

# Design LINES

Tennessee Department of Commerce and Insurance

Spring/Summer 2010

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## Does the Board Have Your E-Mail Address?

If you are receiving a hard copy of this newsletter, then the Board does not have your e-mail address. If you would like to receive the newsletter electronically, please subscribe. You will be prompted to enter your name, e-mail address, registration number and profession.



## — UPCOMING — RULEMAKING HEARING

**T**here will be a hearing before the Tennessee State Board of Architectural and Engineering Examiners in Room 160 of the Davy Crockett Tower, located at 500 James Robertson Parkway in Nashville, Tennessee at 9:00 a.m. (Central Time) on Thursday, August 12, 2010, to hear public comments on the following proposed rule changes:

1. **Rule 0120-01-10 Education and Experience Requirements**—Engineer is amended to state that an applicant's engineering experience must be obtained after graduation with the qualifying degree and completed by the date of the examination.
2. **Rule 0120-02-08 Seals** is amended to require registrants to include a notation below the seal noting the expiration date of the registrant's certificate of registration. Also, the rule's definition of responsible charge is amended to allow contributions of information or predrawn detail items or detail units
3. **Rule 0120-02-09 Civil Penalties** is amended to include a civil penalty of \$50-1,000 for failure to notify the Board of a change in mailing address within thirty (30) days, as required by rule 0120-01-.27. This penalty would only be assessed in cases where the respondent is being disciplined for other violations. The rule is also amended to include a civil penalty of \$500-1,000 for failure to file a firm disclosure form, as required by T.C.A. § 62-2-601.

that are incidental to and intended to be integrated into a registrant's technical submissions if they are from trusted sources, are subject to appropriate review, and are then coordinated and integrated into the design by the registrant. The definition is also amended to allow the provisions of the definition to be met using remote electronic or communication means.

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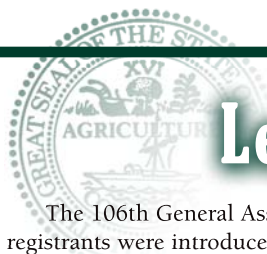
## NEWS FROM THE STATE FIRE MARSHAL'S OFFICE

### Portal Phase II will Enhance Design Community's SFMO Communications



At the State Fire Marshal's Office (SFMO) we are pleased with the response to Phase I of our electronic plans submittal project. We will be implementing changes from our new rules effective June 28, and deploying an updated version, Phase II, this fall. The goal of Phase II is to improve the overall user experience by giving you more options and more access to information. New features include automatically saving user-entered information, online status updates, the ability to download approved plans and other documents from the portal, and the ability to pay outstanding fee balances online.

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# Legislative Wrap-Up

## WHEN'S THE LAST TIME YOU UPDATED YOUR FIRM DISCLOSURE?

Tennessee Code Annotated § 62-2-601 requires all corporations, partnerships or firms offering architectural, engineering or landscape architectural services to the public to file a disclosure form with the Board listing all principals and officers and the principal or officer in responsible charge of the firm's practice in Tennessee. The law requires firms to advise the Board in writing within sixty (60) days of any change of status.

If your firm has never filed a disclosure form with the Board, and your firm is offering services to the public in Tennessee, please file a disclosure form immediately! The form is available on the Board's website ([http://www.tn.gov/commerce/boards/a\\_e/](http://www.tn.gov/commerce/boards/a_e/)) under "Corporations, Partnerships and Firms." If you are unsure if your firm has filed a disclosure form, you can check at <http://verify.tn.gov/>. However, if you are unsure if one has been filed, then this is probably an indicator that you need to file an updated disclosure form. Since firms are not licensed and do not renew, disclosure forms are, unfortunately, rarely updated. If your firm has not filed an updated form in several years, you are urged to file a new form as soon as possible. It is unlikely that your firm has not had some change in principals and officers since the disclosure was originally filed, especially during the recent economic downturn. Also, if you filed a disclosure form in the past, but your firm is now closed or no longer offering services in Tennessee, please notify the Board of that change, as well. The Board takes this requirement seriously, and is considering a rule change that would give the Board specific authority to assess a civil penalty of \$500-1,000 for failure to file or update a disclosure form.

