

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
21-22_27 MNPS**

Name of the school system:

Metro Nashville Public Schools

Description of the violation:

MNPS failed to implement IEP services as written.

Description of the law or regulation determined to be violated:

34 CFR 300.101(a) Free appropriate public education (FAPE).

34 CFR 300.323(a) When IEPs must be in effect.

MNPS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations;
2. Provide the department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation;
3. Convene an IEP meeting to review data and address any compensatory services, if necessary.
4. Provide documentation of the IEP team meeting outcomes. The outcomes should include the number of compensatory education hours determined, a plan for providing the hours, as well as the proposed date for completion of these hours. If Complainant refuses compensatory services, document accordingly with Complainant's signature and provide to the department for review; and
5. If the team provides compensatory education, upon completion of all required compensatory services, MNPS must send to the department final signed documentation from Complainant verifying completion of the compensatory services.

Final determination of the department: The department will monitor and document MNPS compliance with corrective measures ordered.