

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
22.23_52

Name of the school system:

Memphis-Shelby County Schools (MSCS)

Description of the violation:

MSCS failed to implement the Individualized Education Program (IEP) services in accordance with IEP.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.323(c)(2)
SBE Rule 0520-01-09-.12(4)

Provision of services
IEP requirements

The district must correct these violations by implementing the following corrective actions:

1. Provide training on the following topics to relevant school personnel at SES:
 - MSCS's internal policies, procedures, or protocols for tracking missed IEP services, communicating with parents about missed IEP services, evaluating student progress towards annual goals, and developing and implementing compensatory service agreements.
2. Within ten (10) school days of completion of the training, provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.
3. MSCS must offer to convene at IEP team meeting within 10 days of receiving this letter to discuss and calculate the missed service hours for services not provided and provide Complainant with a variety of options (days/times/location) for completing the agreed upon compensatory hours.
4. Within ten (10) days of completing step #3, provide documentation of the review and remedies to the department.

Final determination of the department: The department will monitor and document the district's compliance with corrective measures ordered.