



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

LIZZETTE REYNOLDS
COMMISSIONER

Via Electronic Mail

August 29, 2023

Dr. Charles Lawson, Director of Schools
Coffee County Schools
1343 McArthur Street
Manchester, TN 37355

Re: Waiver for Career and Technical Education Class Size for the 2023-24 School Year

Dear Director Lawson:

I am in receipt of your August 29, 2023 letter requesting a waiver of the class size average for ninth grade Career and Technical Education classes found in Tenn. Code Ann. § 49-1-104 for Coffee County Schools for the 2023-24 school year.

The commissioner's waiver authority under Tenn. Code Ann. § 49-1-201(d) is limited by Tenn. Code Ann. § 49-1-104(a), which states that "neither the commissioner nor the state board of education shall grant waivers from the maximum class sizes established in this section."

With the understanding that none of the ninth grade Career and Technical Education classes in Coffee County Schools will exceed 25, the maximum number of students per class specified in the above referenced law, your request for a waiver of the class size average is granted for the 2023-24 school year.

Please do not hesitate to call me if you have further questions.

Sincerely,

Lizzette Reynolds
Commissioner



COFFEE COUNTY BOARD OF EDUCATION

1343 McArthur Street
Manchester, Tennessee 37355
Telephone - 931-723-5150 Facsimile - 931-723-5153

To Whom It May Concern:

Pursuant to T.C.A. § 49-1-104, career and technical education class size requirements:

(2) LEAs may seek a waiver from the commissioner of education to extend the CTE class size average in grades nine through twelve (9-12), provided, that the CTE class sizes do not exceed the maximum class size set for CTE classes.

Please let this letter represent the annual, formal request for the 2023- 2024 school year. Coffee County Schools would like to extend the CTE class size average in ninth grade to allow the max and average to be 25 per class. Coffee County has a ninth grade academy that is a separate site and has minimal CTE courses available. We have a projected influx of students and need to be able to meet their needs with the courses we have available.

Dr. Charles Lawson
Coffee County Director of Schools