



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

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BILL LEE
GOVERNOR

DANIELLE W. BARNES
COMMISSIONER

CERTIFIED MAIL RECEIPT- Due COVID-19 this notice will not be sent via certified mail, please confirm receipt of this notice by email

November 18, 2020

Lynnie Allen, Chairman of the Board
Eric Stevenson, Director
Greater Harvest Church
Post Office Box 282461
Nashville, Tennessee 37228-1112

RE: Notice of Serious Deficiency for the Summer Food Service Program (SFSP) Agreement Number 00-034 and Demand for Overpayment

Dear Ms. Allen,

The Department of Human Services (DHS) - Division of Audit Services staff conducted a limited desk review of the Summer Food Service Program (SFSP) at Greater Harvest Church, Application Agreement number 00-034, beginning on July 17, 2020. Additional information was requested on July 20, July 22, August 11, August 18, August 25, and September 11, 2020. Our scope of the review was for reimbursement made to the Sponsor for June and July 2020.

Due to the outbreak and the risk that COVID19 poses to the Sponsor and our staff, the review was limited to verification, based on review of the documents obtained from Sponsor, via e-mail, mail, or other electronic transmission of documents. We also, obtained confirmation from the feeding sites and Sponsor staff via telephone or e-mail relative to the operation and administration of the SFSP.

The purpose of this review was to determine if the Sponsor complied with USDA regulations set through the COVID-19 period, taking into consideration the waivers granted to the Sponsor's operation. Also, to determine if the Sponsor complied with the applicable *Title 7 of the Code of Federal Regulations* (CFR) applicable parts, provider agreements, and applicable Federal and State regulations.

Based on our review of the Sponsor's records and information provided, the Sponsor had (12) feeding sites operating during the review period. The **Bordeaux Library, Country Meadows, Cumberland View, Dellway Villa, Edgemoor Library, Greater Harvest Church, Holiday Village, Premier Learning Academy,**

Preston Taylor @ Wilson Center (**Wilson Center**), Preston Taylor Ministry of Helps (**Ministry of Helps**), Rainbow Village Mobile Homes (**Rainbow Village**), and Rocketship Nashville Northeast (**Rocketship**) feeding sites were selected for review.

Important COVID-19 note: Due the current outbreak and the risk that COVID19 poses to your organization personnel and our staff, all our staff are working from home with no or very limited access to the office. Therefore, we will not send a copy of this report via regular mail until further notice. Please confirm the receipt of this email as it is currently the option to communicate to you. If you need any assistance or have any questions, please do not hesitate to contact us via email.

Background

SFSP Sponsors utilize meal count sheets to record the number of breakfast, lunch, supper, and supplement meals served. Meals served by participating Sponsors must meet the minimum guidelines set by the United States Department of Agriculture (USDA) and DHS to be eligible for reimbursement. The SFSP Sponsor reports the number of meals served through the DHS Tennessee Information Payment System (TIPS) for reimbursement.

We inspected meal counts sheets for June and July and reconciled the meals claimed to the meals reported as served for each meal service. We also assessed compliance with civil rights requirements. In addition, we attempted to observe meal services during unannounced on-site visits during the review period.

SERIOUS DEFICIENCY DETERMINATION

Based on the monitoring review, DHS has determined that Greater Harvest Church is seriously deficient in its operation of the SFSP. In addition, DHS has identified Linnie Allen, Chairman of the Board and Eric Stevenson, Director, as responsible for the serious deficiencies in light of their responsibility for the overall management of Greater Harvest Church's SFSP.

If Greater Harvest Church does not fully and permanently correct all of the serious deficiencies and submit documentation of the corrective action by the due date specified at the close of this report, the Department will:

- Propose to terminate Greater Harvest Church's agreement to participate in the SFSP.

The authorization for this action is found in Paragraph 2.m. of your SFSP Provider Agreement and in the SFSP regulations at 7 C.F.R. § 225.11(c). You may not appeal a finding of serious deficiency.

SERIOUS DEFICIENCIES AND REQUIRED CORRECTIVE ACTION

Our review of the Sponsor's records for June and July 2020 disclosed the following:

1. The Sponsor reported the number of meals incorrectly

Condition

During our entrance conference with the Sponsor on July 17, 2020, we requested meal count sheets to support the Claim for Reimbursement for feeding sites operating during the review period. Based on our review of the meal counts sheets provided, we noted that the number of meals claimed for reimbursement did not reconcile to the supporting documents.