Disclosure forms, notifications, and firm-related inquiries may be directed to Ms. Cindy Toombs at [cynthia.toombs@tn.gov](mailto:cynthia.toombs@tn.gov). The Board appreciates your cooperation in this matter. ■

The 106th General Assembly has now ended. Several bills impacting the Board and its registrants were introduced, including:

- Senate Bill (SB) 0059/House Bill (HB) 0867, which amended TCA § 62-2-102 to exempt certain signs from the requirement to have plans and specifications prepared by a registered architect or engineer. This bill passed and became Public Chapter 268 (see the article in the Spring/Summer 2009 newsletter for more information).
- SB 1916/HB 1420, which establishes a licensing program for soil scientists. This bill passed and became Public Chapter 1032. The new law states that it does not attempt to infringe upon the practice of engineering by licensed professional engineers.
- SB 2078/HB 2016, and SB 3642/HB 3746, which would have amended the law to regulate the practice of interior design (our current statute only regulates use of the title "registered interior designer"). The Board voted to oppose this legislation, which did not become law.
- The Board's sunset legislation (SB 2428/HB 2593), which would have extended the Board (as amended) for three years, did not pass due to differences between the House and Senate versions. However, it is anticipated that the Board will be extended next year.
- SB 2691/HB 2686, which would have amended TCA § 62-2-401 to allow individuals with engineering technology degrees to sit for the Principles and Practice of Engineering exam. The Board voted to oppose this legislation, which did not become law.
- SB 3070/HB 2754, which allows architects, engineers or contractors to provide construction management or advisor services for schools. The Board supported this legislation, which passed and became Public Chapter 755.
- SB 3819/HB 3465, which specifies that registration requirements for using the terms "engineer" or "engineering" do not apply to any person in business in this state in 1998 for the sole purpose of manufacturing and distributing Federal Aviation Administration-approved avionics equipment. This bill passed and became Public Chapter 945. ■

## ENERGY EFFICIENT SCHOOLS INITIATIVE



The Energy Efficient Schools Council Fund was established with \$90 million of lottery funds. The Energy Efficient Schools Council (Council) allotted funds to every school district in Tennessee based upon \$22 per student for grant incentives and \$66 per student for loans. Repayments on loans will establish a sustainable revolving loan fund for future projects and assistance.

The Council has approved prescriptive grant incentive applications for lighting, HVAC, kitchen equipment, motors and drives. Custom project applications can be submitted for measures such as energy management control systems. The Council is finalizing loan documents and a process to award and service the loans.

There is no deadline for project applications and a list of approved projects, applications, and other resources are available at [www.tn.gov/eesi](http://www.tn.gov/eesi). EESI staff should be contacted for application guidance as soon as projects are identified. Projects must be approved before equipment is purchased. Equipment specifications must be submitted with applications to ensure that minimum standards are met.

Schools need assistance with lighting surveys and equipment specification; design and specification of HVAC equipment and controls; and, completing custom applications for energy management control systems including calculating energy savings. Schools also need assistance with presentations to school boards and funding bodies relating to life cycle cost and funding capital projects through utility savings.

Schools also need assistance tracking energy use. EESI provides limited assistance to populate Energy Star Portfolio Manager. Schools have measured ten to fifteen percent energy savings when actively promoting energy conservation. EESI supports energy management education and training.

EESI will continue to fund capital projects but has plans to also provide energy management and commissioning services. EESI received a \$3 million federal geothermal grant to assist a few schools in completing their projects. EESI has awarded approximately \$9 million in grant incentives and has calculated over \$2 million in annual utility savings from these approved projects.

For more information, including how to contact EESI, please visit [www.tn.gov/eesi](http://www.tn.gov/eesi).

**Editor's note:** Architect Board member Rick Thompson serves on the Energy Efficient Schools Council, and architect Board member James Hastings serves on the EESI Technical Advisory Committee. ■

## Formal Disciplinary Actions Taken by the Board

*Bernie D. Auld, P.E. #19121  
Hermitage, Tennessee*

**VIOLATION:** Practiced engineering on an expired certificate of registration. Tenn. Code Ann. §§ 62-2-101 and 62-2-105.

