



PSI Services LLC  
 3210 E Tropicana  
 Las Vegas, NV 89121  
 www.psiexams.com



# TENNESSEE BOARD OF BARBER EXAMINERS



## MASTER BARBER EXAMINATION CANDIDATE INFORMATION BULLETIN

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Please refer to our website to check for the most updated information at [www.psiexams.com](http://www.psiexams.com).

## EXAMINATIONS BY PSI Services LLC

This Candidate Information Bulletin provides you with information about the examination and application process for a master barber licensee in the State of Tennessee.

The Board of Barber Examiners has contracted with PSI to conduct the examination program. PSI provides examinations through a network of computer examination centers in Tennessee. PSI works closely with the State to be certain that examinations meet local as well as national requirements in basic principles and examination development standards.

### CONTACT INFORMATION

You must be approved to take the examination by PSI. You will need to mail the license application (found on page 18) and required documentation to:

PSI Services LLC  
3210 E Tropicana  
Attn: TN COS  
Las Vegas, NV 89121  
(800) 733-9267 Fax (702) 932-2666  
[www.psiexams.com](http://www.psiexams.com)

Once approved you will receive an email approval postcard with instructions for paying and scheduling for the examination. APPLICATIONS THAT ARE INCOMPLETE OR DO NOT HAVE THE REQUIRED REQUESTED DOCUMENTATION WILL NOT BE PROCESSED. YOU WILL BE NOTIFIED, VIA MAIL, WHAT IS MISSING.

## EXAMINATION REGISTRATION PAYMENT AND SCHEDULING PROCEDURES

The Examination Registration Form is found at the end of this Candidate Information Bulletin. You must pay at the time you register. Be sure the registration form is complete, accurate, signed, and that you include the correct fee.

Note: You must pass the Master Barber Theory Portion of the examination before you can pay the fee and schedule the Master Barber Practical Portion. You have 3 years to pass both portions to qualify for a license. Once you pass both portions, you have 6 months to apply for licensure.

The Master Barber Theory Portion and the Master Barber Practical Portions may not be administered at the same locations. Please verify each address listed in this Bulletin.

Your examination fee will be forfeited if you do not test within 1 year of the date your examination fee is received by PSI.

### EXAMINATION FEES

Master Barber Theory Portion only	\$70
Master Barber Practical Portion only	\$70
Master Barber Reinstatement Theory Portion only	\$70
Master Barber Reinstatement Practical Portion only	\$70

NOTE: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE.

### INTERNET REGISTRATION

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for their examinations using the Internet. To register over the Internet, candidates will need to have a valid MasterCard or Visa. Candidates register online by accessing PSI's registration website at [www.psiexams.com](http://www.psiexams.com). Internet registration is available 24 hours a day. To register by Internet, complete the steps below:

1. Log onto PSI's website and create an account. Please enter your email address and first and last name. This information must match exactly with the information the Board has on file. Be sure to **check the box next to "Check here to attempt to locate existing records for you in the system"**
2. You will be asked to select the examination and enter your SS#. Your record will be found and you will now be ready to pay and schedule for the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear. If you have problems contact PSI at (800) 733-9267 for help.

### FAX REGISTRATION

For fax registration, you will need a valid VISA or MasterCard.

Complete the Examination Registration Form, including your credit card number and expiration date.

Fax the completed form to PSI (702) 932-2666. Fax registrations are accepted 24 hours a day. Please allow 4 business days to process your registration. After 4 business days, you may call PSI to schedule the examination at (800) 733-9267.

### STANDARD MAIL REGISTRATION

Complete the Examination Registration Form found in this Candidate Information Bulletin. **BE SURE TO READ ALL DIRECTIONS CAREFULLY BEFORE COMPLETING THE EXAMINATION REGISTRATION FORM. IMPROPERLY COMPLETED FORMS WILL BE RETURNED TO YOU UNPROCESSED.**

Return the completed original form to PSI with the appropriate examination fee. Payment of fees can be made by VISA, MasterCard, money order, or cashier's check. Money orders or cashier's checks must be made payable to PSI. Print your social security number on your check or money order to ensure that your fees are properly assigned. **CASH, COMPANY CHECKS, AND PERSONAL CHECKS ARE NOT ACCEPTED.**

Please allow 7 business days to process your registration before scheduling your examination at (800) 733-9267.

### TELEPHONE REGISTRATION

For telephone registration, you will need a valid VISA or MasterCard.

Complete the Examination Registration Form, including your credit card number and expiration date, so that you will be prepared with all of the information needed to register by telephone.



1. Call (800) 733-9267, 24 hours a day and register using the Automated Registration System. Otherwise, PSI registrars are available Monday through Friday, between 8:00 a.m. and 7:00 p.m., Central Time, to receive the information listed on your Examination Registration Form and schedule your appointment for the examination.

- Do not appear for your examination appointment.
- Arrive after the examination start time.
- Do not present proper identification when you arrive for the examination.
- Do not present valid eligibility document(s) when you arrive for the examination.
- Are not dressed appropriately for the practical portion.

### SCHEDULING AN APPOINTMENT TO TAKE THE EXAMINATION

Once you have made payment for your examination services, you are ready to schedule your examination. It is important to remember that you are responsible for contacting PSI to schedule your examination. PSI will make every effort to schedule the examination site and time that are most convenient for you. To schedule your examination using a touch-tone phone, call PSI 24 hours a day at (800) 733-9267. To schedule with a PSI registrar, call Monday through Friday, between 8:00 a.m. and 7:00 p.m., Central Time. If space is available in the examination site of your choice, you may schedule the theory portion 1 day prior to your choice of examination date, and the practical portion 7 days prior to your choice of examination date, up to 4:00 p.m. PT (6:00 p.m. CT) if you have passed the theory portion. Please be prepared to offer alternate examination appointment choices.

**Note:** You must pass the Master Barber Theory Portion of the examination before you can schedule the Master Barber Practical Portion.

### CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date for the Master Barber Theory and 10 days before the scheduled examination date for the Master Barber Practical*. You may call PSI at (800) 733-9267. Please note that you may also use the automated system, using a touch-tone phone, 24 hours a day in order to cancel and reschedule your appointment. There will be a fee of \$25 to reschedule your examination.

**Note:** A voice mail message is not an acceptable form of cancellation. Please use the Internet, automated registration system, or call PSI and speak to a Customer Service Representative.

### SCHEDULING A RE-EXAMINATION

In order to re-test, you must re-register following the steps for registration and scheduling as outlined earlier. You may re-register over the Internet, by telephone, by fax, or by mail. Once registered, you can schedule your re-examination.

### MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you (or your model):

- Do not cancel your appointment 2 days before the scheduled examination date for the Master Barber Theory or cancel your appointment 10 days before the scheduled examination date for Master Barber Practical.

### SPECIAL EXAMINATION ARRANGEMENTS

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination should make a request for alternative arrangements with PSI. Requests for any special accommodations should be made in writing, describing the specific accommodations that will be needed, and must include supporting documentation on official letterhead from a licensed professional.

### EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or an emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible.

### SOCIAL SECURITY NUMBER CONFIDENTIALITY

PSI will use your social security number only as an identification number in maintaining your records and reporting your examination scores to the state. A Federal law requires state agencies to collect and record the social security numbers of all licensees of the professions licensed by the state. If you elect not to disclose your social security number to PSI, please enclose a separate letter explaining this with your Examination Registration Form. However, you must provide it to the state.

### DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing [scorereport@psionline.com](mailto:scorereport@psionline.com) or call 800-733-9267.

### EXAMINATION REVIEW

PSI, in cooperation with the Board of Barber Examiners, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. Comments may be given in written form to the examination proctor at the end of the examination or entered on the computer keyboard during the examination. Your comments regarding the questions and the examinations are welcomed. Comments will be analyzed by PSI examination development staff. While PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. If an error affecting examination scores is discovered as a result, which occurs very rarely, the examination scores of all affected candidates will be automatically adjusted. **This is the only review of the**



Theory examination available to candidates. There is NO review process for the Practical portion of the exam.

## EXAMINATION SITE LOCATIONS FOR MASTER BARBER THEORY AND LAW PORTIONS

The Master Barber Theory and Law examinations are administered at the examination centers listed below:

Chattanooga  
6918 Shallowford Rd., Suite 314  
Chattanooga, TN 37421

*Take I-24 thru Chattanooga. Merge onto I-75 N (toward Knoxville). Take Exit #5 - Shallowford Rd. Turn Left onto Shallowford. The office is on the left.*

Jackson  
368 North Parkway, #3  
Jackson, TN 38305

*From I-40, Exit 80A onto South 45 Bypass. Third Signal light is North Parkway. Go left onto North Parkway and then go right into the first driveway on your right.*

*From the South, take Bypass 45 North to North Parkway and go right onto North Parkway and right into first driveway on the right.*

*North Parkway is also known as Business Route 412. Coming from the east on 412, turn left into last driveway on the left. Coming from the West on North Parkway, turn right into the first driveway on the right, after crossing the 45 Bypass. PSI is directly across the street (North Parkway) from the China Palace Buffet.*

Johnson City  
904 Sunset Drive, Suite 7A  
Johnson City, TN 37604

*Take I-26 to Exit 19 (Old number 36). Go South on Highway 381 (North State of Franklin Road) approximately 2.2 miles. At the 4th light turn left (this is Sunset Drive), go approximately .7 tenths of a mile. There is a large building on the left hand side of the road. This is 904 Sunset Drive. Suite 7A is in the row of office spaces behind this building.*

Knoxville  
308 North Peters Rd., Ste 205  
Knoxville, TN 37922

*From East Knoxville*

*I-40 West (I-75 South) to exit #378A (Cedar Bluff). Take a left upon exiting (under freeway). Take a right on N Peters Rd at the second traffic light (Market Place). Take a right into Advantage Place (across from Microtel Hotel). Take first left into parking lot.*

*From West Knoxville (Farragut or anywhere west of Knoxville) I-40 East (I-75 North) to exit #378A (Cedar Bluff). Take a right onto Cedar Bluff Rd. Take a right on N Peters Rd. at the first traffic light (Market Place). Take a right into Advantage Place (across from Microtel Hotel). Take first left into parking lot.*

*From North Knoxville*

*I-275 South to I-40 West I-40 West (I-75 South) to exit #378A (Cedar Bluff). Take a left upon exiting (under freeway).*

*Take a right on N Peters Rd at the second traffic light (Market Place). Take a right into Advantage Place (across from Microtel Hotel). Take first left into parking lot.*

*From Kingston Pike*

*Head west on Kingston. Take a right at Cedar Bluff Rd. Take a left on N Peters Rd. at the first traffic light (Market Place). Take a right into Advantage Place (across from Microtel Hotel). Take first left into parking lot.*

Memphis  
Apple Tree Center  
6099 Mt. Moriah Extended, Suite 17  
Memphis, TN 38115

*Coming North from Mississippi on Interstate Hwy 55, take Interstate Hwy 240 East. Proceed 8.5 miles to Mt. Moriah Rd. Exit. Go South on Mt. Moriah Road 2.2 miles. Apple Tree Center is on the right (just past the intersection with Hickory Hill and Ridgeway roads).*

*Coming West on Interstate Hwy 40 from Nashville, exit on Interstate Hwy 240 West (the ring road). Proceed approx. 6.5 miles. Pass Poplar Ave. exit and then take Mt. Moriah Road Exit. Turn left (South) on Mt. Moriah and proceed 2.2 miles to Apple Tree Center on the right.*

*Coming East on Interstate Hwy 40, exit onto Interstate Hwy 240 South. Go approx. 6 miles to the junction with Interstate Hwy 55. Then proceed another 8.5 miles on Interstate Hwy 240 East, passing Airways Blvd., Lamar Ave., Getwell and Perkins Road exits, before exiting on Mt. Moriah Road.*

*For all going South on Mt. Moriah Rd., take the second entrance into Apple Tree Center. Turn left between the two buildings on the left. Then, proceed to Suite 17, which is the last suite on the left (in Bldg. 6099).*

Nashville  
The Oaks  
1100 Kermit, Suite 103  
Nashville, TN 37217

*From I-40 East, take exit onto I-24 (Exit 213-A). Take Murfreesboro Road at the first exit (Exit 52). Stay in the right lane on the ramp, as the exit appears while you are still in the curve. On Murfreesboro, stay in the left lane. Turn left onto Kermit St when there is a McDonald's on your right. PSI is in the first building on your left.*

*From I-40 West, take exit onto Briley Parkway, turn left onto Briley. Exit onto Murfreesboro Rd. Stay in the right lane. Turn right onto Kermit St between a Firestone store and Silverado Dance Hall. Turn right onto Kermit St. PSI is in the first building on your left.*

## EXAMINATION SITE LOCATIONS FOR MASTER BARBER PRACTICAL PORTION

The Master Barber Practical Portion is administered at the examination centers listed below:

PSI Memphis  
Apple Tree Center  
6099 Mt. Moriah Extended, Suite 26  
Memphis, TN 38115



*Coming North from Mississippi on Interstate Hwy 55, take Interstate Hwy 240 East. Proceed 8.5 miles to Mt. Moriah Rd. Exit. Go South on Mt. Moriah Road 2.2 miles. Apple Tree Center is on the right (just past the intersection with Hickory Hill and Ridgeway roads).*

*Coming West on Interstate Hwy 40 from Nashville, exit on Interstate Hwy 240 West (the ring road). Proceed approx. 6.5 miles. Pass Poplar Ave. exit and then take Mt. Moriah Road Exit. Turn left (South) on Mt. Moriah and proceed 2.2 miles to Apple Tree Center on the right.*

*Coming East on Interstate Hwy 40, exit onto Interstate Hwy 240 South. Go approx. 6 miles to the junction with Interstate Hwy 55. Then proceed another 8.5 miles on Interstate Hwy 240 East, passing Airways Blvd., Lamar Ave., Getwell and Perkins Road exits, before exiting on Mt. Moriah Road.*