The discrepancies were noted as follows:

June 2020

Site	Meal Type	Meals Claimed	Meals Documented	Difference	Exhibit
Bordeaux Library	Breakfast	321	467	+146	B
	Lunch	321	467	+146	
Country Meadows	Breakfast	3,279	3,270	-9	C
	Lunch	3,279	3,270	-9	
Cumberland View	Breakfast	1,691	1,750	+59	D
	Lunch	1,691	1,760	+69	
Edgehill Library	Breakfast	1,967	1,980	+13	F
	Lunch	1,967	1,957	-10	
Holiday Village	Breakfast	2,171	1,950	-221	G
	Lunch	2,171	1,950	-221	
Premier Learning	Breakfast	2,151	2,200	+49	H
	Lunch	2,151	2,200	+49	
Ministry of Helps	Breakfast	476	374	-102	I
Rainbow Village	Breakfast	2,347	1,110	-1,237	J
	Lunch	2,347	1,110	-1,237	

As a result, 1,302 breakfast meals and 1,213 lunch meals were overreported. (See Exhibits)

July 2020

Site	Meal Type	Meals Claimed	Meals Documented	Difference	Exhibit
Bordeaux Library	Breakfast	289	330	+41	L
	Lunch	289	381	+92	
Country Meadows	Breakfast	2,397	3,300	+903	M
	Lunch	2,397	3,300	+903	
Cumberland View	Breakfast	1,037	1,760	+723	N
	Lunch	1,037	1,760	+723	
Dellway Villa	Breakfast	867	1,065	+198	O
	Lunch	867	1,140	+273	
Edgehill Library	Breakfast	1,207	1,980	+773	P
	Lunch	1,207	1,980	+773	
Holiday Village	Breakfast	1,241	1,733	+492	Q

	Lunch	1,241	1,524	+283	
Premier Learning	Breakfast	765	820	+55	R
	Lunch	765	820	+55	
Ministry of Helps	Breakfast	297	324	+27	S
Rainbow Village	Breakfast	629	1,050	+421	T
	Lunch	629	1,050	+421	

As a result, 3,633 breakfast meals and 3,523 lunch meals were underreported. (See Exhibits)

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9(d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim...."

Title 7 of the Code of Federal Regulations, Section 225.15(c)(1) states, "Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the Secretary, the Comptroller General of the United States, and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year."

The USDA SFSP Administration Guide, page 139, states, "All sponsors must use daily site records in order to document the number of Program meals they have served to children. The sponsor must provide all necessary record sheets to the sites. Site supervisors are then responsible for keeping the records each day. The site personnel must complete the records based on actual counts taken at each site for each meal service on each day of operation. Site personnel must be sure that they record all required counts."

Recommendation

The Sponsor should ensure that claims for reimbursement are completed correctly and based on accurate supporting documents.

2. The Sponsor claimed more meals than we observed served during unannounced on-site monitoring visits.

This is a Serious Deficiency

Condition

We noted that the Sponsor claimed more meals than we observed during our unannounced on-site monitoring visits. The summary of the number meals observed compared to what was claimed for reimbursement and the meals disallowed are as follows:

Date	Site	Meal Type	Meals Claimed	Meals Observed	Difference	Exhibit	
6/25/20	Bordeaux Library	Breakfast	11	5	-6	B	
		Lunch	11	5	-6		
6/30/20	Country Meadows	Breakfast	150	139	-11	C	
		Lunch	150	139	-11		
6/30/20	Cumberland View	Breakfast	80	0	-80	D	
		Lunch	80	0	-80		
6/26/20	Holiday Village	Breakfast	100	0	-100	G	
		Lunch	100	0	-100		
6/29/20	Holiday village	Breakfast	100	0	-100		
		Lunch	100	0	-100		
6/13/20	Premier Learning Academy	Breakfast	100	22	-78		H
		Lunch	100	22	-78		
6/25/20	Ministry of Helps	Breakfast	34	10	-24	I	
6/26/20	Rainbow Village	Breakfast	50	0	-50	J	
		Lunch	50	0	-50		
6/29/20	Rainbow Village	Breakfast	50	0	-50		
		Lunch	50	0	-50		

As a result, 499 breakfast and 475 lunch meals were disallowed.

This is a repeat finding from a previous report dated November 25, 2019.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9(d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim...."

Title 7 of the Code of Federal Regulations, Section 225.15(c)(1) states, "Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question..."