**PENALTY:** \$1,500 civil penalty.

**FINAL ORDER:** February 18, 2010

*Jerry Firestone, Nonregistrant  
Noblesville, Indiana*

**VIOLATION:** Unlicensed practice of architecture. Tenn. Code Ann. §§ 62-2-101 and 62-2-105.

**PENALTY:** \$1,000 civil penalty.

**CONSENT ORDER:** March 23, 2010

*S. Berry Jones, R.A. #18938  
Memphis, Tennessee*

**VIOLATION:** Practiced architecture on an expired certificate of registration. Tenn. Code Ann. §§ 62-2-101 and 62-2-105.

**PENALTY:** \$500 civil penalty.

**CONSENT ORDER:** March 4, 2010

*Allen Smartt Ramsey, P.E. #104972  
Gallatin, Tennessee*

**VIOLATION:** Practiced engineering on an expired certificate of registration. Tenn. Code Ann. §§ 62-2-101 and 62-2-105.

**PENALTY:** \$2,000 civil penalty.

**FINAL ORDER:** February 18, 2010

*Patrick L. Tichenor, P.E. #19631  
Nashville, Tennessee*

**VIOLATION:** Practiced engineering on an expired certificate of registration. Tenn. Code Ann. §§ 62-2-101 and 62-2-105.

**PENALTY:** \$1,500 civil penalty.

**CONSENT ORDER:** March 30, 2010



### Robert G. Campbell, PE (1939-2010)

The Board was saddened to hear that Board Chair Bob Campbell, PE, of Knoxville, Tennessee, passed away on Thursday, March 25, 2010. He was first appointed to the Board of Architectural and Engineering Examiners on January 9, 2004, and was completing his second term on the Board. Mr. Campbell served as Chair of the Board from July 21, 2005, to June 30, 2006, and again from July 1, 2009, until his passing.

Mr. Campbell received his B.S. in Civil Engineering from Tennessee Tech, and a M.S. in Civil Engineering from the University of Tennessee. After working for the Tennessee Department of Transportation for several years, he founded Robert G. Campbell and Associates, a consulting engineering firm in Knoxville. Mr. Campbell was active in the Tennessee Society of Professional Engineers (TSPE) and the American Council of Engineering Companies of Tennessee (ACEC-TN), having served as Knoxville Chapter President of TSPE and President of ACEC-TN. He also served as a member and Chairman of the ACEC-TN Transportation Committee. During his tenure on the Board of Architectural and Engineering Examiners, Mr. Campbell was active in the National Council of Examiners for Engineering and Surveying (NCEES), and he was serving as a member of the Committee on Examinations for Professional Engineers at the time of his passing. However, his interests extended beyond engineering. He was an active member of Norwood Baptist Church, and served as Treasurer of the Knox County Baptist Association as well as a member of the Tennessee Baptist Convention State Executive Board. He was also a devoted husband, father and grandfather.

Mr. Campbell's wisdom and sense of humor will be missed by the Board, Board Staff and all who knew and loved him.

### Henry Earl Thompson, PE (1933-2010)

Former Board member Henry Earl Thompson, PE, of Jackson, Tennessee also passed away on Thursday, March 25, 2010. He served on the Board of Architectural and Engineering Examiners from

approximately 1978-1981, and served as Secretary of the Board in 1980-81.

Mr. Thompson received his B.S. in Civil Engineering from the University of Tennessee at Knoxville, and a M.S. in Structural Engineering from the University of Illinois. He co-founded TLM Associates in 1962, retiring in 1995. He later established Thompson Development Company, retiring from there in 2001. He was a licensed engineer and surveyor in thirty-two states.

Mr. Thompson developed and patented a dust collection system for steel mills, as well as developing a manufacturing system for the design and processing of ceramic tile. He was the lead engineer on the construction of the Liberty Bowl Stadium in Memphis, as well as numerous bridges throughout the area.

The Board and Staff extend our sympathies to the family and friends of Mr. Thompson.