*For all going South on Mt. Moriah Rd., take the second entrance into Apple Tree Center. Turn left between the two buildings on the left. Then, proceed to Suite 17, which is the last suite on the left (in Bldg. 6099).*

PSI Nashville  
Corporate Park, Bldg. B  
444 Metroplex Dr., Suite B100  
Nashville, TN 37211

*From I-24 East, take the TN-255N exit. Turn left onto Harding Pl. Turn left onto Metroplex Dr.*

PSI Knoxville  
9050 Executive Park Dr., Suite 206B  
Knoxville, TN 37923

*Traveling I-40/I-75 West Bound, take exit #378 (Cedar Bluff Rd.) Then take exit #378B (Executive Park Dr.). At the red light turn right onto Executive Park Dr. Turn right into 9050 on the right (Financial Plaza).*

*Traveling I-40/I-75 East Bound, take exit # 378 (Cedar Bluff Rd.) At the end of the ramp, at the red light, turn left onto Cedar Bluff Rd. At the 2nd light turn right onto Executive Park Dr. Go past the 1st red light and turn into 9050 on the right (Financial Plaza).*

*The suite is in the back of the building.*

## REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive at least 30 minutes prior to your scheduled appointment time. This allows time for sign-in and identification verification, and provides time to familiarize yourself with the examination process. *If you arrive late, you will not be admitted to the examination site and you will forfeit your examination registration fee.*

### REQUIRED IDENTIFICATION AT EXAMINATION SITE

*You must provide 2 forms of identification.* One must be a VALID form of government issued identification (e.g., driver's license, state ID, passport), which bears your signature and has your photograph or a complete physical description. The second ID must have your signature and preprinted legal name. All identification provided must match the name on the Examination Registration Form.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. *Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.*

### **Additional requirements for the Master Barber Practical Portion ONLY:**

Each model must provide identification as indicated above for candidates.

Candidates are required to wear a smock, shirt, and slacks (no jeans). (Aprons do NOT substitute for smocks.) All identifying marks on candidates' attire and supplies such as school logos must be covered before entering the testing facility. All candidates must wear closed-toe shoes.

### SECURITY PROCEDURES

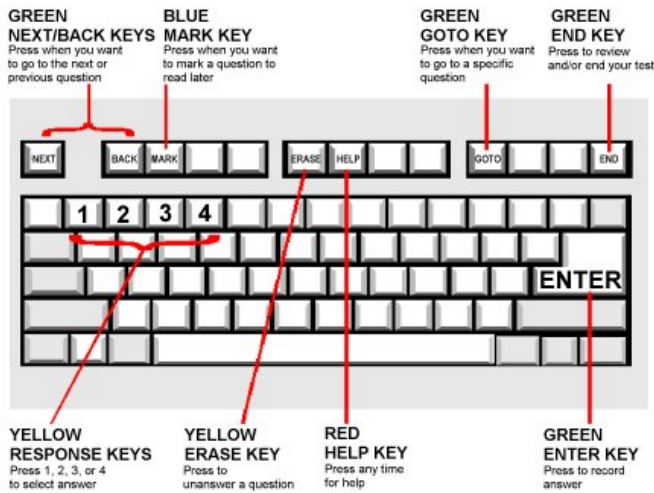
The following security procedures will apply during the examination:

- Cell phones, pagers, electronic devices, and children are not allowed at the examination site.
- NO personal items are to enter the testing center. PSI will NOT be responsible for any personal items and suggests that you leave them locked in the trunk of your car.
- You may NOT bring any written notes, task lines, or candidate information bulletins into the examination site, nor may you refer to them during the examination.
- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- No smoking, eating, or drinking will be allowed at the examination site.
- Copying or communicating examination content is a violation of PSI security policy and Tennessee State Law. Either one may result in the disqualification of examination results and may lead to legal action.
  - If you are caught cheating on the exam, you will automatically fail the exam, and you will have to pay to retake the exam.

## MASTER BARBER THEORY AND LAW PORTIONS

You will be taking the PSI Master Barber Theory or Law portion by computer. You do not need any computer experience or typing skills. You will use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. An illustration of the special keyboard is shown here. You may also use the mouse.





### IDENTIFICATION SCREEN

You will be directed to a semi-private testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

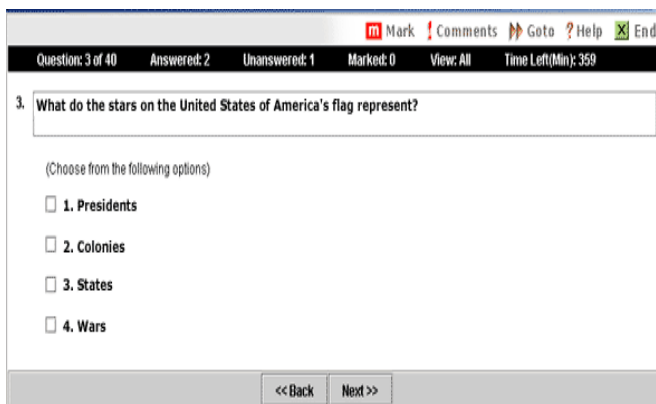
### TUTORIAL

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

### EXAMINATION QUESTION EXAMPLE

During the examination, you should press 1, 2, 3, or 4 to select your answer or press "MARK" to mark it for later review. Or you may simply click on the box to the left of your answer with the mouse. You should then press "ENTER" to record your answer (or click on Next with the mouse) and move on to the next question. A sample question display follows:



**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out or you have not ended your examination.

### PRETEST ITEMS

In addition to the number of examination items specified, a small number of "pretest" questions (5) may be administered to candidates during each examination portion. These questions will not be scored and the time taken to answer them will not count toward examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

## **MASTER BARBER THEORY PORTION**

### CONTENT OUTLINE

The examination content outline has been prepared and is periodically updated by committees of professionals who are subject matter experts in barbering practice, instruction, and regulatory issues. The examination content outline identifies areas of importance to licensees in order for them to perform their duties to the public in a competent and legally responsible manner.

Use the outline as a guide for pre-examination review of reference material. The outline lists the topics that are on the examination and the number of questions for each topic. Do not schedule your examination until you are familiar with the topics on the outline.

The examination consists of 100 questions and you will have 2 hours.

