

## Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment.

We foster a work environment that's inclusive as well as diverse, where our people can be themselves. Every idea and perspective is valued so that our culture reflects the people we serve.

Our Department is committed to providing a cleaner, safer environment that goes hand-in-hand with economic prosperity and increased quality of life in Tennessee. We deliver on our mission through managing regulatory programs that maintain standards for air, water and soil quality while providing assistance to businesses and communities in areas ranging from recreation to waste management. We manage the state park system and programs to inventory, interpret and protect Tennessee's rich natural, historical and archaeological heritage.

## About the Tennessee State Parks:

From its beginning in 1937, Tennessee State Parks were established to protect and preserve the unique natural, cultural, and historic resources of Tennessee. The public interest has also been served by a variety of benefits for citizens and communities produced by our state park system, promoting stronger communities and healthier citizens across the state through diverse resource-based recreation while conserving the natural environment for today and tomorrow – preserving authentic Tennessee places and spaces for future generations to enjoy. As stewards of the resources in our parks, we seek to manage Tennessee's state parks in order to preserve and protect valued resources and to provide a balance of services and benefits for the enjoyment of the people.



## TSP Custodial Supervisor Meeman-Shelby Forest State Park Annual Salary Range: \$33,900-\$50,700

### Overview:

Our Tennessee State Parks are among the most beautiful parks in the United States. We have an outstanding opportunity to work in the beautiful Meeman-Shelby Forest State Park in Millington, TN. The park has six rental cabins, 1 group camp, a 49-site R.V. campground, three primitive campsites, a bathhouse, a Visitor Center, a Nature Center, and other day-use facilities.

This position is responsible for supervising and performing custodial work of average difficulty. The supervisor guides and motivates other custodial staff by providing daily work assignments, conducting training, and evaluating individual job performance. We are seeking a team player who is comfortable interacting with park guests and providing a quick response to customer service needs. The preferred candidate will have experience equivalent to two years of increasingly responsible full-time custodial work, including at least one year in a lead capacity. This position involves working some weekends and holidays. Candidates must meet the minimum qualifications (MQs) for this position. For MQs and how to apply, please visit: <http://www.tn.gov/careers>.

### Highlighted Responsibilities:

- Supervise and oversee our custodial team, which includes preparing shift schedules, approving time and leave and completing performance management documentation.
- Operate a variety of custodial related tools and equipment including laundry washing machines laundry dryers and vacuums.
- Operate vehicles (must possess valid driver's license).
- Perform or lead others in performing duties such as sweeping, mopping, scrubbing, stripping, waxing and buffing floors.
- Clean restrooms by sanitizing toilets, cleaning sinks, washing floors and walls, sanitizing showers, cleaning mirrors, and emptying trash. Clean and sanitize showers.
- Keep simple records and make routine reports of repairs or supplies needed in the facilities. Perform light maintenance of the equipment utilized.
- Availability for limited weekend and evening shifts, especially after weather-related emergency maintenance needs such as clearing roads.

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status, or any other category protected by state and/or federal civil rights laws.*