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*The Board and Staff wish to extend our sympathies to the families and friends of these individuals who have honored their professions:*

#### ARCHITECTS

Farmer, Daniel P., #18557  
Fish, Carlton T., #12825  
Rader, Ryan Richmond, #102446  
Riesberg, William F., #11750  
Stallings, Jerry W., #101666

#### ENGINEERS

Bausell, Robert B., #6443  
Cate, James P., #7076  
Corley, James H., Jr., #8324  
Ellis, James W., #7991  
Hinkle, David W., #112491  
Hunter, Charles E., #9090  
Hutchison, Earl C., #3333  
Jones, Samuel Leary, #1264  
Maddux, James E., Jr., #11305  
McAteer, Thomas W., #15921  
Mignogna, William G., #101537  
Miller, David Scott, #103089  
Scott, Robert P., Jr., #4955  
Simmons, Scott A., #104531  
Urelius, Dwight E., #20144

#### REGISTERED INTERIOR DESIGNERS

Cox, Rita Diane (McGarrity), #79

If you have a name that should be recognized in this section, please contact the Board office.



# Information On Examinations



The Board would appreciate your sharing information about these professional examinations with interns in your office.

## ARCHITECTURE

Information about the Architect Registration Examination (ARE) and free practice software are available at the National Council of Architectural Registration Boards' (NCARB's) web site: [www.ncarb.org](http://www.ncarb.org).

Interns wishing to sit for the ARE before completing the Intern Development Program (IDP) must file an application with the Board and request that NCARB transmit a record summary to the Board office confirming that they have enrolled in IDP. Applicants applying for early ARE eligibility must also submit transcripts. Upon completion of IDP, a complete NCARB record must be transmitted to the Board and references must be submitted before registration may be granted.

### Exam Results (12/15/09-6/14/10)

	Total	Pass	% Pass
Constr. Doc. & Services	34	26	76%
Prog., Planning & Practice	25	16	64%
Structural Systems	26	14	54%
Bldg. Design & Const. Sys.	20	15	75%
Schematic Design	32	27	84%
Site Planning & Design	24	16	67%
Building Systems	22	16	73%

## ENGINEERING

### • Fundamentals of Engineering Examination—

Application Deadlines:

	Seniors*	Non-seniors**
Spring Exam	February 1	January 1
Fall Exam	August 15	August 1

\*Engineering students with senior status in the engineering curriculum.

\*\*Those who have already been awarded an undergraduate degree in engineering.

The FE exam will be administered in Chattanooga, Cookeville, Nashville, Knoxville, Martin, and Memphis on:

October 30, 2010  
April 9, 2011

### • Principles and Practice of Engineering Examinations—

The application deadline for new applicants for the spring Principles and Practice of

Engineering (P&P) exam is December 1. The fall deadline is June 15. All supporting documents (references, transcripts, etc.) are due in the Board office within thirty (30) days after the application deadline. The exam will be given in Nashville, Knoxville, and Memphis on:

October 29, 2010  
April 8, 2011

To facilitate scheduling of the P&P exams, retake requests and fees should be received by the Board office by February 1 for the spring exam and September 1 for the fall exam. Registrants wishing to take other exam disciplines must submit an application to add an exam discipline (available at the Board's website) with the appropriate exam fee by January 1 for the spring exam and August 1 for the fall exam. The examination fee is currently \$265, and the Structural II exam fee is \$755. Those wishing to take the Structural II exam must already be registered either by taking the Civil or Structural I exams as the basis for registration. A new 16-hour Structural PE exam will replace the current Structural I and Structural II exams in April 2011.

Following approval by the Tennessee Board to sit for an exam, applicants must register with NCEES at [www.ncees.org](http://www.ncees.org) to reserve a seat for the exam. For information regarding exam study materials, which calculators are permitted in the examination room, and exam specifications please visit the NCEES website.

