

Meeting Minutes
Tennessee State Textbook and Instructional Materials Quality Commission
September 18, 2015

The State Textbook and Instructional Materials Quality Commission met for its regular meeting in Room 16, Legislative Plaza, Nashville, Tennessee, at 9:30 a.m. on September 18, 2015. The Chairman and the Secretary of the Commission were both present. [Dr. Vicki Kirk with the Tennessee Department of Education served as the Secretary of the Commission until Susan Liverman was voted in as the new Secretary of the Commission. Ms. Liverman will serve in a non-voting capacity.]

I. Welcome and Introductions

a. Call to Order

Chairman Hammond called the meeting to order, welcomed members of the audience, and made opening remarks.

b. Roll Call

Present	Absent
Mr. Jason Vance	
Ms. Susan Bunch	
Ms. Lauren Nash	
Mr. Kyle Mallory	
Ms. Kelsey Cruze	
Dr. Jason Robinson	
Dr. Bill Campbell	
Ms. Cynthia Bryant	
Dr. Vicki Kirk, Commissioner of Education's designee	
Dr. Craig Hammond, Chairman	
Total Present: 10	Total Absent: 0

c. Introductions of New Staff

Chairman Hammond introduced new member, Jason Vance, and staff from the State Dept. of Education – Ms. Alison Gower, Director of Content; Ms. Joanna Collins, staff attorney; Ms. Susan Liverman, administrative support to the Textbook Commission.

II. Consent Items (Voice Vote)

A. Adoption of Agenda

ACTION: Chairman Hammond moved adoption of the meeting agenda. The motion passed unanimously by voice vote.

B. Approval of April 20, 2015 Meeting Minutes

ACTION: Chairman Hammond moved approval of the April 20th meeting minutes. The motion passed unanimously by voice vote.

III. Action Items (Roll Call Vote)

A. Approve Susan Liverman as Recording Secretary – First and Final Read

ACTION: Mr. Jason Vance moved approval. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Mr. Jason Vance	X		
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

B. Approve Revised Textbook Adoption Cycle – First and Final Read

Dr. Tammy Shelton, Tennessee Department of Education, presented this item for first and final reading.

ACTION: Dr. Bill Campbell moved approval of the Textbook Adoption Cycle. A roll call vote was taken as follows. The motion passed.

Member	Yes	No	Present Not Voting
Mr. Jason Vance	X		
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
*Mr. Kyle Mallory		X	
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

***Mr. Kyle Mallory** requested that the record reflect his objection to passing this adoption cycle was due to the fact that textbooks for social studies would not be adopted for another five years.

C. Approve the Revised Textbook Commission Substitution Rule – First Read

Dr. Tammy Shelton, Tennessee Department of Education, presented this item for first reading.

ACTION: Mr. Kyle Mallory moved approval of the Revised Textbook Commission Substitution Rule. A roll call vote was taken as follows. The motion passed unanimously.

Member	Yes	No	Present Not Voting
Mr. Jason Vance	X		
Ms. Susan Bunch	X		
Ms. Lauren Nash	X		
Mr. Kyle Mallory	X		
Ms. Kelsey Cruze	X		
Dr. Jason Robinson	X		
Dr. Bill Campbell	X		
Ms. Cynthia Bryant	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Craig Hammond, Chairman	X		

IV. Presentations

A. Section A Advisory Panelists Reviews

Dr. Tammy Shelton, Tennessee Department of Education

B. Public Comments Submitted for Section A

Dr. Tammy Shelton, Tennessee Department of Education

C. Public Requests to Speak

Ms. Susan Curlee, Franklin, TN, was given ten minutes to speak before the commission.

Mr. Hal Rounds, Somerville, TN, was not present during the meeting and therefore did not speak before the commission members.

V. Announcements & Notices

A. 2015 LEAD Conference Textbook Sessions

Ms. Alison Gower, Tennessee Department of Education

B. 2015 Textbook Schedule and Meeting Dates

Ms. Alison Gower, Tennessee Department of Education

Other Business from the Commission

Dr. Kirk addressed questions which were raised during the meeting regarding the TDOE's open process for both standards development and review, and textbook adoption in Tennessee.

Dr. Craig Hammond made the announcement that he is resigning his position as chair of the commission but will remain as a voting member. Election of a new chair will be on the September 28, 2015 meeting agenda.

Adjournment

Chairman Hammond adjourned the meeting at **10:30 a.m.**

Approved by: *Susan Riverman* Date: 9-29-15