

Tennessee Opioid Abatement Council Meeting		
Date	December 5, 2022	
Time	12:00pm-3:00pm CT	
Location	West TN Healthcare, Jackson, TN City / County Boardroom	
<p>Council Members Present in Person: Stephen Loyd, Armando Fontes, Clay Jackson, Thomas Farmer, Karen Pershing, Charme Allen, Brian Buuck, Wayne Wykoff, Timothy Fournet, Ken Moore, Stephanie Vanterpool (via video-conference), Lisa Tipton (via video-conference).</p> <p>Absent: Mike Flynn, Casey Cox</p> <p>Guests: Leann Human Hillard, Jill Rathburn, Jennifer Tourville, Holly Kirby, Tausha Alexander, Walter Williams, Julia van Zyl, Jeremy Kourvelas, Jimmie Jackson, Sara Hawkins, Sarah Dietrich, Steve Harden, Stanton Elseandims, Linda Pledge, Richard Barber, Mary Linden Salter, Karen Morgan</p> <p>Staff: Mary Shelton, Jessica Youngblom, Taryn Sloss, Kurt Hippel, Sam Boukli (via video-conference)</p>		
Presenter	Topic	Discussion
S. Loyd	Welcome, Introductions & Check-in	S. Loyd asked the Council members to introduce themselves.
S. Loyd	Reflection	S. Loyd shared a story of a lady he treated with medication assisted treatment and issues within the treatment continuum.
T. Sloss	Introduction & Reflection	T. Sloss introduced herself as the Assistance Commission for Substance Abuse Services. She is Commissioner Williams' designee for today's meeting. She shared that there is more work to do to decrease the overdose deaths.
S. Loyd	Review & Approval of September minutes	There were no edits proposed for the minutes. Minutes were approved.
S. Loyd	Review of Council Accomplishments	Approved the Remediation List, learning about the treatment eco-system, creation of the Application Process Subcommittee
S. Loyd	Creation of an Application or Certification Process for Counties	<p>Later in the meeting the OAC will discuss an application and certification process for the counties and discuss what is allowable on the Remediation List.</p> <p>We want to get legal opinion on is there an option for counties to use the funds on programs not on the Remediation List. We will carry this forward and get a legal opinion</p>

		and bring it back to the OAC at the next meeting.
S. Loyd	Sunset Hearing Overview	Appreciation to the Council members who attended the Sunset Hearing. The Government Operations Committee approved the Opioid Abatement Council for 2 more years, and then we return for another hearing.
S. Loyd and Council	Discussion and Decision Point OAC Vision	<p>S. Loyd proposed adopting the Vision as it is written.</p> <p>S. Vanterpool requested a modification to add patients with chronic pain.</p> <p>To approve and allocate the dollars through the Opioid Trust Fund so that Tennesseans struggling with opioid addiction or chronic pain find relief and pathways of recovery to bring hope and restoration through effective and transparent work for all Tennesseans, which will bring prevention and support for those families impacted by opioid use disorder.</p> <p>A motion was made and was carried unanimously</p>
M. Shelton	Administrative Updates from Executive Director	<p>Discussed the OAC Binders, future OAC staff positions, W-9's, Travel expense form, OAC Website</p> <p>Brief discussion on the Conflict of Interest statement and the need to stay transparent given the close oversight of the states' abatement programs.</p> <p>Fiscal update with the current balance in the Opioid Abatement Trust Fund at \$43,852,576.46.</p>
S. Vanterpool C. Jackson K. Pershing S. Sexton	Community Grantee Application Process Workgroup	The Subcommittee met twice since the last OAC meeting to create processes and guidelines for a transparent but effective application process.

		<p>An overview of the application process guidelines, approved opioid abatement strategies, proposed funding buckets, rubric for application evaluation, decisions for procedures and options for the notice of funding opportunity were reviewed and discussed.</p> <p>Discussion that there will need to be multiple subcommittees to evaluate the applications which are received.</p> <p>It was proposed that the OAC Office would conduct an initial vetting of the application, then delegate to a Subcommittee of the OAC.</p> <p>A proposed 5-month cycle was discussed to ensure enough time is dedicated to review and score the applications.</p> <p>Discussed the separating the applications as small caps with an annual budget under \$1m and large caps with annual budgets over \$1m.</p> <p>Many of the decisions on how to move through the process may be determined by the number of applications which are received.</p> <p>A request for a spreadsheet which shows the budget projections for the Opioid Abatement Trust fund over the next 4-5 years would be helpful.</p> <p>Discussion on how to categorize applications if the services intended are both prevention and treatment and we may need to use their proposed budget to make that determination.</p>
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S. Loyd and Council	Discussion & Decision Point Community Funding Allocations	<p>Motion to accept the proposed funding allocations as listed by the Subcommittee. There was discussion on that the percentages may need revisiting later in the future.</p> <p>The motion carried.</p>
S. Loyd and Council	Discussion & Decision Point Scoring Rubric	<p>Motion to accept the proposed scoring rubric in whole as a guideline as created by the Subcommittee.</p> <p>There was discussion on applicants submitting financial statement, a budget.</p> <p>The motion carries.</p>