### Exam Results (October 2009)

	Total	Pass	% Pass
Fundamentals of Engineering	314	213	68%
Principles and Practice of Engineering			
Chemical	11	9	82%
Civil	113	42	37%
Control Systems	7	6	86%
Electrical & Computer	43	17	40%
Environmental	10	3	30%
Fire Protection	7	4	57%
Industrial	1	1	100%
Mechanical	44	21	48%
Mining & Mineral Processing	1	0	0%
Nuclear	1	1	100%
Petroleum	1	0	0%
Structural I	10	3	30%
Structural II	7	7	100%
All Disciplines	256	114	45%

## LANDSCAPE ARCHITECTURE

The multiple-choice sections of the Landscape Architect Registration Examination (LARE)—Sections A, B and D—are computerized and are administered separately from the graphic portions of the examination by the Council of Landscape Architectural Registration Boards (CLARB). In order to take the multiple-choice sections of the examination, exam candidates must register directly with CLARB at [www.clarb.org](http://www.clarb.org). Candidates may take the examination at any of the approved CLARB testing centers. Additional information regarding the computerized sections, including current fees and exam dates, is available at CLARB's website.

The graphic portions of the examination—Sections C and E—will continue to be administered in Nashville, Tennessee by the Tennessee Board with examination fees paid directly to the Board. The dates for the administration of the graphic sections of the LARE are as follows:

December 13-14, 2010  
June 13-14, 2011

The application deadline for the June exam is January 15, and the deadline for the December exam is June 15. All supporting documents (references, transcripts, etc.) are due in the Board office within thirty (30) days after the application deadline. Retake requests for the graphic sections must be received by March 30 for the June exam and by September 30 for the December exam.

The exam fees for the graphic portions are as follows:

December 2010/June 2011	
Section C	\$280
Section E	\$280

### Exam Results (12/09)

	Total	Pass	%Pass
Section C	4	1	25%
Section E	4	2	50%

## INTERIOR DESIGN

The Interior Design Qualification exam will be given on:

*cont. next page*

## Examinations ...cont.

October 1-2, 2010  
April 1-2, 2011

To obtain an application for the exam, call the National Council for Interior Design Qualification (NCIDQ) at 202-721-0220, or visit [www.ncidq.org](http://www.ncidq.org). The application deadline for the spring exam is December 1, and the deadline for the fall exam is June 1. NCIDQ has developed practice tests and design problems to assist exam candidates in preparing for the exam; see the NCIDQ website for details.

### National Exam Pass Rates (10/09)

Section I (Principles and Practices of Interior Design)	74%
Section II (Contract Documents and Administration)	66%
Section III (Schematics and Design Development)	68%

## NEW REGISTRANTS

The Board and staff congratulate the following registrants who passed their respective professional examinations and were registered between July 1, 2009, and December 31, 2009:

### ARCHITECTS

(Architect Registration Exam)

Lon Aaron Alperin  
Christopher Brandon Davis  
Lee Simms Davis  
Aimee Marie Y. Gapultos  
Sidney Robert Hamby  
Brandi Gayle Hill  
Cara Lynne Knapp  
Carolyn Bridget Lee  
Lindsey Ann Macklin  
John Paul Mashburn, II  
Charles Keith McDaniel  
Ashley Elizabeth Beals Pace  
Micah Lynn Padgett  
Anthony E. Pellicciotti  
Christopher Eric Perez  
Charles Patrick Rankin  
Jevon Clinton Ritchey  
David William Rosser  
Derek Benjamin Schmidt  
Amanda Lynn Shadowens  
Bradley Duane Shelton  
Adam Henry Joseph Smith  
Karen Bridget Tidwell  
Roy A. Williams  
Larry Brian Woodroof

### ENGINEERS

(Principles and Practice of Engineering Examinations)

Edward Bryan Arndt  
Dolly Wafi Aziz-Novak  
Kristin Teague Bartlett  
Mario Leshon Beddingfield