### Content Outline

- I. Sanitation, Disinfection, and Safety (25%; 25 questions)
  - a. Cleaning and Disinfecting of Implements, Equipment, and Work Environment
  - b. Sanitary and Safety Procedures
  - c. Pathogens, Bacteria, and Disorders
- II. Shampooing and Conditioning Hair (5%; 5 questions)
  - a. Shampooing and Conditioning Procedures
  - b. Shampooing and Conditioning Products
  - c. Scalp Massage
- III. Haircoloring (12%; 12 questions)
  - a. Communicating with Client and Evaluating Hair
  - b. Haircoloring Procedures
  - c. Haircoloring Products
- IV. Nail Care/Skin Care (6%; 6 questions)
  - a. Communicating with Client and Evaluating Nails/Skin
  - b. Nail and Skin Physiology
  - c. Manicure
  - d. Facial Treatments
- V. Licensing and Regulations (13%; 13 questions)

- a. Meeting Licensure Requirements/Licensed Duties
- b. Renewal
- c. Board Responsibilities and Disciplinary Actions
- d. Displaying the License
- e. Shop Owner and Manager Responsibilities
- f. Change of Address

**VI. Haircutting and Hair Styling (25%; 25 questions)**

- a. Communicating with Client and Evaluating Hair
- b. Cutting Hair
- c. Shaving
- d. Styling Hair
- e. Scalp and Hair Physiology

**VII. Chemical Waving and Relaxing Services (14%; 14 questions)**

- a. Communicating with Client and Evaluating Hair
- b. Permanent Waving
- c. Relaxing

**REFERENCE LIST**

This examination is CLOSED BOOK.

The reference materials listed below were used to prepare the questions for this examination.

*Milady's Standard Textbook of Professional Barber Styling*, Maura T. Scali, 2006. Delmar/Thomson Learning, (800) 347-7707, www.delmarlearning.com. ISBN: 1401873952.

*Rules of the Tennessee Board of Barber Examiners*, Chapter 0200: Rules of the Barber Board. 2004. Department of Commerce and Insurance, (615)741-1900, <http://www.state.tn.us/sos/rules/0200/0200-01.pdf>

*Tennessee Code Title 62 -Professions, Businesses and Trades*, Chapter 3. 2005. Tennessee Code Commission, <http://198.187.128.12/tennessee/lpext.dll?f=templates&fn=fs-main.htm&2.0>.

**MASTER BARBER LAW EXAMINATION**

Individuals who are under the age of 65 and would like to activate a retired license must take the law and practical portions. Individuals with licenses that have expired for 3 years or more must take the law and practical portions for reinstatement of their licenses. With Board approval, individuals who are licensed in another state and would like to obtain a Tennessee license must also take the law and practical portions.

**CONTENT OUTLINE**

The following content outline lists the topics that are on the examination and the number of questions for each topic. Do not schedule your examination until you are familiar with the topics in the outline.

The examination consists of 25 questions and you will have 40 minutes.

**I. Sanitation, Disinfection, and Safety (20%; 5 questions)**

- a. Cleaning and Disinfecting of Implements, Equipment, and Work Environment
- b. Sanitary and Safety Procedures
- c. Pathogens, Bacteria, and Disorders

**II. Licensing and Regulations (80%; 20 questions)**

- a. Meeting Licensure Requirements/Licensed Duties
- b. Renewal
- c. Board Responsibilities and Disciplinary Actions
- d. Displaying the License
- e. Shop Owner and Manager Responsibilities
- f. Change of Address

**REFERENCE LIST**

This examination is CLOSED BOOK.

The reference materials listed below were used to prepare the questions for this examination.

*Rules of the Tennessee Board of Barber Examiners*, Chapter 0200: Rules of the Barber Board. 2004. Department of Commerce and Insurance, (615)741-1900, <http://www.state.tn.us/sos/rules/0200/0200-01.pdf>

*Tennessee Code Title 62 -Professions, Businesses and Trades*, Chapter 3. 2005. Tennessee Code Commission, <http://198.187.128.12/tennessee/lpext.dll?f=templates&fn=fs-main.htm&2.0>.

**MASTER BARBER THEORY AND LAW SCORE REPORTING**

You must score at least 70 percent to pass the examination.

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- **On screen** - your results will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination; if you are using review features, you will be able to obtain your score immediately when you indicate that you have finished and would like to see your results.
  - If you **pass**, you will immediately receive a successful notification.
  - If you **do not pass**, you will immediately receive an unsuccessful notification on the screen along with a diagnostic report indicating your strengths and weaknesses. Registration forms for submission to PSI to retake the examination will be available at the examination site.
- **On paper** - an official score report will be printed at the examination site.



## MASTER BARBER PRACTICAL EXAMINATION

For practical examination questions or concerns, please email [barber@psionline.com](mailto:barber@psionline.com)

Read the following instructions carefully so that you will be properly prepared for the examination.

- You are required to bring a live **MALE** model. It is your responsibility to appear at the Practical examination with a model who is at least 16 years of age. The model **CANNOT** be a student, operator, instructor, owner or manager in the field of barbering. Models may not have any past or current training in barbering. This includes training in Tennessee or any other state. **Note: each model must provide the same identification as the test candidate, (see page 5 for Required Identification for admittance to the test).**
- Your model must bring a signed parental consent form with them if they are under 18 years of age.
- Your model must be present with you at the time specified on the Admission Notice.
- Models must be appropriate for examination purposes. Models must have hair at least ½" in length and must not have any facial hair. The model must be informed and must agree to submit to all operations of the master barber exam. It is mandatory that the model signs a release form at the test site attesting to his understanding of the services to be performed. If your model does not sign, it may affect your testing session. Please make sure that your model reads and understands this *Bulletin* and the services to be performed. Models may not actively participate in any way during the examination. You may only speak to your model in order to provide directions.
- Models must leave the testing center once they have finished participating.
- A proctor will be monitoring the time during the examination. Candidates will not receive points for any activities not completed within the allotted time limits.
- During the Practical examination, you must follow all appropriate rules for patron protection that will ensure the health, safety, and welfare of the public.
- Do not place contaminated/used supplies/equipment back into kit.
- Candidates are NOT allowed to use personal timers during the examination.
- You may not observe other candidates during the examination.
- Mock products/mock chemicals should be used for the "Permanent Waving Service with Five Rods to Crown Section (using mannequin)" and "Virgin Color Application On One Quadrant (using mannequin)" sections of the examination.
- If you do NOT bring the items listed in the "Kits/Supplies and Equipment" section or bring a wrong item (e.g., real hair color or real perm solution), you will NOT receive points for completing those steps.

### KITS/SUPPLIES AND EQUIPMENT

You are responsible for bringing your own supplies. Recommended supplies include the following items:

- Spray bottle

- Cuticle oil
  - Finger bowl
  - Orangewood stick
  - Emery board or nail file
  - Cuticle cream or cuticle remover
  - Aftershave lotion or tonic
  - Nail brush
  - Nail buffer
  - alcohol
  - EPA-registered disinfectant
  - Soap
  - Towels
  - Paper towels
  - Haircutting cape
  - Can of commercial shaving cream or shaving gel
  - Applicator bowl
  - Any type of shampoo
  - Blow dryer
  - Thermal styling product
  - Spatula
  - Massage cream
  - Changeable straight razor, no blade
  - Neck strip
  - Style comb (with teeth intact)
  - Tapered comb (with teeth intact)
  - Pair of regular barber shears (NOT blending, texturizing, or serrated shears)
  - Blood spill kit (including: latex gloves, bandages, two labeled baggies for hazardous waste, antiseptic, cotton, styptic powder)
  - Haircutting clippers (adjustable clippers with no guards ONLY)
  - Edger or outliner
  - Hand sanitizer
  - Mannequin with at least 4 to 6 inch long hair (suggested: no longer than 6 inches).
  - Plastic hairclips
  - Permanent rods
  - End wraps
  - Pairs of gloves
  - Rat tail comb
  - Applicator bottle (EMPTY)
  - Color Brush
  - Vent or bristle brush
  - Shampoo cape
  - Curling Iron (electric with spring or marcel grip)
  - Large trash bag
- \*Note: There is no need to bring a wet sanitizer  
No metal combs can be used

