

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
23-24-10**

Name of the school system:

Williamson County Schools

Description of the violation:

Williamson County Schools failed to provide s parent with a Prior Written Notice within 10 school days of an IEP meeting.

Description of the law or regulation determined to be violated:

State Board of Education Rule 0520-01-09-.15(4)

Prior Written Notice

Williamson County Schools must correct these violations by implementing the following corrective actions:

1. Williamson County Schools must must train appropriate district- and school-level staff on the appropriate procedures related to Prior Written Notice.
2. Williamson County Schools must submit documentation of training (sign-in sheets and training materials) to the department.

Final determination of the department: The department will monitor and document compliance with corrective measures ordered.