David Michael Blakney  
William Marshall Boyd  
Joshua Nicholas Brinley  
Megan Blake Brooks  
Robert Carmen Brooks  
Erin Michelle Campbell  
James Elbert Campbell, IV  
Donna Anne Cantrell  
Rocky Allen Chambers  
Jacob Samuel Cheshier  
Alan Derek Coons  
Roger Paul Coppel  
Wallace Bell Couch, Jr.  
Glen Alan Crittendon  
Xavier Langford Davis  
Blake Alan Dicus  
Abu Rashed Fakhruddin  
Alex Darnell Farmer  
Phillip Bradley Freeze  
Autumn Kelly Friday  
Timothy Neilson Fritch  
Jared Damon Ganstine  
Kevin James Gatlin  
Dana Carol Grady  
Benjamin Kyle Greeson  
Song Michael Han  
Michael David Heck  
Robert Weston Herchenrider  
Casey Robert Hester  
Eric Joel Hill  
Scott Christopher Hoekstra  
Jonathan Bradley Hughes  
Jacob Eli Hutton  
Kimberly Louise King  
Derek Lee Kissell  
Joseph Andrew Knox  
Kevin Matthew Lamb

Sean Eric Lambert  
Nathaniel David Landsperger  
Hyuk Jin Lee  
Kenneth Michael Mayfield, Sr.  
Donald Lee McCrary  
Kevin Lee McCullough  
Heather Faith McNeely  
Lingyu Meng  
Edwina Jeanette Merritt  
Robert Cullum Miller, Jr.  
Gregory McFall Morris  
Lori Morris  
Zachary Adam Mortimer  
Joshua Paul Morton  
Stephen Norman Mosteit  
Martita Leesche Mullen  
Matthew Paul Nicholson  
James Edward Norris, II  
Alan Wayne Ogle  
Michael Anthony Parham  
Brandon J. Pittman  
Randy Wayne Plummer  
William Dale Proctor  
Christopher Allen Quillen  
Shaikh Z. Rahman  
Jeffrey Allen Rice  
Kelli Smith Richardson  
William Cass Satterfield  
Ross Wayne Schroeder  
Lucas Mac Simington  
Donnie Sirichanto  
Jonathan William Smith  
Kristen Leigh Smith  
Mark Edward Spence  
Ryan Will Stargel  
Charles Nolen Stewart

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## Tennessee Board of Architectural and Engineering Examiners Address Change Form

It's the rule...if you move, you need to give the Board your new mailing address within 30 days (Rule 0120-1-.27). We would also appreciate knowing when you change employers. This is your personal responsibility and not your employer's. We know you want to receive your license renewal notices, newsletters, and other important communications promptly. If you have a change to report, please complete and return this form to the **Board of Architectural and Engineering Examiners, 500 James Robertson Parkway, Nashville, TN 37243-1142**. You may also submit address changes by e-mail to Frances Smith at [frances.p.smith@tn.gov](mailto:frances.p.smith@tn.gov).

