

# STATE TEXTBOOK COMMISSION JUNE BUSINESS MEETING

MEETING CALLED BY	Dr. Brian Tate, Chair		
TYPE OF MEETING	Business		
DATE/TIME	June 10, 2013 – 10:00 A.M.		
NOTE TAKER	Linda Curray		
COMMISSION MEMBERS PRESENT	<ol style="list-style-type: none"> <li>1. Dr. Brian Tate, Chair, Kingsport City, Teacher/Supervisor grades 9–12</li> <li>2. Dr. Jason Robinson</li> <li>3. Ms. Edith Williams, Haywood County Teacher, Teacher/Supervisor grades 1-3</li> <li>4. Mr. Lewis Moorner, Davidson County, serving as Lay Member for Middle TN</li> <li>5. Mr. Dan Lawson</li> <li>6. Ms. Gina Johnson</li> </ol>		
COMMISSION MEMBERS NOT-PRESENT	<ol style="list-style-type: none"> <li>1. Mr. Bobby Cox</li> <li>2. Mr. Robert Stidham, Hawkins County, Lay Member for East TN (Mr. Stidham resigned)</li> <li>3. Dr. Craig Hammond, MNPS, Principal, Hillsboro High School</li> <li>4. Mr. Kevin Huffman, Commissioner of Education, serving as Secretary of the Commission</li> </ol>		
AGENDA ITEM #I	Call to Order	PRESENTER	Dr. Brian Tate, Chair
DISCUSSION	Dr. Tate called the meeting to order at 10:00 A.M.		
CONCLUSIONS	Dr. Tate welcomed everyone.		
AGENDA ITEM #II	Roll Call	PRESENTER	Morgan Branch, Director of Textbook Adoption
DISCUSSION	Roll call was taken.		
CONCLUSIONS	We have a quorum. We will note that Mr. Stidham resigned from the commission.		
AGENDA ITEM #III	Introduction of Staff and Guests	PRESENTER	Dr. Brian Tate, Chair
DISCUSSION	<p>Staff introductions:</p> <ol style="list-style-type: none"> <li>1. Morgan Branch, Director, Textbook Services, TN Dept. of Education</li> <li>2. Linda Curray, TN Dept. of Education</li> <li>3. Tammy Shelton, Executive Director , TN Dept. of Education</li> <li>4. Peachie Jones, Director, Office of Civil Rights, TN Dept. of Education</li> </ol> <p>Guest introductions: (sign in sheet)</p> <ol style="list-style-type: none"> <li>5. Lisa Moore, Citizen</li> <li>6. Scott Moore, Citizen</li> <li>7. Hope Rounds, Citizen</li> <li>8. Phil Hester, Pearson</li> <li>9. Charlene Kerwin, Gibbs Smith Education</li> <li>10. Lavin Day, Citizen</li> <li>11. Kellie Dumas, TBC</li> <li>12. Mandy Bolin, TBC</li> <li>13. Ann Patterson, Pearson</li> <li>14. Ed Rickers, Studies Weekly</li> </ol>		

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	15. Kathy Hoover, Studies Weekly 16. Patti Viars, McGraw-Hill 17. Denise Birnbaum, Concerned parent 18. Danny Tomlin, Cengage Learning Other guests were present but did not sign in.		
CONCLUSIONS	Dr. Tate welcomed everyone and thanked them for attending.		
AGENDA ITEM #IV	Approval of May 13, 2013 Minutes	PRESENTER	Morgan Branch, Director of Textbook Adoption
DISCUSSION			
CONCLUSIONS	Minutes were approved.		
AGENDA ITEM #IV  Status of Action Items	1. Consideration of review instrument for due process.	PRESENTER	Dr. Brian Tate, Chair
DISCUSSION	The State polled their consultants and they are neutral and Assistant Commissioner, Emily Barton has given her support for our review instrument.		
AGENDA ITEM #V  Action Items 1.	1. Consideration of review instrument	PRESENTER	Morgan Branch, Director of Textbook Adoption
DISCUSSION	The reviewers will use the rubric to evaluate the books, each independently and each will make a report/review. In July they will come together again and reach a consensus on each book that the committee reviewed. There is a list of the books for each committee in your packet. That consensus review is sent to the publishers to address any concerns or any items the committees brought up that they were concerned about in the book. During that time, the public at our ten sites, starting in July until about the end of August, may look at the books at those sites and send a report back to me. I will send that to the publishers and also to the review committee.		
CONCLUSIONS	The motion was made to accept the instrument was seconded and approved unanimously by the attending members.		
AGENDA ITEM #V  Action Items 1.	2. Procedure for the Sunset Hearing, June 19 <sup>th</sup> at 9:00 AM	PRESENTER	Dr. Brian Tate, Chair
DISCUSSION	All commissions and boards in the state have a review of process that they go through every 5 years and this is the cycle for the Textbook Commission. I've sent you the 26 questions that I was		

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	asked to respond to; I've also sent you the responses from the last Sunset Hearing. My draft has already been passed to the commissioner and to our legal department and our legislative department and they are working on it. When they get finished with it in 'Final Draft' I will send it to you as commission members. We are asking Mr. Parker if you will be there at that meeting for the Sunset Hearing. It is the Government Operations Committee and they go through this every 5 years for several commissions but I think they have 2 commissions being reviewed this year.		
<b>AGENDA ITEM #V  Action Items 1.</b>	<b>1. Procedure for the Sunset Hearing, June 19<sup>th</sup> at 9:00 AM</b>	<b>PRESENTER</b>	Dr. Brian Tate, Chair
<b>DISCUSSION</b>	The reviewers will be trained on the overview of the textbook process and they will be trained on their particular standards for their particular subject area; then they will be in Publishers Hearings. For the publishers you have a time to set up your room and usual. As you know the length of the presentations are determined by the number of books that were bid in that category and so you have that time allotment for your presentation. The reviewers will move from presentation to presentation.		
<b>CONCLUSIONS</b>	The commission members are invited to stay and attend those hearings as well.		
<b>AGENDA ITEM #V  Action Items 3.</b>	<b>2. State Archives</b>	<b>PRESENTER</b>	Dr. Brian Tate, Chair
<b>DISCUSSION</b>	Morgan will pull together all the materials that will go to State Archives for permanent record keeping. All the materials including the lists of textbooks.		
<b>CONCLUSIONS</b>	An official packet will be sent over there that will be scanned and put on film or disk or something to preserve it.		
<b>Additional Discussion</b>	<b>Questions from the attendees</b>		Various citizens present
<b>1</b>	<b>Question concerning digital offering</b>		
<b>Discussion</b>	<b>Many software companies cannot secure a bond due to high cost of payment for the bond due to the amount of the bond required. One such company bid but withdrew.</b>		
<b>2</b>	<b>Comment concerning seeking out the best textbook.</b>		

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<b>Discussion</b>	<b>Any publisher that has bid or requested information was sent an invitation</b>		
<b>3</b>	<b>Questions concerning the state and local review process were asked.</b>		
<b>Discussion</b>	<b>Several of the commission members agreed to stay after the meeting to discussion the review processes with the attendees.</b>		
<b>AGENDA ITEM #VII  Adjournment</b>	<b>Adjourned</b>	<b>PRESENTER</b>	<b>Dr. Brian Tate, Chair</b>