community grant applications process and to ensure that the Opioid Abatement Council Office is properly staffed to meet the expected tasks and activities.
- The OAC finds that these matters to be considered require timely action by the Council, that physical presence by a quorum of the members is not practical within the period of time requiring action, and that participation by a quorum of the members by electronic or other means of communication is necessary.

# Agenda

<b>Agenda Item</b>	<b>Does this require a motion and a vote by the Council?</b>
Opioid Abatement Council Performance Audit	
Update on Community Grants	
Introduction of the Grant Analysts	
SAS – data analytics vendor	will need motion and vote
Expedited Review Process	will need motion and vote
Policy Analyst – requesting a new position	will need motion and vote
Clinical Review of Community Grants	will need motion and vote

# Performance Audit – Comptroller’s Office

- The Opioid Abatement Council is currently under a Performance Audit by the Tennessee Comptroller of the Treasury



- A performance audit is an independent examination of the extent to which agencies and departments of state government are faithfully carrying out their programs. <https://comptroller.tn.gov/office-functions/state-audit/types-of-audits/state-agency-audits.html>
- This is to ensure we comply with the Tennessee Governmental Entity Review Law & to prepare for our Sunset Hearing in Fall 2024
- At the November 2022 Sunset Hearing, the OAC was continued for 2 years of operation

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# Community Grants Updates

# Community Grant Application Updates

396 submitted applications from about 250 agencies

## Total Funding Request and Applications by Funding Years (includes capital projects)



## Applications by Strategies



# Community Grants Timeline

Action	Date
September 1	Portal opened
October 16	Portal closed
April – May 2024	OAC makes announcement of accepted proposals
To be determined	Contract shall be effective upon gathering all required signatures and approvals from the Opioid Abatement Council in accordance with grant contract section D.1. Required Approvals.



# OAC Member – Application Scoring Assignments

## **Conflicts of Interest**

- Please let the OAC Office know if you provide paid or volunteer services for any of the Proposers who have submitted an application for a Community Grant

## **Random Generator**

- To ensure that Community Grant applications are randomly assigned to the OAC Members, we will use a Random Number Generator
- Each OAC Member is assigned a number
- We will plan for the Conflicts of Interest

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**Grant Analysts**

# New OAC Office Staff: Grant Analysts

- The OAC Office has filled the 2 Grant Analysts positions
- These staff will:
  - score Community Grant applications
  - provide program monitoring of the Grantees
  - serve as a liaisons between the Grantees and the OAC

## **David Sappington**

MA in Counseling

Tennessee Licensed Alcohol &  
Drug Abuse Counselor (LADAC II)

Certified Advanced Alcohol & Drug  
Counselor

## **Mark Carrillo**

BA in Psychology

California Certified Alcohol & Drug  
Abuse Counselor-II (CADC-II)

Alcohol & Drug Counselor-II through  
the Navy

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**OAC Office Data Analytics**

# Data analytics needs for the OAC Office

The OAC Office needs administrative assistance with data/ information management:

- Collecting, compiling and creating visualizations for process data
- Collecting, compiling and creating visualizations for:
  - County Grants & semi-annual reports
  - Community Grants & semi-annual reports
- Managing the outcome data from each Community Grant
- Evaluating the Community Grants
- Looking at outcomes and numbers from across the state, gathering publicly available data, presenting it to the OAC
- Assisting the OAC on where to direct funds based on need across the state

# SAS – data vendor for the OAC Office

- The OAC Office requested a Proposal from SAS
- This was sent to OAC members on Nov 27 and posted to the OAC website

