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|  | **Tennessee Department of Human Services Vocational Rehabilitation Program**  **Extended Support Plan – Supported Employment (SE) or Individual Placement and Support (IPS)** |

Once you are performing your job duties to the best of your ability, VR will monitor your employment for a period of time no less than 90 days. After 90 days, if you are doing well in your job and you agree that your employment is satisfactory; VR will close your case.

Federal regulations require extended services to help you maintain employment after VR closes your case. VR does not pay for extended services. The extended services will be provided by the CRP and may include:

* Periodic (minimum of twice monthly) monitoring of your work performance.
* Assessment of your job satisfaction.
* Assessment of your employer's satisfaction with your work.
* Regular contact with family members, residence staff, coworkers and other appropriate individuals.
* Development of supports at your place of work that will help you maintain employment.

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| **Customer’s Name:** | | | | |
| **CRP Agency Name:** | | |  | |
| **Employer Name and Address:** |  | | | |
| **Job Title:** | | | | |
| **Date Started:** | | | **Hours/Week:** | |
| **Hourly Wage:** | | | **Benefits: Y / N** | |
| **Identified Support Need** | | **Support Strategy**  **(Include # of monitoring contacts**  **needed per month)** | | **Service Provider** |
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| Medicaid Home & Community Based Waiver | |
| State Appropriated Extended Supported Employment Service Funds  Other State/Local Resources (describe)  When was disclosure last discussed with the customer? | |
| VR Counselor Signature/Date | Customer Signature/Date |
| CRP Signature/Date | Family Member (if applicable) Signature/Date |