Name \_\_\_\_\_ Profession \_\_\_\_\_

Firm/Employer \_\_\_\_\_ Certificate # \_\_\_\_\_

Mailing Address (circle: home or work) \_\_\_\_\_

City, State, and ZIP \_\_\_\_\_

Phone Numbers (including area code) Home \_\_\_\_\_ Office \_\_\_\_\_

E-mail Address \_\_\_\_\_ Fax Number \_\_\_\_\_

## Rulemaking Hearing ...cont.

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4. In Chapter 0120-04 Interior Designers, rule 0120-04-.02 **Applicability** is amended to specify that a portion of the new civil penalties rule (see below) applies to persons required to be registered to use the title “registered interior designer.”
  5. In Chapter 0120-04 Interior Designers, rule 0120-04-.10 **Professional Conduct** is amended by adding a paragraph requiring registered interior designers to maintain continuing education records for a period of four (4) years and to furnish such records to the Board upon request.
  6. In Chapter 0120-04 Interior Designers, a new rule (rule 0120-04-.11 **Civil Penalties**) is added establishing a civil penalty schedule for registered interior designers and persons required to be registered to use the title “registered interior designer.”
  7. Rules 0120-05-.06 **Types of Acceptable Continuing Education and 0120-05-.07 Credits** are amended to allow registrants to claim up to four (4) Professional Development Hours per biennium for active participation in educational outreach activities involving K-12 or higher education students.
  8. Rule 0120-05-.10 **Records** is amended to state that a registrant who fails to properly maintain and furnish continuing education records may be deemed to have violated rule 0120-02-.02 [Proper Conduct of Practice] or rule 0120-04-.10 [Professional Conduct].
  9. Rule 0120-05-.13 **Reciprocity** is amended to state that if a registrant has met the mandatory continuing education requirements of his or her home jurisdiction then that registrant shall be deemed to have met the continuing education requirements of Tennessee. Documentation that the registrant is in good standing in his or her home jurisdiction must be provided at the Board’s request. This change is intended to simplify the continuing education reciprocity process.
  10. Finally, a new chapter is added to the Board’s rules—**Chapter 0120-06 Corporations, Partnerships and Firms**—to clarify the requirements of T.C.A. §§ 62-2-601 and 62-2-602 regarding architectural, engineering and landscape architectural firms. This chapter will include the following new rules:
    - a. **Rule 0120-06-.01 Definitions**, which provides definitions for “principal,” “registrant” and “resident registered architect, engineer or landscape architect.” “Principal” in the proposed rule is defined as “an architect, engineer or landscape architect registered in this state who has the authority to make independent design decisions. A principal is not required to be an officer in a corporation, partnership or firm.” “Resident registered architect, engineer or landscape architect” is defined as “an architect, engineer or landscape architect registered in this state who is employed full-time by a corporation, partnership or firm for a minimum of thirty (30) hours per week and who is physically present at the place of business for a majority of the operating hours of the business.”
    - b. **Rule 0120-06-.02 Applicability**, which applies the provisions of the chapter to architectural, engineering and landscape architectural firms required to file a disclosure form and comply with the provisions of T.C.A. §§ 62-2-601 and 62-2-602.
    - c. **Rule 0120-06-.03 Disclosure Requirements**, which states that firms offering architectural, engineering and landscape architectural services to the public must comply with the provisions of T.C.A. §§ 62-2-601 and 62-2-602. The rule specifies that an individual registrant practicing in his or her own name as a sole proprietorship shall not be required to submit a disclosure form.
    - d. **Rule 0120-06-.04 Responsible Charge Requirements**, which reads as follows:
      - (1) Only officers and principals who are employed full-time for a minimum of thirty (30) hours per week and who hold active Tennessee registration can be in responsible charge of a firm’s practice. A registrant who renders occasional, part-time, or consulting services to or for a firm may not be designated as an officer or principal in responsible charge.
      - (2) The officer or principal in responsible charge must be registered in the profession in which services are being offered.
      - (3) An officer or principal may be in responsible charge of more than one firm only if the firms are at the same physical location.
      - (4) Corporations, partnerships and firms maintaining any place of business in this state for the purpose of providing or offering to provide architectural, engineering or landscape architectural services to the public shall have, in responsible charge of such service at any and each place of business, a resident registered architect, engineer or landscape architect.
      - (5) In the event of a change in the officer or principal in responsible charge, a firm cannot provide or offer design services to the public until such time as a new officer or principal in responsible charge is identified.
- The complete rulemaking hearing notice is available on the Board’s website ([www.tn.gov/commerce/boards/ae](http://www.tn.gov/commerce/boards/ae)). Comments on the proposed rules may be e-mailed to John Cothron, Executive Director, at [john.cothron@tn.gov](mailto:john.cothron@tn.gov), or mailed to the Board office. ■

## State Fire Marshal ...cont.

Effective June 28, a fee of \$15 will be charged once per project for using the portal. This is in addition to the review fees. Also, since the office now maintains files in electronic format, paper submissions will be required to have an electronic true copy submitted along with the paper copy.

The first phase of the architects' and engineers' plans submittal portal was launched in December 2009. Using the application, architects and engineers submit construction drawings and other documents online to the SFMO. Review fees are paid online by either credit card or e-check. Projects can be submitted to the SFMO at any time of day without printing or shipping costs. The savings in printing and shipping costs for initial submissions alone is estimated to average \$260 per project.

plans were sent back on CD-ROMs. The new updates will allow users to download approved plans and other documents immediately from the portal. All documents issued by the SFMO will be available online so that they can be retrieved by the registered user at any time. The project status is automatically updated during the workflow of each project, giving architects and engineers the ability to easily check the up-to-date status of their projects online. Users will only be allowed to access their projects and will have no access to the work of others. In a future update, status information will be publicly available on the SFMO website (so owners can go online and check status only).

