

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
NUMBER 09-030**

Name of the school system:

Hamilton County Schools

Description of the violations:

1. Assistive Technology Devices and Assistive Technology (AT) Training Sessions were not delivered as specified in the Individualized Education Program (IEP).
2. An opportunity to meet a Transition Goal was not provided as specified in the IEP.
3. A copy of the student's IEP and a personal letter regarding the student was placed in a staff member's unsecured mailbox resulting in a breach of confidentiality.

Description of the law or regulation determined to have been violated:

34 C.F.R. § 300.39 Special Education (a) (1) (3) (i) (ii)
34 C.F.R. §300.610 Confidentiality

Corrective measures ordered by the Division:

Hamilton County Schools must schedule training within thirty (30) days of receipt of the notice regarding the provision of **Special Education** and **Confidentiality** as mandated by the IDEA to the appropriate staff of Hamilton County Schools. Upon receipt of notice from the District that the action has been implemented, the Division will determine whether it results in compliance with the corrective action plan.

Hamilton County Schools must schedule an IEP Meeting within ten (10) school days of receipt of the closure letter with the Complainant to address and offer compensatory services for the services not delivered in 2008-2009.

Final determination of the department:

Documentation has been provided that the training on Special Education and Confidentiality was completed with appropriate staff. The Division will continue to monitor compliance with the compensatory services component.