

# **IDEA WRITTEN ADMINISTRATIVE COMPLAINT NUMBER K12-069**

**Name of the school system:**

Jefferson County Schools

**Description of the violation:**

Jefferson County Schools failed to develop an Individualized Education Program (IEP) for a change of placement and a change of special education services. Jefferson County Schools also failed to provide a prior written notice to the parent regarding the change of placement and the change in special education services.

**Description of the law or regulation determined to have been violated:**

34 C.F.R. § 300.530 (d) (1) (5) Authority of school personnel

34 C.F.R. § 300.503 (a) (1) Prior notice by the public agency; content of notice

**Corrective measures ordered by the department:**

Jefferson County Schools must schedule training regarding

- 34 C.F.R. § 300.530 (d) (1) (5) Authority of school personnel and,
- 34 C.F.R. § 300.503 (a) (1) Prior notice by the public agency; content of notice

to the appropriate staff of Jefferson County Schools.

Jefferson County Schools must provide written notice to this office and the complainant that the foregoing corrective action has been implemented and the means of implementation.

**Final determination of the department:**

The Department will continue to monitor Jefferson County Schools for compliance to the corrective action plan.