S. Loyd	Publicizing Requests for Proposals	Discussion that once the application is posted there will be a press release and a contact person if the applicant has questions.
S. Loyd	Work of the Council	Outside Parties Presentations to the Opioid Abatement Council
K. Hippel	Presentation: TDMHSAS Policy and Planning Council	<p>Councils and Committees consist of mental health and substance abuse service providers, consumers, family members, advocates and other stakeholders.</p> <p>7 Regional Councils and Statewide Council, which administers/partners with several committees, including the Adult Committee, the Children’s Committee, and Consumer Advisory Board.</p> <p>All Councils and Committees meet quarterly.</p> <p>The Tennessee Department of Mental Health and Substance Abuse Services completes an annual assessment of need in order to prioritize programming.</p> <p>TDMHSAS ensures that the most relevant needs are prioritized by asking the Statewide and Regional Planning and Policy Councils to complete an annual Needs Assessment.</p> <p>Each Spring, the seven Regional Planning and Policy Councils as well as the Statewide Planning and Policy Council’s Committees (Adult, Children’s, and Consumer Advisory Board) work independently to identify and prioritize up to three mental health and three substance abuse needs. 2022 Needs Assessment Summary.</p>
Council	Discussion on the Policy and Planning Council	Request that the Needs Assessment information be posted on the OAC website as part of the application process

<p>S. Loyd and Council</p>	<p>Discussion and Decision Point Planning and Policy Council</p>	<p>A motion for the Planning and Policy Council to provide information on the Needs Assessment to the OAC on an annual basis around late May. The motions carries.</p>
<p>S. Loyd and Council</p>	<p>Discussion on allowing input from community stakeholders Discussion and Decision Point</p>	<p>Discussion on the intent of the requirement, the Council meetings are open to the public, and there is an informal mechanism to allow the public to speak at the end of the meetings.</p> <p>Discussion on recording the meetings and the requirements of the Sunshine Law.</p> <p>Request to build out a Contact Us page on the OAC website.</p> <p>A motion for creating a place for public comments on the OAC website via a Contact Us page. The motion carries.</p>
<p>S. Loyd and Council</p>	<p>Discussion and Decision Point County Payment Process</p>	<p>Discussion and approval of the process developed within TDMHSAS to manage the first payment to the counties.</p> <p>TDMHSAS Opioid Abatement Office will send a Request for Information to each County Mayor based on contact information from David Conner, Executive Director, Tennessee County Services Association.</p> <p>Each County Mayor will enter their contact information, certify that they will use the Tennessee Remediation List, sign the Letter of Authorization, and agree to Reporting Requirements.</p> <p>The funding for each county will be loaded in TDMHSAS Budget Contract Management System under the new OAC budget code. This will initiate the payment from Edison.</p>

		<p>Edison will pay the counties.</p> <p>The Comptroller will use a new and unique account code for the Opioid Abatement funds in order for the counties to track the funds</p> <p>The motion carries.</p>
	<p>Discussion and Decision Point Community Application Timeline</p>	<p>Discussion on the Community Application timeline:</p> <ul style="list-style-type: none"> • Application Deadline Month Day, 20xx • Initial Vetting Ends ____ (30 days) • Subcommittee Review ____ (30 days) • Full OAC Decision ____ (45 days) <p>The motion carries.</p>
	<p>Discussion on Large Cap and Small Cap</p>	<p>Bring this discussion item to the next OAC meeting.</p>
	<p>Discussion on the timeline for medication assisted therapy/ treatment</p>	<p>Does the Council wish to develop rules and time limitations for the use of medication assisted therapies in treating OUD that are paid for through the fund (T.C.A. 33-11-103(s))?</p> <p>Discussion that the OAC doesn't need to reconstitute the work of the State Medicaid Board and there are guidelines for medication assisted treatment in place.</p>
	<p>Discussion and Decision Point Timeline on monies reverting back</p>	<p>Does the Council wish to create a timeline for monies paid to the counties to revert back to the opioid treatment fund if they are not used within a certain period by a county (T.C.A. 33-11-103(s))?</p> <p>A motion for the allocation of funding within two years and spending the funding within four years was finalized.</p> <p>The motion carries.</p>

	Update on work with Tennessee County Association Services	S. Loyd and M. Shelton are working closely with D. Connor and the counties. We will participate in an upcoming webinar in February with the counties to explain the funding process.
S. Loyd	Next Council meeting	K. Moore has offered the Franklin City Boardroom. The meeting will be either on February 27 or March 6, depending on availability of the boardroom and Commissioner Williams' calendar.
S. Loyd	Public Comment	S. Loyd asked the guests if there were any public comments and there were none.
S. Loyd	Meeting adjourned	S. Loyd adjourned the meeting at 2:52p.m.