Another enhanced feature of Phase II is that the portal will automatically save information entered by a user during a submission. Submittal information is saved whenever the user moves to a new page of the online submittal form. This

quick, easy and efficient method for design professionals to submit construction drawings. Making the portal application easier to use and making more information immediately available to design professionals will be mutually beneficial to the design community and the SFMO. The SFMO appreciates the ideas and comments from the design community during this process and welcomes your suggestions to improve our office's responsiveness.

**Editor's note:** The plans submittal portal is available online at <http://www.tennesseeanytime.org/aeplans/>. ■

Project Number	Project Name	Building Name	TFM Number	Most Recent Status	Status Date	Continue	Remove
	Fictional Apartment Complex2	Fantastic Luxury Apartments Building D		Documents Not Uploaded Successfully. Try Again.	4/14/2010	<input type="button" value="Continue"/>	<input type="button" value="Remove"/>
	Fictional Apartment Complex1	Fantastic Luxury Apartments Building C		Submission in Progress	4/14/2010	<input type="button" value="Continue"/>	<input type="button" value="Remove"/>
	Fictional Apartment Complex	Fantastic Luxury Apartments Building B		Continue to Payment	4/12/2010	<input type="button" value="Continue"/>	<input type="button" value="Remove"/>
<a href="#">1234567890123</a>	Fictional Retail Store	Journey's Store 2	1234567890123	Plans Approved with Stipulation	04/01/2010		
<a href="#">2345678901234</a>	Fictional Apartment Building	Fantastic Luxury Apartments Building A	2345678901234	Sprinkler Shop Drawings Approved	03/09/2010		
<a href="#">3456789012345</a>	Fictional Restaurant	Flat Rock Cafe	3456789012345	Procedural Hold - Require Information/Documents Not Received	03/03/2010		
<a href="#">4567890123456</a>	Fictional School Building	Whitsett Middle School	4567890123456	Project Complete	02/03/2010		

Log Out

[Help and FAQs](#) [Privacy Statement](#)

An example of the portal prototype's new user dashboard. This page will be displayed upon logging in and allow you to view the status of all your submitted projects. Clicking the Project Number link will take you to the project page where you can submit new documents, download documents or pay outstanding fee balances.

Since the plans submittal portal went online in December, the use of the portal to submit plans electronically has been continuously increasing. June is on pace to have well over 50% of the submissions of new projects made the through the portal.

This fall, the application will be upgraded to include several features to enhance the user experience. While the first phase allowed for design professionals to submit plans electronically, approved

improvement will allow users to complete the form at their own pace and save most data if a submission is interrupted. A user will be able to log in to the application and resume an incomplete submission at any time during a two week period.

In addition to these new features, minor changes have been made to the online plans submittal process to include some new questions and clarify others.

These improvements reflect the commitment of the State Fire Marshal to a

## Examinations ...cont.

Brandon James Taylor  
 Charles Beaver Thompson  
 Daniel D. Thompson  
 Caleb John Thorne  
 Ethan Van Underwood  
 John Randall Vinson  
 Thara Viswanath  
 Michael Louis Wall  
 Stacy L. Weaver  
 Cynthia Ann Wheeler  
 John Franklin Williams  
 Linda Leeann Williams  
 Bryant Derand Williamson  
 Patrick William Winters  
 William Rutledge Witcher  
 Robert Gerald Woods  
 Joshua Landon Wooten  
 Douglas Paul Yarosz, Jr.

### LANDSCAPE ARCHITECTS

(Landscape Architect Registration Exam)

Kate Calvin Hendrix  
 Allison Helene Marusic  
 Austin Payne Phillips  
 Timothy D. Whitten

### REGISTERED INTERIOR DESIGNERS

(National Council for Interior Design Qualification Exam)

Stephanie Leigh Austin  
 Virginia Alston Colvin  
 Rebecca Banker Gaines  
 Carole L. Hoffman  
 Lisa Nicole Latham  
 Emily Katherine Netterville  
 Alan Lee Skankey  
 Kimberly Dineen Varner  
 Kathryn Rebecca Ware ■

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