### ITEMS SUPPLIED BY TESTING VENDOR:

- Shampoo bowls
- Hot and cold running water
- Work stations with electricity
- Chairs for candidates
- Trash cans with lids
- Brooms and dust pans
- Mannequin stand
- Wall clock





## TN MASTER BARBER FINAL PRACTICAL RATING CRITERIA

The following information will be used by examiners to grade your performance during the practical portion:

ALL PROCEDURE CRITERIA MUST BE PERFORMED IN ORDER FOR THE CANDIDATE TO RECEIVE POINTS FOR THE TASKS.

It is NOT necessary to perform additional or altered steps/tasks not listed below. Items NOT listed below are NOT rated during the examination. Candidates MUST raise their hand and the end of each section indicating completion.

### Pre-Exam Set Up and Disinfection

Time Allowed: 10 minutes

#### Safety Criteria (1 point each):

- 1) Implements and supplies are clean and bags are labeled as pre-sanitized in English ONLY
- 2) Disposes of waste material using a trash bag
- 3) Disinfects work surfaces with approved EPA-registered disinfectant
- 4) Ensures all containers remain closed when not in use
- 5) Kit must remain closed
- 6) Removes products from containers without contamination
- 7) Blood spill kit is present

### Main Topic: Main topic: Haircutting - Tapered Haircut (using live model)

*Remove a measurable amount of hair (at least 1/2 inch) throughout entire head by performing a tapered, blended haircut using clippers and shears. (No blade in razor for neck shave do NOT use guards)*

Time allowed: 45 minutes

#### Procedure Criteria (1 point each):

- 1) Sanitizes own hands with hand sanitizer
- 2) Drapes with neckstrip and cape
- 3) Uses clippers or shears to cut hair, starting at bottom of neck and moving up to crown or vice versa
- 4) Safely uses shears or clippers throughout haircut
- 5) Haircut is blended and balanced
- 6) Ensures hair is tapered at base of neck without blocking
- 7) Applies shaving cream to back of neck
- 8) Demonstrates neck shave using freehand and reverse backhand strokes
- 9) Safely palms razor
- 10) Removes excess shaving cream with towel
- 11) Applies aftershave lotion to shaved areas
- 12) Ensures at least 1/2 inch of hair is consistently cut from the head
- 13) Removes hair from model with towel (powder optional)
- 14) Removes cape from model
- 15) Cleans hair off workstation and sweeps hair from floor

#### Safety Criteria (1 point each):

- 1) Disposes of waste material using a trash bag
- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Ensures draping is maintained throughout service
- 4) Implements and supplies are clean and bags are labeled as pre-sanitized in English ONLY
- 5) Ensures tools and implements are in good working condition
- 6) Replaces contaminated items
- 7) Kit must remain closed

### Main Topic: Shampoo (using live model)

Time allowed: 10 minutes



**Procedure Criteria (1 point each):**

- 1) Sanitizes own hands with hand sanitizer
- 2) Drapes with towel, cape, towel
- 3) Performs hair and scalp analysis
- 4) Massages scalp
- 5) Gently lowers head into shampoo bowl
- 6) Asks model if water temperature is comfortable
- 7) Applies shampoo and massages scalp, temples, and neck thoroughly
- 8) Rinses shampoo thoroughly
- 9) Towel dries hair

**Safety Criteria (1 point each):**

- 1) Disposes of waste material using a trash bag
- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Ensures draping is maintained throughout service
- 4) Ensures all containers remain closed when not in use
- 5) Kit must remain closed
- 6) Removes products from containers without contamination

If model desires, candidate may dry model's hair

Time allowed: 5 minutes

Unscored

**Main Topic: Shaving (using live model; mock shave)**

*Perform a mock shave using a straight razor without the blade or guard.*

Time allowed: 20 minutes

**Procedure Criteria (1 point each):**

- 1) Sanitizes own hands with hand sanitizer to include the wrist
- 2) Covers headrest with paper towel/towel
- 3) Drape covers model's clothing, ensuring cape does not touch the skin
- 4) Lays residue towel across chest
- 5) Lathers face using fingertips in a circular motion
- 6) Wrings out wet towel thoroughly and tests for temperature
- 7) Places steam towel on face such that nose is not covered
- 8) Removes lather with towel in one continuous motion
- 9) Re-lathers face using fingertips in a circular motion
- 10) Stretches skin while shaving
- 11) Uses lead point of razor while performing strokes
- 12) Demonstrates freehand stroke on cheek
- 13) Demonstrates backhand stroke on cheek
- 14) Demonstrates freehand stroke on upper lip
- 15) Demonstrates freehand stroke below jawbone
- 16) Demonstrates reverse freehand stroke from neck to jawbone
- 17) Demonstrates backhand stroke on sideburn
- 18) Demonstrates freehand stroke from sideburn to cheek
- 19) Demonstrates backhand stroke on upper lip
- 20) Demonstrates backhand stroke from jawbone to cheek
- 21) Demonstrates reverse freehand stroke from neck to jawbone
- 22) Demonstrates freehand stroke across the chin
- 23) Demonstrates freehand stroke from chin to Adam's apple
- 24) Demonstrates reverse freehand stroke from bottom of neck to Adam's apple
- 25) Demonstrates reverse freehand stroke under lower lip

- 26) Places steam towel on face such that nose is not covered
- 27) Removes all traces of shaving cream

**Safety Criteria (1 point each):**

- 1) Disposes of waste material using a trash bag
- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Ensures draping is maintained throughout service
- 4) Implements and supplies are clean and bags are labeled as pre-sanitized in English ONLY
- 5) Ensures all containers remain closed when not in use
- 6) Removes products from containers without contamination
- 7) Replaces contaminated items
- 8) Kit must remain closed

**Main Topic: Facial Treatment (using live model)**

*Apply massage cream and demonstrate facial manipulations (choose one of the following: petrissage, effleurage, or tapotement).*

**Time allowed: 20 minutes**

**Procedure Criteria (1 point each):**

- 1) Sanitizes own hands with hand sanitizer to include the wrist
- 2) Covers headrest with a towel, paper towel, and plastic cap
- 3) Places cape over torso
- 4) Drapes the neck with a towel so skin is not touching cape
- 5) Transports massage cream to hand with clean spatula
- 6) Applies massage cream with hands ensuring all areas are covered
- 7) Completes either effleurage, petrissage or tapotement manipulations while maintaining continuous contact
- 8) Removes massage cream using a steam towel in one continuous motion
- 9) Applies astringent, freshener, or toner