Recommendation

The Sponsor should ensure that feeding site personnel perform and submit accurate meal count sheets and the Sponsor should ensure that the Claim for Reimbursement is completed correctly based on accurate and proper supporting documentation.

3. The Sponsor provided daily meal count sheets with errors

Condition

During our entrance conference with the Sponsor on July 17, 2020, we requested meal count sheets to support the Claim for Reimbursement for feeding sites operating during the review period. We noted errors on meal count sheets that were material in determining the number of meals allowed.

The Sponsor provided meal count sheets with errors as follows:

Bordeaux Library

There was one meal count form provided for **Bordeaux Library** on June 23, 2020 that reported 26 breakfast and 26 lunch meals served. However, only 25 breakfast and 25 lunch meals were noted as available.

As a result, one (1) breakfast meal and one (1) lunch meal were disallowed. (See Exhibit B)

Cumberland View

There was one meal count form provided for **Cumberland View** on June 29, 2020 that reported 80 lunch meals served. The form was not signed by site personnel.

As a result, 80 lunch meals were disallowed. (See Exhibit D)

Edgehill Library

There were meal count forms provided for **Edgehill Library** that reported more meals served than were noted as available and/or tick marked on the meal count form. There errors occurred as follows:

Breakfast

Date	No. Reported	No. Available	No. Marked	Difference
6/8/20	90	80	80	-10
6/9/20	90	80	80	-10
6/10/20	90	80	80	-10
6/11/20	90	80	80	-10
6/15/20	90	80	80	-10
6/16/20	90	80	80	-10
6/17/20	90	80	80	-10
6/18/20	90	80	80	-10

6/19/20	90	80	80	-10
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Lunch

Date	No. Reported	No. Available	No. Marked	Difference
6/9/20	90	80	80	-10
6/10/20	90	80	80	-10
6/11/20	89	80	80	-9
6/16/20	90	80	90	-10
6/17/20	90	80	90	-10
6/18/20	90	80	90	-10
6/19/20	88	80	88	-8

As a result, 90 breakfast meals and 67 lunch meals were disallowed. (See Exhibit F)

Holiday Village – 0029

There were two meal count forms provided for **Holiday Village** that reported a total number of meals that did not correspond with what was reported at the point-of-service. The Sponsor reported 75 breakfasts and 75 lunch meals served on June 16, 2020 and 75 breakfast and 75 lunch meals on June 17,2020. However, we noted there were no marks at the point-of-service for meals claimed on both days.

As a result, 150 breakfast meals and 150 lunch meals were disallowed. (See Exhibit G)

This is a repeat finding from a previous report dated November 25, 2019.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9 (d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim...."

Title 7 of the Code of Federal Regulations, Section 225.15 (c)(1) states, "Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question..."

The USDA SFSP Administration Guide, page 139, states, "All sponsors must use daily site records in order to document the number of Program meals they have served to children. The sponsor must provide all necessary record sheets to the sites. Site supervisors are then responsible for keeping the records each day. The site personnel must complete the records based on actual counts taken at each site for each meal service on each day of operation. Site personnel must be sure that they record all required counts."

The USDA SFSP Administration Guide, page 139, states, "It is critical that site personnel and monitors understand the importance of accurate point-of-service meal counts. Only complete meals served to eligible children can be claimed for reimbursement. Therefore, meals must be counted at the actual point of service..."

The USDA SFSP Sponsor Monitor's Guide, page 16, states, "... The only basis for reporting the number of meals served is accurate daily records. These records account for all categories of meals served and are signed by the site supervisors...."

Recommendation

The Sponsor should ensure that the meal counts are signed by the site supervisor each day and that meals are recorded at the point-of-service and only those meals are reported and claimed.

4. The Sponsor did not provide documentation to support sufficient quantities of milk were purchased for all meals reported

This is a Serious Deficiency

Condition

Based on the number of meals served with milk as a component, the Sponsor was required to purchase a total of 51,259 half-pints of milk for meals allowed with milk as a component. However, the Sponsor could only document the purchase of 13,164 half-pints of milk, resulting in a shortage of 38,095 half-pints of milk.

We noted deficiencies as follows:

- The Sponsor provided receipts for June 2020 and we noted 13,164 half-pints of milk were purchased. Based on the number of meals claimed, 26,942 half-pints of milk were required, resulting in a shortage of 13,778 half-pints of milk.