Project Initiation

Post Initiation

Phase 1

Data cleaning & Preparation

Exploratory Data Analysis

Model Development

Model Evaluation & Validation

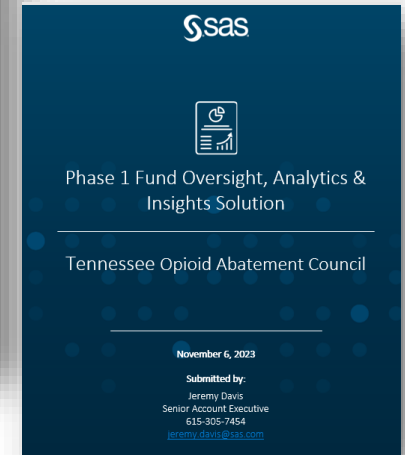
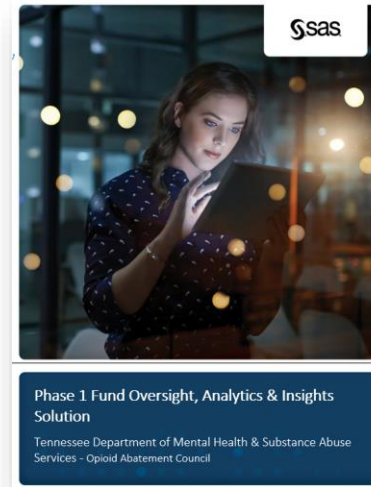
Phase 2

Longitudinal tracking system

Evaluation of multi-agency needs to combat the SUD crisis

Comprehensive, interactive public reporting

Partnership projects with academic institutions



# Sample SAS Dashboard



Grant Size  
**\$32M**

Grant Count  
**234**

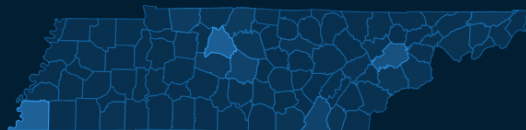
Grant Percent of Total  
**100**

Compare Grant \$ Size and Grant Counts by Abatement Strategy

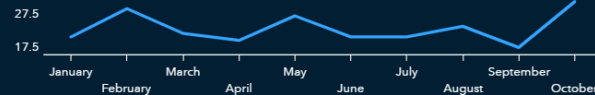


Click Info icon to view more analytics about each abatement

Hover over county for details of Grant \$ Totals and Grant Count Totals



Timing of Grants Approved by Month



Select Desired Grant Values

01/04/2023 to 10/31/2023

01/04/2023 10/31/2023

County

Grant\_ID

Grantee Name

Grant\_Strategy

County	Grantee Name	Grant_Strategy	Grant_ID	Grant_Size	Transaction_Date
Shelby	Grant_32	Harm Reduction	7798	\$40,365	01/04/2023
Cheatham	Grant_194	Harm Reduction	7745	\$171,564	01/05/2023
Rhea	Grant_86	Recovery Support	8826	\$115,999	01/07/2023
Monroe	Grant_201	Prevention	1054	\$133,032	01/07/2023
Sumner	Grant_214	Prevention	8500	\$376,630	01/10/2023
White	Grant_179	Prevention	2327	\$37,488	01/10/2023
Moore	Grant_192	Harm Reduction	8041	\$29,878	01/11/2023
Carroll	Grant_96	Recovery Support	4709	\$14,093	01/16/2023



# SAS Cost Proposal

<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>1/1/2024-12/31/24</b>	<b>1/1/2025-12/31/25</b>	<b>1/1/2026-12/31/26</b>
<b>Design, Implementation &amp; Delivery</b>	<b>Continued Development &amp; Platform Maintenance/Support</b>	<b>Maintenance/Support</b>
<b>\$1,465,805.00</b>	<b>\$446,050.00</b>	<b>\$363,327.63</b>



# Discussion & Decision Point

- Does the Council approve the OAC Office to enter into contract negotiations with SAS?

**Motion  
&  
Council Vote**

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# Expedited Review Process (XRP)

# Expedited Review Process

At the October 2 meeting the OAC approved the Expedited Review Process (XRP)

- 1) Proposal is of an urgent nature in the opinion of the Council
- 2) Proposing agency represents that they can engage patients or clients within 30 days
- 3) Overall score of proposing agency must be 85% or greater

Such proposal will be nominated for expedited review by any OAC member or member of the OAC staff

# Expedited Review Process Request

The OAC Council Chair has requested an expedited review of the 29 Harm Reduction applications received which meet this criteria:

- Naloxone distribution
- Statewide project
- Linking people to treatment
- Media component

Of the 29 applications, 3 applications meet this criteria

# Expedited Review Process – Caveats

- When the OAC voted and approved the Expedited Review Process, the OAC Office was not fully staffed or trained to score the applications
- The OAC Office has not adopted a contract template and is working with State agencies for contract template approvals
- As the OAC Office has the resources to move applications forward, we will prioritize the approved Expedited Reviews

# Discussion & Decision Point

- Does the Council approve the Expedited Review Process for Harm Reduction applications as requested by the OAC Chair?