**Safety Criteria (1 point each):**

- 1) Disposes of waste material using a trash bag
- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Replaces contaminated items
- 4) Ensures all containers remain closed when not in use
- 5) Kit must remain closed

**Main Topic: Plain Manicure on Index and Middle Fingers of One Hand (using live model)**

**Time allowed: 15 minutes**

**Procedure Criteria (1 point each):**

- 1) Sanitizes own hands and model's hands with hand sanitizer
- 2) Shapes nails with file without filing too deep into the corners
- 3) Immerses nails in finger bath
- 4) Applies cuticle cream/remover
- 5) Safely pushes back cuticles with cuticle pusher/orangewood stick
- 6) Gently cleans under free edges of nails and dries hands with a towel
- 7) Buffs nail with a buffer
- 8) Applies cuticle oil

**Safety Criteria (1 point each):**

- 1) Disposes of waste material using a trash bag

- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Removes products from containers without contamination
- 4) Replaces contaminated items
- 5) Ensures all containers remain closed when not in use
- 6) Kit must remain closed

**Main Topic: Permanent Waving Service (using mannequin)**

*Wrap 5 rods in the center back of crown section area and apply mock chemical waving solution. Protective gloves are not necessary for sectioning and wrapping.*

**Time Allowed: 15 minutes**

**Procedure Criteria (1 point each):**

- 1) Sanitizes own hands with hand sanitizer
- 2) Applies chemical draping using towel, chemical cape, and towel
- 3) Sections hair, ensuring section is not wider than length of rods
- 4) Subsections hair in sections equal to diameter of rods
- 5) Spreads hair evenly across end papers of 5 rods
- 6) Spreads hair evenly around 5 rods
- 7) Extends end papers beyond hair ends
- 8) Maintains consistent rod/base relationship (all on or half off)
- 9) Wraps rods for proper tension (without picks) ensuring proper band placement
- 10) Applies protective cotton around wrapped section
- 11) Saturates hair with waving lotion, safely ensuring excess lotion does not remain on skin (wears protective gloves)
- 12) Demonstrates test curl to confirm curl development

**Safety Criteria (1 point each):**

- 1) Disposes of waste material using a trash bag
- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Ensures draping is maintained throughout service
- 4) Implements and supplies are clean and bags are labeled as pre-sanitized in English ONLY
- 5) Uses a clean towel for entire procedure
- 6) Replaces contaminated items
- 7) Ensures all containers remain closed when not in use
- 8) Kit must remain closed

**Main Topic: Virgin Color Application On One Quadrant (using mannequin)**

*Complete virgin color on one quadrant.*

**Time allowed: 20 minutes**

**Procedure Criteria (1 point each):**

- 1) Sanitizes own hands with hand sanitizer
- 2) Wears protective gloves throughout chemical services
- 3) Divides hair into 1/4 to 1/2 inch subsections
- 4) Applies color to three 1/4 to 1/2 inch subsections using tint bottle/brush
- 5) Saturates hair in three subsections with color from scalp to ends
- 6) Ensures no chemical products touch client's skin or ears

**Safety Criteria (1 point each):**

- 1) Disposes of waste material using a trash bag
- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Ensures draping is maintained throughout service
- 4) Implements and supplies are clean and bags are labeled as pre-sanitized in English ONLY

- 5) Replaces contaminated items
- 6) Removes products from containers without contamination
- 7) Ensures all containers remain closed when not in use
- 8) Kit must remain closed

**Main Topic: Removes Product from Hair (using mannequin)**

**Time allowed: 5 minutes**

**Unscored**

**Main Topic: Thermal Hairstyling With Three Curls on the TOP of the Mannequin (demonstrating use of hair dryer and curling iron)**

*Blow dries wet hair and completes 3 horizontal curls on top center section of hair beginning at front hair line, using curling iron.*

**Time allowed: 15 minutes**

**Procedure Criteria (1 point each):**

- 1) Sanitizes own hands with hand sanitizer
- 2) Drapes with neckstrip and cape
- 3) Applies thermal styling product evenly throughout top center section
- 4) Blow dries top center section of hair safely in direction away from the scalp, ensuring the hair is tangle-free using vented/round brush
- 5) Sections hair from one to three inches wide. Subsections are equal to the diameter of the curling iron
- 6) Tests iron for proper temperature by clamping down on neckstrip or tissue paper
- 7) Protects the scalp with a comb
- 8) Manipulates iron to form a base
- 9) Demonstrates on-base curl
- 10) Demonstrates half off-base curl
- 11) Demonstrates off-base curl
- 12) Ensures smooth, open curl formation without securing with clips

**Safety Criteria (1 point each):**

- 1) Disposes of waste material using a trash bag
- 2) Ensures workstation remains sanitary by changing towels when soiled, cleaning spills, and maintaining sanitary implements/materials throughout service
- 3) Ensures draping is maintained throughout service
- 4) Implements and supplies are clean and bags are labeled as pre-sanitized in English ONLY
- 5) Uses a clean towel for entire procedure
- 6) Replaces contaminated items
- 7) Ensures all containers remain closed when not in use
- 8) Kit must remain closed

**End of Exam Disinfection**

**Time Allowed: 10 minutes**

**Safety Criteria (1 point each):**

- 1) Removes cape
- 2) Disposes of used towel(s), cape(s), neckstrip(s), and glove(s)
- 3) Disinfects work surfaces with approved EPA-registered disinfectant
- 4) Sanitizes own hands with hand sanitizer
- 5) Sanitizes workstation, area, chair, and mirror
- 6) Removes all supplies, materials, and personal belongings

**Time for complete practical: 3 hours and 10 minutes**



## SCORING PROCEDURE\*\*

The passing score for the entire practical portion is 70%.

Practical Component	Weight
Pre-exam Set Up and Disinfection	4%
Haircutting—Tapered Haircut (Using a Live Model)	
•Procedure Criteria	9%
•Safety Criteria	4%
Shampoo (Using a Live Model)	
•Procedure Criteria	5%
•Safety Criteria	4%
Shaving (Using a Live Model)	
•Procedure Criteria	16%
•Safety Criteria	5%
Facial Treatment (Using a Live Model)	
•Procedure Criteria	5%
•Safety Criteria	3%
Plain Manicure on Index & Middle Fingers of One Hand (Using a Live Model)	
•Procedure Criteria	5%
•Safety Criteria	4%
Permanent Waving Service with Five Rods to Crown Section (Using a Mannequin)	
•Procedure Criteria	7%
•Safety Criteria	5%
Virgin Color Application On One Quadrant (Using a Mannequin)	
•Procedure Criteria	4%
•Safety Criteria	5%
Thermal Hairstyling with Three Curls on Top (Using a Mannequin)	
•Procedure Criteria	7%
•Safety Criteria	5%
End of Exam Disinfection	4%
<b>TOTAL</b>	<b>100%</b>

\*\*Percentage may not total 100 percent due to rounding.