As a result, 13,681 breakfast meals and 97 lunch meals were disallowed. (See Exhibits)

- The Sponsor provided receipts for July 2020 and we noted that no milk was purchased. Based on the number of meals claimed, 24,317 half-pints of milk were required, resulting in a shortage of 24,317 half-pints of milk.

As a result, 12,362 breakfast meals and 11,955 lunch meals were disallowed.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.16(d) states, "The meal requirements for the Program are designed to provide nutritious and well-balanced meals to each child. Sponsors shall ensure that meals served meet all of the requirements...."

The USDA SFSP Administration Guide, page 58, states "that for a breakfast, lunch and supper to be a reimbursable meal, it must contain one serving of milk. Substitutions/Modifications may be made for participants with disabilities or with special dietary needs when supported by a statement from a recognized medical authority that includes recommended alternate foods, 7 CFR 225.16 (f) (4)."

Recommendation

The Sponsor should maintain all receipts for food purchases and ensure the required amount of milk was purchased and served as required.

5. The Sponsor did not ensure point of service meal counts were taken

Condition

During our unannounced on-site monitoring visits completed on June 25, 2020 at **Bordeaux Library**, June 30, 2020 at **Country Meadows**, June 30, 2020 at **Edgehill Library**, and June 29, 2020 at **Premier Learning Academy**, we observed that site personnel were not taking point of service meal counts during meal service. There was no procedure for counting each meal as it was being served.

Criteria

The USDA SFSP Administration Guide, page 104, defines the site supervisor responsibilities and includes, "Take accurate meal counts at point of service...".

The USDA SFSP Site Supervisor Guide, page 6, states, "Count meals at the point of service. This helps to make sure that the meal counts are accurate. At the end of each meal, record on the daily report form provided by the sponsor the number of complete breakfasts, lunches, snacks, or suppers you served as first meals and as second meals."

Recommendation

The Sponsor should ensure that meal counts are taken at the point of service.

6. The Sponsor did not provide annual training as required

Condition

Based on the review of documentation for the test month, we found that nine (9) feeding site supervisors were missing from Civil Rights Training Roster provided and no additional documentation was provided to support that the site supervisors received civil rights training.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.7(g)(1) states, "Each State agency shall comply with all requirements of title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Department's regulations concerning nondiscrimination (7 CFR parts 15, 15a and 15b), including requirements for racial and ethnic participation data collection, public notification of the nondiscrimination policy, and reviews to assure compliance with such policy, to the end that no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, the Program."

Title 7 of the Code of Federal Regulations, Section 225.15(d)(1) states, "Each sponsor shall hold Program training sessions for its administrative and site personnel and shall allow no site to operate until personnel

has attended at least one of these training sessions. Training of site personnel shall, at a minimum, include: the purpose of the Program; site eligibility; recordkeeping; site operations; meal pattern requirements; and the duties of a monitor. Each site shall have present at each meal service at least one person who has received this training.”

The USDA Monitoring Handbook for State Agencies, page 30, states, “Training must include instructions, appropriate to the level of staff experience and duties, on the Program’s meal patterns, meal counts, claims submission and claim review procedures, recordkeeping requirements, and an explanation of the Program’s reimbursement system and adherence with civil rights requirements.”

Recommendation

The Sponsor should ensure that the all required training is completed annually and that all employees involved SFSP are provided training.

7. The Sponsor did not provide completed documentation to support monitoring was completed as required

Condition

During our desk review on July 17, 2020, we requested monitoring documentation for the sample sites. Based on the review of documentation for the test month, we noted that the Sponsor did not provide monitoring documentation for **Ministry of Helps**. Additionally, the monitoring form provided for **Dellway Vila** was not dated and signed by the monitor.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.15 (d)(2) states, “Sponsors shall visit each of their sites at least once during the first week of operation under the Program and shall promptly take such actions as are necessary to correct any deficiencies.”

Title 7 of the Code of Federal Regulations, Section 225.15 (d)(3) states, “Sponsors shall review food service operations at each site at least once during the first four weeks of Program operations, and thereafter shall maintain a reasonable level of site monitoring, Sponsors shall complete a monitoring form developed by the State agency during the conduct of these reviews.”

Recommendation

The Sponsor should ensure monitoring visit documentation is completed accurately and is signed by site personnel.

8. The Sponsor provided payroll records documenting time worked that were incomplete and calculations of pay were incorrect

Condition

Payroll records did not include documentation of days worked for several administrative employees in the sample selected for testing. Also, several errors were noted in the compensation calculations.

