



**DEPARTMENT OF COMMERCE AND INSURANCE
STATE FIRE MARSHAL'S OFFICE
MODULAR BUILDING PROGRAM**

Davy Crockett Tower
500 James Robertson Parkway
Nashville, Tennessee 37243-1162
Phone: (615) 741-7190
FAX: (615) 253-3267

**LICENSE APPLICATION FOR MANUFACTURER OF MODULAR BUILDING UNITS
INSTRUCTIONS**

No person shall engage in business as a manufacturer of modular building units for sale or installation in the State of Tennessee without first having obtained a manufacturer's license from the Department. An applicant must designate an inspection review program and meet the requirements established under each program before constructing modular building units.

Approved Construction Inspection Program

Any applicant for a license as a manufacturer of modular building units under the Approved Construction Inspection Program shall furnish a surety bond executed by the applicant (as principal) and by a surety company qualified to do business in this state (as surety).

The bond for a manufacturer of modular building units shall be one hundred thousand dollars (\$100,000.00).

A separate bond shall be required for each place of business operated by a manufacturer.

The application form, surety bond form, and surety bond must be received and processed before being licensed by the State of Tennessee.

Commissioner's Inspection Review Program

Any applicant for a license as a manufacturer or modular building units under the Commissioner's Inspection Review Program shall furnish proof of licensure pursuant to Tenn. Code Ann. § 62-6-103 and proof of general liability insurance as required by Tenn. Comp. R. & Regs. 0680-06.

The application form, proof of licensure from the Board for Licensing Contractors, and proof of general liability insurance to cover code-related non-compliances resulting in damage for an amount no less than one hundred thousand dollars (\$100,000.00) must be received and processed before being licensed by the State of Tennessee.

If you have any questions regarding this procedure, feel free to call this office at (615) 741-7190.

9. If Corporation / Incorporation: _____
 (Print or Type Full Names of Each Officer) (Title)

_____ (Title)
 (Print or Type Full Names of Each Officer)

_____ (Title)
 (Print or Type Full Names of Each Officer)

10. Detail experience in Modular Building Unit Manufacturing: _____

11. List all other Modular Licenses, Registrations, or Approvals currently held in other State Programs:

_____ (State)	_____ (Description)
_____ (State)	_____ (Description)

12. Have you or your manufacturing facility or firm ever been involved in any disciplinary proceedings affecting your license(s), registration(s), or certification(s) in any other State Modular Building Program?

Yes No

If yes, provide complete details: _____

13. Certifications by Applicant:

I/We certify that I/We will not manufacture any Modular Building Units, for sale or shipment into The State of Tennessee, which do not comply with all the requirements of **Tennessee Code Annotated, Title 68, Chapter 126, Part 3, (Modular Building Act) and Chapter 0780-2-13 (Modular Building Units) of the Rules and Regulations of the State of Tennessee.**

Signature: _____ Date: _____

Print Name: _____ Title: _____

- Notes:
- a. Separate License and Surety Bond must be secured for each manufacturing facility.
 - b. All information must be completed before a License can be processed and issued.
 - c. All Licenses shall expire on June 30th of each year. Failure to renew by June 30th will result in additional fees.
 - d. The Department of Commerce and Insurance shall be notified **in writing** of any change in the information furnished on this application **within thirty (30)** days of such change.

All items **MUST** be completed prior to mailing application. If an item does not apply, simply put **N/A** or **None** in that space. Any blank spaces will result in a delay in processing.