PICTURES ILLUSTRATING SELECTED PRACTICAL EXAM REQUIREMENTS:

On (left), Half (middle), and Off (right) Base Curl Placements



Tapered Haircut (two pictures below)



Grip for Razor



Grip for Shears





# TENNESSEE BARBER EXPOSURE INCIDENT (BLOOD SPILL) PROCEDURES

## CANDIDATE SUSTAINS EXPOSURE INCIDENT:

1. Candidate MUST immediately stop the service.
2. Stop the bleeding by applying pressure to the area with a clean absorbent material (Cotton ball or piece of gauze)
3. Bring your Exposure Incident (Blood Spill) Kit to the Exposure Incident (Blood Spill) procedure area/workstation.
4. When the bleeding has stopped, clean the injured area with an antiseptic wipe
5. Bandage the cut with an adhesive bandage to completely cover cut
6. Cover bandaged cut with finger cot / glove
7. Using disinfectant clean Exposure Incident (Blood Spill) procedure area/workstation
8. Double bag soiled materials such as wipes or cotton balls and any contaminated items in a bag labeled as BioHazard
9. Sanitize hands
10. Return to workstation

## MODEL SUSTAINS EXPOSURE INCIDENT:

1. Candidate MUST immediately stop the service
2. Wearing gloves, stop the bleeding by applying pressure to the area with a clean absorbent material (Cotton ball or piece of gauze)
3. When the bleeding has stopped, clean the injured area with an antiseptic wipe
4. Bandage the cut with an adhesive bandage to completely cover cut
5. Double bag soiled materials such as gloves, wipes or cotton balls and any contaminated items in a bag labeled as BioHazard
6. Sanitize hands
7. Continue service



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## IMPORTANT INFORMATION WHEN SENDING THE APPLICATION TO PSI

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SEND APPLICATION, AGE AND EDUCATION PROOF TO:  
PSI \*\* ATTN: TN COS \*\* 3210 E TROPICANA \*\* LAS VEGAS, NV 89121  
(800) 733-9267 \*\* FAX (702) 932-2666

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Before sending the application to PSI, you **MUST** have the following documentation attached.

- Copy of signed Social Security Card.
- Copy of Driver's License or Birth Certificate.
- Copy of High School Transcripts or GED.  
*Proof that the applicant has completed at least two (2) years of high school, or completed and passed the General Education Development test with a score of at least thirty-eight (38);*
- Original Record of Completion (only required if you are a transfer student or attended more than one school).
- Documentation of name change, if applicable (Marriage certificate, legal court documents, etc.).



APPLICATION FOR EXAMINATION

SEND APPLICATION, AGE AND EDUCATION PROOF TO:
PSI \*\* ATTN: TN COS \*\* 3210 E TROPICANA \*\* LAS VEGAS, NV 89121
(800) 733-9267 \*\* FAX (702) 932-2666

ATTACH PHOTO

EXAMINATION (PLEASE CHECK):

- checkbox MASTER BARBER checkbox BARBER TECHNICIAN
checkbox THEORY AND PRACTICAL checkbox THEORY ONLY checkbox PRACTICAL ONLY

AFFIDAVIT

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

Signature of Applicant

I hereby swear or affirm that the statements on this form are true and accurate to the best of my knowledge and belief.

Subscribed in my presence and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public

My commission expires \_\_\_\_\_ Notary Public

I hereby submit my qualifications and make application for license to practice in the State of Tennessee by Examination under the Barber Law [T.C.A. 62-3-110(b)(1)-(4)]. Please send my examination notification and results to:

SOCIAL SECURITY NUMBER \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Attach a copy of your SS Card)

NAME \_\_\_\_\_ LAST MIDDLE FIRST

ADDRESS \_\_\_\_\_ STREET CITY STATE ZIP CODE

PHONE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ AGE \_\_\_\_\_ (Attach proof of age) AREA CODE

EMAIL \_\_\_\_\_ @ \_\_\_\_\_

PHOTOSTATIC COPY OF DRIVERS LICENSE, OR BIRTH CERTIFICATE, AND PHOTOSTATIC COPY OF CERTIFIED HIGH SCHOOL TRANSCRIPT, OR GED MUST BE SUBMITTED OR YOUR APPLICATION WILL BE DENIED!

NAME OF HIGH SCHOOL ATTENDED \_\_\_\_\_ HIGHEST GRADE COMPLETED \_\_\_\_\_

ADDRESS OF HIGH SCHOOL \_\_\_\_\_ G.E.D. TEST SCORE \_\_\_\_\_

NAME OF BARBER SCHOOL ATTENDED FOR LARGEST PERCENT OF HOURS \_\_\_\_\_

ADDRESS \_\_\_\_\_ STREET CITY STATE ZIP PHONE \_\_\_\_\_ AREA CODE

NAME OF OTHER BARBER SCHOOLS ATTENDED \_\_\_\_\_

HAVE YOU EVER TAKEN OR APPLIED FOR THIS EXAMINATION IN TENNESSEE BEFORE? checkbox YES checkbox NO If yes, when \_\_\_\_\_

HAVE YOU EVER HELD A BARBER TECHNICIAN, MASTER BARBER, OR INSTRUCTORS LICENSE IN TENNESSEE OR IN ANY OTHER STATE? checkbox YES checkbox NO If yes, which state \_\_\_\_\_ If yes, what is your FILE# \_\_\_\_\_



HAS ANY DISCIPLINARY ACTION EVER BEEN TAKEN AGAINST YOU BY ANY STATE BOARD OF BARBER EXAMINERS  YES  NO  
If yes, please explain\_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED, FORFEITED BOND, OR ARE CURRENTLY ON PROBATION FOR ANY FELONY?  YES  NO  
If yes, give details on a separate sheet of paper for each offense. Include: date, place, charge, and action taken.

ARE YOU A UNITED STATES CITIZEN  YES  NO

DO YOU HAVE A GREEN CARD/PASSPORT  YES  NO

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### CERTIFICATION OF EDUCATION

This portion is to be completed by an authorized representative of the school of barber from which the student graduated or last attended.

I, \_\_\_\_\_, being a duly authorized representative of  
Instructor or Manager

\_\_\_\_\_ do hereby certify that  
Name of School

\_\_\_\_\_ attended said school of  
Name of Applicant

Barber from \_\_\_\_\_ until \_\_\_\_\_ and accumulated \_\_\_\_\_ hours.  
month/day/year month/day/year

Applicant also attended the following barber school(s):

SCHOOL NAME/ADDRESS	ENROLLMENT PERIOD	HOURS EARNED
_____	month/day/year - month/day/year	_____
_____	month/day/year - month/day/year	_____
_____	month/day/year - month/day/year	_____

ALL OFFICIAL NOTARIZED TRANSFER DOCUMENTATION IS ATTACHED. Applicant has completed and passed the following curriculum, has attained the age of 16, and has completed at least ten (10) high school credits (10<sup>th</sup> grade) or equivalent (GED). An Original Record of Completion/Withdrawal Form is required from each transferred school attended. These must be filled out completely, with from-until, including month/day/year completed.

