

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
17-30

Name of the school system:

Putnam County School System

Description of the violation:

Failure to include IDEA required components in a Student's IEP
Failure to provide all IEP services during a Student's assignment to In School Suspension (ISS)

Description of the law or regulations violated:

34 CFR §300.320 "Definition of individual education program"
34 CFR §300.530 (d) "Authority of School Personnel"

Corrective measures ordered by the department:

1. Adjust PCSS discipline records to identify Student's two days of In School Suspension (ISS) as Out of School Suspension (OSS). Provide documentation of this change within 10 days of its completion.
2. Within thirty (30) days of receipt of this report provide the department with a date(s) for training to be provided on the aforementioned regulations for all appropriate staff.
3. Provide documentation of the training having occurred through submission of the training agenda, content of the training, and staff sign-in sheets within ten (10) days of its completion.
4. Convene an IEP team meeting to addend the IEP to meet the federal definitions and to consider the provision of compensatory service for missed services. Provide documentation of these actions having occurred within ten (10) days of the IEP team meeting.

Final determination of the department:

The Department will monitor and document PCSS compliance with corrective measures required.