

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
16-05

Name of the school system:

Metropolitan Nashville Public Schools (MNPS)

Description of the violation:

MNPS failed to accurately document parental consent for a full evaluation, did not provide prior written notice to the parent at appropriate times, and wrote an individual education program (IEP) which did not include all required components.

Description of the law or regulation determined to be violated:

- 34 CFR §300.300 (a) "Parental Consent"
- 34 CFR §300.301 c (1) (i) "Initial Evaluations"
- 34 CFR §300.320 "Definition of Individualized Education Program"
- 34 CFR §300.503 "Prior Notice by the Public Agency"
- TN State Board Rule 0520-01-09-.16 "Prior Notice by Local Education Agency"

Corrective measures ordered by the department:

1. Schedule training regarding the aforementioned regulations for all appropriate staff within thirty (30) days of receipt of this report.
2. Provide documentation of training, including an agenda and sign-in sheet, within ten (10) days of completion.
3. Convene an IEP team meeting to determine if compensatory services are warranted for Student for the time frame of December, 2016 through September 9, 2016.
Provide documentation of the results of this meeting within 10 days of completion.

Final determination of the department:

The Department will monitor and document MNPSs compliance with corrective measures ordered.