

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**  
**22-23-25**

**Name of the school system:**

Dickson County Schools

**Description of the violation:**

DCS failed to implement the Individualized Education Program (IEP) services in accordance with IEP.

**Description of the law or regulation determined to be violated:**

34 C.F.R. § 300.323      When IEPs must be in effect

The district must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations;
2. Provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation;
3. Offer to convene an IEP meeting to review data, determine any impact due to the failure to implement supports and services as written in the IEP, address any compensatory services, and formulate a plan for tracking Student's attendance in specials and recess for the remainder of the 2022-23 school year and sharing such information with Student's parents;
4. Provide to the department documentation of the IEP team meeting outcomes. The outcomes should include the number of compensatory education hours determined, a plan for providing the hours, as well as the proposed date for completion of these hours, not to exceed one year. If Complainant declines/rejects compensatory services, document accordingly with Complainant's signature and provide to the department for review; and,
5. If the team provides compensatory education, DCS must send to the department final signed documentation from Complainant verifying completion of the compensatory services.

**Final determination of the department:** The department will monitor and document the district's compliance with corrective measures ordered.