Check One

- COSMETOLOGIST     SHAMPOO TECH     NATURAL HAIR STYLIST     HIGH SCHOOL LEVEL: 1 2 3 4 (circle)  
 MANICURIST     AESTHETICIAN     GED SCORE: \_\_\_\_\_  
 OTHER: \_\_\_\_\_

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### AFFIDAVIT

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

I do hereby swear or affirm that this student has completed the full curriculum as prescribed by the Tennessee State Board of Barber Examiners and is qualified for examination. Applicant has an accumulated total of \_\_\_\_\_ hours.

\_\_\_\_\_  
Signature of Instructor/Manager

Subscribed in my presence and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public

My commission expires \_\_\_\_\_  
\_\_\_\_\_  
Notary Public





# TENNESSEE MASTER BARBER EXAMINATION REGISTRATION FORM

Before you begin. . .

Read the Candidate Information Bulletin before filling out this registration form. You must provide all information requested and submit the appropriate fee. PLEASE TYPE OR PRINT LEGIBLY. Registration forms that are incomplete, illegible, or not accompanied by the proper fee will be returned unprocessed. Registration fees are not refundable or transferable.

1. Legal Name: \_\_\_\_\_  
Last Name First Name Middle Name

2. Social Security: [ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ] (FOR IDENTIFICATION PURPOSES ONLY)

3. Mailing Address: \_\_\_\_\_  
Number, Street (Must be a physical address, PO Boxes are NOT accepted) Apt/Ste

\_\_\_\_\_  
City State Zip Code

4. Telephone: Home \_\_\_\_\_ - \_\_\_\_\_ Office \_\_\_\_\_ - \_\_\_\_\_

5. Email: \_\_\_\_\_@\_\_\_\_\_

6. Examination: (Check one)
- Master Barber Theory Portion only (\$70)
  - Master Barber Practical Portion only (\$70)
  - Master Barber Reinstatement (\$70)
  - FIRST TIME
  - Cancel and Reschedule Fee (\$25)
  - RETAKE

7. Total Fees Included: \_\_\_\_\_ (Money Order, Cashier's Check, MasterCard or VISA are accepted. Make payment payable to "PSI" and write the applicant's social security number on the form of payment). Personal and company checks are not accepted.

Credit card (MasterCard or VISA) payment accepted for phone or fax registrations only. (Check One):  MC  VISA

Card No: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card Verification No: \_\_\_\_\_  
*For your security, PSI requires you to enter the card identification number located on your credit card. The card identification number is located on the back of the card and consists of the last three digits on the signature strip.*

Cardholder Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

8. I am enclosing a Special Arrangement Request letter and required documentation.  Yes  No

9. Affidavit: I certify that the information provided on this registration form (and/or telephonically to PSI) is correct. I understand that any falsification of information may result in denial of licensure. I have read and understand the examination information bulletin.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

IF YOU ARE REGISTERING BY MAIL OR FAX, SIGN AND DATE THIS REGISTRATION FORM ON THE LINES PROVIDED.  
Complete and forward this registration form with the applicable examination fee to:  
PSI Services LLC \* ATTN: Examination Registration TN BARBER  
3210 E Tropicana \* Las Vegas, NV \* 89121  
Fax (702) 932-2666 \* (800) 733-9267 \* TTY (800) 735-2929  
[www.psiexams.com](http://www.psiexams.com)

If you are using a live model, you MUST bring this form to your Practical examination. If your model is under the age of 18, this form MUST be completed and signed by the model's parent or legal guardian and presented on the day of your Practical examination. If you do not have a completed form at the time of the examination, you will not be allowed to take the examination and you will forfeit your fees.

### Release of Liability & Indemnity Agreement

This release of liability and indemnity agreement is being entered into so that Psychological Services, Inc. ("PSI") will permit me to participate as a live model in connection with the Tennessee Barber practical skills examinations conducted at \_\_\_\_\_ (the "Event").

**I HEREBY ACKNOWLEDGE THE INHERENT RISKS OF PARTICIPATING AS A LIVE MODEL FOR A PERSON DEMONSTRATING BARBER SKILLS.** Participation in any such activity necessarily involves risks of injury. I realize the risks include, but are not limited to: allergic reactions; infection; negligence by others including, without limitation, barber personnel; inattention of others; misuse of supplies or equipment; equipment that may be or become damaged; and accidents that may or may not be foreseeable. I acknowledge that the above list is not inclusive of all possible risks associated with such activities and I agree that this list in no way limits the extent or reach of this release. **I VOLUNTARILY ASSUME ALL RISKS, WHETHER FORESEEABLE OR NOT, WITH FULL KNOWLEDGE AND APPRECIATION OF THE DANGER AND RISK INVOLVED.**

I acknowledge that no representations or warranties of any kind whatsoever have been made to me regarding my qualifications or ability to participate in the Event, or regarding any of the services to be performed in connection with the Event. I acknowledge that PSI does not supervise barber test activities, including without limitation, at the Event.

**RELEASE AND INDEMNITY:** I voluntarily agree to assume all risk of personal injury, including paralysis and death, and damages that may occur arising out of or relating to the Event. I, ON BEHALF OF MYSELF AND MY SPOUSE, FAMILY, ASSIGNS, HEIRS, REPRESENTATIVES, EXECUTORS, AND ADMINISTRATORS, HEREBY KNOWINGLY AND INTENTIONALLY WAIVE AND RELEASE, HOLD HARMLESS, AND AGREE TO DEFEND AND INDEMNIFY PSI, ITS SUCCESSORS, ASSIGNS, OFFICERS, EMPLOYEES, AFFILIATED ORGANIZATIONS AND AGENTS, AND EACH OF THEM, FROM ALL LIABILITIES, CLAIMS, DEMANDS, LOSSES, COSTS AND EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES, ARISING BY REASON OF ANY SUCH PERSONAL INJURY, DAMAGE, PARALYSIS, OR DEATH THAT MAY RESULT. THIS RELEASE SHALL BE EFFECTIVE EVEN IF THE LOSS, DAMAGE OR INJURY WAS NOT FORESEEABLE OR RESULTS OR HAS RESULTED FROM THE ACTIVE OR PASSIVE NEGLIGENCE, WRONGFUL ACTS, OMISSIONS, BREACH OF WARRANTY OR STRICT TORT LIABILITY OF PSI OR THE OTHER PARTIES RELEASED.

I UNDERSTAND THAT I AM NOT TO ASSIST OR AID THE BARBER EXAMINEE IN ANY WAY IN CONNECTION WITH THE EXAMINATION AND THAT DOING SO WILL INVALIDATE A CANDIDATE'S EXAMINATION RESULTS.

I understand that this release is a contract. I expressly state that I have read, understand and am familiar with all its provisions and that I sign it of my own free will. I further expressly agree that this release, waiver and indemnification agreement is intended to be as broad and as inclusive as is permissible under the laws of the State of California and that if any portion of this agreement is held to be invalid, the balance shall, notwithstanding, continue in full force and effect.

Live Model

Parent or Legal Guardian (if under the age of 18)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

(Please Print)

(Please Print)

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

PSI Services LLC  
3210 E Tropicana  
Las Vegas, NV 89121