**Motion  
&  
Council Vote**

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**Policy Analyst Position Request**

# Policy needs for the OAC Office

The OAC Office needs assistance with policy creation and management:

## **Policies which need to be drafted and adopted:**

- By-laws of the Council
- Policy on Policies
- Transparency policy
- Expedited review policy
- Policy on receiving input planning and policy council
- Policy allowing comment and input from community
- Job descriptions for Council members
- Job description for Chair

## **In addition to creating polices, the Office needs assistance with:**

- Meeting Minutes
- Ensuring polices are followed and implemented
- Annual review and updating of current policies
- Researching other states' settlement work; Reviewing postings about TN
- Keeping updated on national settlement events & AG's Office activities
- Resource for OAC and OAC Office on all items related to policy



# Current OAC Office staffing

Executive Director	Deputy Director	Project Administrator
Mary Shelton	Sejal West	Ella Reding
Grants Program Director	Grant Analyst	Grant Analyst
Elizabeth Rickman-Vaden	David Sappington	Mark Carrillo

There are 3 vacant positions:

- **Executive Administrative Assistant:** offer has been accepted and will begin in January
- **Accountant 2** (2 positions): these report to TDMHSAS Fiscal and will hire around 2<sup>nd</sup> quarter 2024; they will provide fiscal monitoring of the Community Grantees

# Administrative Costs for the OAC Office

Total OAC Office positions including Policy Analyst	Total annual cost of salaries & overhead	Admin %*
10.25 positions (2 report to fiscal) ¼ attorney	\$1,205,189	2.7%

\*assuming \$1.140 billion total payments over 18 years, even though settlement payments are disbursed on their own schedule. (Distributor and J&J settlements = \$650 million; Five new settlements = \$490 million)  
70% to Opioid Abatement Trust Fund = \$798,000,000; averaging \$44,333,333 annually

# Discussion & Decision Point

- Does the Council approve the Executive Director to hire a Policy Analyst?

**Motion  
&  
Council Vote**

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# Community Grant Clinical Review

# The idea of a Clinical Review

- Since the Community Grant process is “an open call” for grants, a step was added to ensure the application is:
  - clinically sound
  - in-line with Tennessee’s current behavioral health system
  - in-line with the current funding levels of Tennessee’s current behavioral health system
- Projects which are not currently funded by TDMHSAS or requested funding is remarkably higher or lower are identified for the Clinical Review

# Clinical Review Process

- Applications which meet the criteria for the Clinical Review:
  - Read by Subject Matter Experts and/or clinicians from TDMHSAS and/or TennCare
  - The SMEs and Clinicians add text to the application for scorers to review and for the OAC members to review at the time of voting
  - The Clinical Review process does not exclude an application from OAC final review

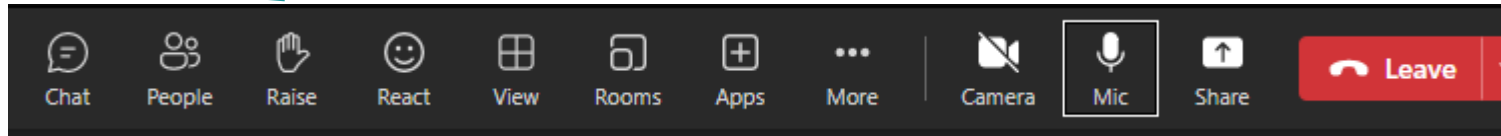
# Discussion & Decision Point

- Does the Council approve the Clinical Review process?

**Motion  
&  
Council Vote**

# Public Comment

- Does anyone wish to comment or address the Opioid Abatement Council?
- If you wish to speak, please click the “**raise your hand**” icon located on the top menu bar (3<sup>rd</sup> from the left)





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Thank you