Criteria

FNS Instruction 796-4 Rev. 4, Section X.A.1, "Compensation for Program Labor" states, "... a daily log or other valid record must document the amount of time spent by each person on SFSP food service duties."

The USDA Administration Guide for SFSP, page 142, states, "Sponsors must keep accurate time and attendance records for all labor costs that are attributed to the SFSP."

Recommendation

The Sponsor should ensure that all payroll payments are calculated correctly and supported by records of staff's work hours or days. Supervisory review and approval should be documented regarding the calculation of pay, including timesheets.

Technical Assistance Provided

Technical assistance was not requested but was provided regarding grain ounce equivalents and the updated "And Justice for All" poster.

OVERPAYMENT - RIGHT TO APPEAL

Disallowed Meals Cost

Based on the review, we determined that the Sponsor's noncompliance with the applicable Federal and State regulations that govern the SFSP resulted in a total disallowed cost of \$101,737.05.

The procedures for submitting an appeal regarding the amount of overpayment are enclosed. Please note that the request for appeal must be in writing and must be received by our Department no later than ten (10) calendar days from your receipt of this letter. 7 C.F.R. § 225.13(a). The appeal must be submitted to:

Tennessee Department of Human Services
Appeals and Hearings Division, Clerk's Office
P.O. Box 198996
Nashville, TN 37219

If the Institution decides to appeal the amount of overpayment, all appeal procedures must be followed as failure to do so may result in the denial of your request for an appeal.

SUMMARY

The Department has determined that Greater Harvest Church is seriously deficient in its operation of the SFSP and that Linnie Allen, Chairman of the Board and Eric Stevenson, Director, are responsible for the serious deficiencies.

You may not appeal the serious deficiency determination itself. If the Department proposes to terminate Greater Harvest Church's SFSP agreement, you will be able to appeal those actions and you will be advised of your appeal rights and the appeal procedures at that time.

The Sponsor must complete the following actions within 30 days from the date of this report:

- Log into the Tennessee Information Payment System (TIPS) and revise the claim submitted for June and July 2020, which contains the verified claim data from the enclosed exhibits.
- Remit a check payable to the **Tennessee Department of Human Services** in the amount noted in the report for recovery of the amounts disallowed in this report. **Please return the attached billing notice with your check;** and
- Prepare and submit a corrective action plan to address the deficiencies identified in this report. The corrective action plan template is attached. Please return the corrective action plan to:

AuditServices.CAPS.DHS@tn.gov

Please mail your check and the billing notice to:

Summer Food Service Program
Fiscal Services, 16th Floor
James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243

If the Department does not receive the corrective action plan by the deadline date, or the Department determines that the corrective action plan does not provide for the full and permanent correction of the serious deficiencies and findings, the Department will propose to terminate the Sponsor's SFSP Provider Agreement and to disqualify you and the Sponsor from future SFSP participation by issuing a Notice of Proposed Termination.

We appreciate the assistance provided during this review. If you have any questions regarding this report, please contact Sean Baker, Audit Director 2, at 615-313-4727 or Sean.Baker@tn.gov.

Sincerely,

Allette Vayda

Allette Vayda
Director of Operations- Food Programs

Exhibits

cc: Sam Alzoubi, Director of Audit Services
Sean Baker, Audit Director 2
Debra Pasta, Program Manager, Summer Food Service Program
Elke Moore, Administrative Services Assistant 3, Summer Food Service Program

Constance Moore, Program Specialist, Summer Food Service Program
Marty Widner, Program Specialist, Summer Food Service Program
Comptroller of the Treasury, State of Tennessee

Sponsor of SFSP Program Data June 2020**Exhibit A****Sponsor: Greater Harvest Church****Review Month/Year: June 2020****Claim Reimbursement Total: \$100,655.30**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Number of Participating Sites for Breakfast	9	9
Number of Participating Sites for Lunch	8	8
Number of Breakfasts Served	15,723	0 ¹
Number of Lunches Served	15,247	13,164

¹The Sponsor did not provide documentation to support sufficient amount of milk was purchased in June 2020, all meals were disallowed due to milk shortage

Exhibit B**Site: Bordeaux Library - 0028**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	321	0
Number of Lunches Served	321	460

Exhibit C**Site: Country Meadows - 0038**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	3,279	0
Number of Lunches Served	3,279	3,259

Exhibit D**Site: Cumberland View - 0013**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	1,691	0
Number of Lunches Served	1,691	1,600

Exhibit E**Site: Dellway Villa - 0136**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	19
Number of Breakfasts Served	1,320	0
Number of Lunches Served	1,320	1,223 ¹

¹The Sponsor did not provide documentation to support sufficient amount of milk was purchased in June 2020, 97 lunch meals disallowed and were removed from this site for TIPS to compute disallowed cost correctly.

Exhibit F**Site: Edgehill Library - 0125**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	1,967	0
Number of Lunches Served	1,967	1,890

Exhibit G**Site: Holiday Village - 0029**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	2,171	0
Number of Lunches Served	2,171	1,600

Exhibit H**Site: Premier Learning Academy - 0153**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	2,151	0
Number of Lunches Served	2,151	2,122

Exhibit I**Site: Preston Taylor Ministry of Helps - 0065**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	14	13
Number of Breakfasts Served	476	0

Exhibit J**Site: Rainbow Village Mobile Homes - 0030**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	22	22
Number of Breakfasts Served	2,347	0
Number of Lunches Served	2,347	1,010

Sponsor of SFSP Program Data July 2020**Exhibit K****Sponsor: Greater Harvest Church****Review Month/Year: July 2020****Claim Reimbursement Total: \$55,745.26**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Number of Participating Sites for Breakfast	9	9
Number of Participating Sites for Lunch	8	8
Number of Breakfasts Served	8,729	0 ¹
Number of Lunches Served	8,432	0 ¹

¹The Sponsor did not provide documentation to support milk was purchased in July 2020, all meals were disallowed due to milk shortage

Exhibit L**Site: Bordeaux Library - 0028**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	17	17
Number of Breakfasts Served	289	0
Number of Lunches Served	289	0

Exhibit M**Site: Country Meadows - 0038**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	17	22
Number of Breakfasts Served	2,397	0
Number of Lunches Served	2,397	0

Exhibit N**Site: Cumberland View - 0013**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	17	22
Number of Breakfasts Served	1,037	0
Number of Lunches Served	1,037	0

Exhibit O**Site: Dellway Villa - 0136**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	17	16
Number of Breakfasts Served	867	0
Number of Lunches Served	867	0

Exhibit P**Site: Edgehill Library - 0125**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	17	22
Number of Breakfasts Served	1,207	0
Number of Lunches Served	1,207	0

Exhibit Q**Site: Holiday Village - 0029**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	17	18
Number of Breakfasts Served	1,241	0
Number of Lunches Served	1,241	0

Exhibit R**Site: Premier Learning Academy- 0153**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	15	16
Number of Breakfasts Served	765	0
Number of Lunches Served	765	0

Exhibit S**Site: Preston Taylor Ministry of Helps - 0065**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	11	11
Number of Breakfasts Served	297	0

Exhibit T**Site: Rainbow Village Mobile Home - 0030**

Site Meal Service Reconciliation and Monitor Activity	Reported on Claim	Reconciled to Documentation
Total Number of Days Food Served	17	21
Number of Breakfasts Served	629	0
Number of Lunches Served	629	0



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.tn.gov/humanservices

BILL LEE
GOVERNOR

DANIELLE W. BARNES
COMMISSIONER

Billing Notice

November 18, 2020

Lynn timer Allen Chairman of the Board
Greater Harvest Church
Post Office Box 282461
Nashville, Tennessee 37228-1112

This billing notice is based on the disallowed meals cost noted in the monitoring report of the Summer Food Service Program (SFSP) due to noncompliance with the applicable Federal and State regulations that govern the SFSP.

Amount Due: \$101,737.05
Due Date: December 21, 2020
Date of the Monitoring Report: November 18, 2020
Agreement/Contract Number: 00-034

Note 1: Please remit a check payable to the Tennessee Department of Human Services in the disallowed meals cost amount noted in the monitoring report by the due date to the address below:

Tennessee Department of Human Services
Fiscal Services 16th Floor
James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243

Note 2: Please log into the Tennessee Information Payment System (TIPS) and revise the claim for reimbursement that was submitted for June and July 2020. Use the reconciled claim data of the exhibits enclosed in the monitoring report.

If you have any questions regarding this notice, please feel free to contact Allette Vayda, Director of Operations at (615) 313-3769 or Allette.Vayda@tn.gov.

Thank you for your attention